



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Dr. Bhanuben Mahendra Nanavati College of Home Science
• Name of the Head of the institution	Prof. Mala Pandurang
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02224095792
• Alternate phone No.	02224035296
• Mobile No. (Principal)	9323072805
• Registered e-mail ID (Principal)	smesedu@gmail.com
• Address	338, Rafi Ahmed Kidwai Road, Matunga
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400019
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	28/12/2018
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Ms. Kavita Karapurkar				
• Phone No.	02224095792				
• Mobile No:	9324738575				
• IQAC e-mail ID	kavita@bmncollege.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.bmncollege.com/wp-content/uploads/2021/02/AQAR-2019-2020.pdf">https://www.bmncollege.com/wp-content/uploads/2021/02/AQAR-2019-2020.pdf</a>				
<b>4. Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.bmncollege.com/wp-content/uploads/2021/07/JUNE-2020-AUGUST-21-ACADEMIC-CALENDAR-dated-1st-July-21.pdf">https://www.bmncollege.com/wp-content/uploads/2021/07/JUNE-2020-AUGUST-21-ACADEMIC-CALENDAR-dated-1st-July-21.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	78	2002	01/10/2002	30/09/2007
Cycle 2	A	3.64	2011	16/09/2011	15/09/2016
Nil	A+	3.69	2017	30/10/2017	31/12/2024
<b>6. Date of Establishment of IQAC</b>			20/07/2003		
<b>7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institute	College with Potential for Excellence	University Grants Commission	01/04/2016	1200000
Institute	Enhancing Quality and Excellence in select Autonomous Colleges under RUSA 2 Component 8	Rashtriya Uchchatar Shiksha Abhiyan	29/11/2021	50000000
Research Capacity Building Centre	STRIDE (Scheme for Trans-disciplinary Research for India's Developing Economy)	University Grants Commission (UGC)	03/12/2019	4800000

#### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>9</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during</b>	<b>Yes</b>	

the year?	
• If yes, mention the amount	87000
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>- Assessment of students at the beginning of the semester to identify Weak and Advanced Learners - Revisiting and revising the institutional Mission Statement - Structured Mentoring for students - Formulating the Program Outcomes and Course Outcomes for all the courses implemented under autonomy - Formulating Policies like Ethical Policy, Admission Policy, Resource Mobilisation Policy, IT policy, Infrastructure Utilisation and Maintenance Policy</p>	
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	
Plan of Action	Achievements/Outcomes
<p>Revisiting the Mission Statement in view of the progress of the institution post the 3rd NAAC Cycle and also the award of autonomous status: A Session on "Mission, Vision &amp; Objectives" by Ms. Suman Pai, Senior Examiner and Faculty for Ramkrishna Bajaj National Quality Award on 20th August, 2020. Staff members were divided into 4 groups &amp; were asked to submit the mission statement after brainstorming and discussion. An interactive session was organized on 16th October 2020 and the third draft of the Mission Statement was prepared. It was then presented before the Management members of SMES, IQAC members and Governing Body on 21st May 2021 wherein it was resolved to accept the same from academic year 2021-2022.</p>	<p>The Mission Statement of the institution has been changed through collective participation in the process. It will be implemented from the academic year 2021-22. The revised Mission Statement is as follows: To impart transformational &amp; accessible education that intellectually stimulates and academically empowers women from all sections of society to gain personal strength, build self-reliance, digital competence and enhance entrepreneurial skills to achieve optimum empowerment. The mission statement will give direction to short term and long term goals of the institution.</p>
<p>New short term skill-based, value added, remedial and bridge courses for students coming from other disciplines and weak</p>	<p>The focus of the courses is to enhance skill development, employability and entrepreneurship. Students of</p>

<p>students of respective subjects should be introduced under autonomy: 29 value added courses for BSc, BCA and MSc and 3 Bridge Courses M.Sc CND, PGRM and BCA department with 1/2 credits were passed by the respective Boards of Studies and implemented in the academic year 2020-2021</p>	<p>all sections have completed at least two courses each during the academic year (one per semester).</p>
<p>Feedback mechanisms formulated for all stakeholders (parents, alumna and teachers) Student Satisfaction Survey form revised in view of the pandemic : 11 Feedback forms covering feedback on curriculum from all the stakeholders, student-teacher evaluation, guest lecture, feedback on library facilities, parent-teacher association, etc. were created and reviewed by IQAC members</p>	<p>Following 11 forms have been finalised and implemented - Feedback on Curriculum by students, teachers, parents, industry, alumnae - Student Satisfaction Survey - Student-Teacher Evaluation - Project Evaluation (BCA) - Internship (2) - Library facilities</p>
<p>Increase use of ICT and e-learning resources: Under pandemic, online resources were shared with the students and later on made available in the college repository. The college has registered for the Coursera on Campus program &amp; has been given 4000 free licenses. This opens up an opportunity for students and teachers to enhance their knowledge and gain certifications for 3500+ courses from world-class universities &amp; companies. The college has purchased the ZOOM platform for a period of one year to conduct webinars, meetings, conferences and examinations.</p>	<p>The library has implemented a link for an online repository: <a href="https://www.bmncollege.com/wp-content/uploads/2021/05/Guidelines-for-Accessing-Online-lectures-from-Repository.pdf">https://www.bmncollege.com/wp-content/uploads/2021/05/Guidelines-for-Accessing-Online-lectures-from-Repository.pdf</a> The institutional repository contains details of the papers presented in conferences seminars, published papers in journals, books or book chapters published by the faculty since 2016 It holds digital materials like online lectures, PowerPoint Presentations, question papers of previous years, etc, that an institution offers for all its stakeholders. Under the BMN Coursera Program, 7 staff members, 30 TYHD, 7 TYRM, 11 TSAD and 23 BCA students</p>

completed 78 MOOC courses. 4 staff members from BCA department have availed the Coursera scholarship from the Commonwealth of Learning (Canada) for upskilling of knowledge. Totally 15 courses are completed by them. Ms. Sonu Mishra, faculty from Clinical Nutrition and Dietetics was selected as a developer to develop an OER (Open Educational Resources) by Open Education for a Better World (OE4BW) on 13th January 2021. She has designed three modules on Obesity. Faculty are now using various ICT tools like Google Classroom, Youtube Channel, Slideshare, Animoto, Google Forms for conducting online lectures and online examinations.

Involvement of parents as stakeholders in college activities:

Increased Parental involvement in college activities not only as participants but also as resource persons. The Human Development department organized the Panel discussion of 8 parents in the RUSA sponsored webinar 'How to parent a Teenager? Challenges and Solutions' on 26th September 2020. Total 261 registrations including students, parents, professionals. 13 parents have participated in the Alumina lead National webinar on Recent Advances in Diabetes Management during Pandemics organised by MSc CND on 21st December 2020. PTA of BCA department organised a workshop on 'Benefits of Acupressure' by Ms. Sushila Gada, mother of alumina Ms. Hiral Gada(2012-13) on 10th



	<p>December 2020. 175 BCA students along with their parents attended the session. On 8th March 2021, a webinar was conducted on "Menopause" organised by the ND department. 27 parents and 37 outsiders attended along with students of the ND and FSN departments. Total beneficiaries were 111. Parents' feedback was also taken on the curriculum.</p>
<p>Research and Publication: A research proposal writing competition was organized. A Mentoring Interaction session by Dr. Ravikala Kamath was organized for these 4 groups on 19th December 2020 and the revised proposals were submitted on 4th January 2021. Mentoring teachers to publish research papers Promotion of undergraduate and postgraduate research</p>	<p>The proposals of 4 teams of 2 staff members each were shortlisted on 16th December 2020 for a minor research grant from SMES Management. Mentoring Sessions were conducted &amp; quarterly report was submitted by the team. The period given to the teams is from 1st April 2021 to 31st March 2022. 1 book, 16 papers in journals, 5 chapters in books, 1 interview and 2 papers in magazines from January 2020 till December 2020 have been published. A National Virtual Student research competition was organised by the UGC STRIDE Research Capacity Building Centre. 250 abstracts were submitted. There were three rounds of shortlisting and 45 (UG and PG) were presented in the final round. Prizes were given in the categories of Science and Technology and Arts &amp; Humanities</p>
<p>Strengthening the linkages for students' placements with industries:</p>	<p>This year due to the pandemic, the students were not placed for offline internship projects with the companies. However, students of Human Development Department were placed in 'Friends Union</p>

for Energizing Lives', a creditable non-profit organization with a nationwide reach as well at , Twinkling Angels and SIES schools at , Matunga and Adhata Trust at Matunga for internship. 13 students from MSc CND were placed for online internship with 13 Health Centers like Health Bone Clinic, Ruby Hall Clinic Pune, Cuddles Foundation, Tata memorial hospital (pediatric department). Despite of lockdown, the campus placements were held for BCA students 22 TYBCA (2020-21) girls placed in Deloitte, Larsen and Toubro, Wipro Limited, TCS and Ecosmob Technologies Pvt. Ltd. under the campus placement. 2 MSc CND (2020-21) girls placed with Yogi Foods Pvt. Ltd. BSc alumina Ms. Punam Ratangrahya has placed BCA alumina Ms. Namrata Bagwe (2019-20) in Embroidery bead as E-Commerce and Digital Marketing Assistant. Total 31 activities were conducted in the academic year 2020-21 by BSc, BCA and MSc Placement Cell. Due to the lockdown situation overall placement figures have been on the lower side

Intellectual Property Rights: RUSA sponsored 3 days National Webinar was conducted on 'Intellectual Property Rights & Cyber Laws' from 29th October to 31st October 2020. 590 people from 12 countries & 22 Indian states participated in the webinar. Organized a Rusa sponsored session on "Copyrights

Increased awareness among undergraduate and postgraduate students/staff on Salient/finer aspects of IPR



<p>- Ownership &amp; Enforcement” conducted by Ms. Srividya Vutha (IPR Legal Advisor &amp; Copyright Expert) for 80 TYBCA students on 12th June 2021.</p>	
<p>Strengthening Alumnae involvement: To increase registration of alumnae through online mode To generate income for Alumna Fund To promote Dr BMN College through the success stories of our Alumina . To invite alumnae as Resource Person</p>	<p>Increase in number of Alumina registration to 845 Alumna Under the Scheme’ BMN Saath Sahyog’ Rs. 4,84,811- / has been collected from alumna and their family members and friends as support towards economically needy students during the lockdown period. The Alumnae Committee of the college initiated creatives with details of successful alumni to be circulated via social media handles of the college . The first was posted on 20th April 2021 and till date 12 such creatives have been uploaded to help with the branding of the institution. This has encourage other alumna to approaching the college on their own with their achievements International Alumna Led e-Conference on Recent Advances in the field of Home Science on 23rd and 24th January 2021. Total 170 participants attended the conference on Day 1 and 131 participants on Day 2 International Alumnae Led Webinar on Salesforce and Up- Skilling of Workbook tools on 14th March 2021. 85 participants attended the same. Total 76 alumni were invited as resource persons for webinars or workshops.</p>
<p>Strengthening ideation and incubation cell : Introducing an</p>	<p>20 students from B.Sc and B.CA who have joined the cell are</p>

incubation cell Sessions were organised for BSc, M.Sc and BCA students in collaboration with Manush Labs, MIT, Boston on 'Overview of Digital Marketing and its future' and 'Anything about Product, Market and Packaging'. A MOU was signed with AFSTI towards mentoring postgraduate students, by the ideation cell in March 2021. A MOU signed with Tata Power Skill Development Institute

working towards promoting their ideas have joined an initiative to promote their ideas via social media. The students have named the Incubation cell as WINGS-"Women's Incubation cell for Growth and Support" and have adapted 6 students of M.Sc CND and 4 students of PG SSFN were selected and are being mentored by AFSTI on how to initiate the process of startups. They are at present being mentored by industry experts on food product development in association with AFSTI, Mumbai Under the MOU signed with Tata Power Skill Development Institute following activities were conducted:  
 "Entrepreneurship" Lecture series from 12th -17th, 30th -31st October 2020 for 22 SYBSc students. Critical thinking and problem solving" workshop series from 7th December to 11th Dec 2020 for 30 FYBCA students.  
 "Preparatory Program for a career in HRM" Workshop was conducted from 14th to 18th June 2021 for 21 TY RM students

<p><b>13. Was the AQAR placed before the statutory body?</b></p>	<p><b>Yes</b></p>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th data-bbox="71 1697 782 1776">Name of the statutory body</th> <th data-bbox="782 1697 1489 1776">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 1776 782 1854">Governing Body Meeting</td> <td data-bbox="782 1776 1489 1854">08/12/2021</td> </tr> </tbody> </table>	Name of the statutory body	Date of meeting(s)	Governing Body Meeting	08/12/2021	
Name of the statutory body	Date of meeting(s)				
Governing Body Meeting	08/12/2021				
<p><b>14. Was the institutional data submitted to AISHE ?</b></p>	<p><b>Yes</b></p>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					

Year	Date of Submission
01/08/2020	25/02/2022
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	7
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	835
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	320
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	583
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	359

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	38
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
3.3 Number of sanctioned posts for the year:	17
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	0
4.2 Total number of Classrooms and Seminar halls	24
4.3 Total number of computers on campus for academic purposes	172
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	3118038

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has well-defined procedures to design new curricula and revise/amend the existing curricula. The Board of Studies of the concerned specializations identify and assess/evaluate the local/national/ regional/global needs and formulate the required

curricular which is then ratified by the Academic Council.

The curricula is designed with course objectives, course outcomes, and its attainment for each course and is based on structured feedback received from stakeholders including students, alumni working in various corporate sectors, teachers, parents and prospective employers. It is in tune with objectives in Higher Education like inculcating a value system in the students, promoting the use of latest technology, quest for excellence and fostering global competencies among students set by the UGC and Maharashtra Public Universities Act, 2016 and also the vision and mission of the Institution.

Responding to needs identified, the institution has introduced the Choice Based Credit System (CBCS) in the first and second semester enabling greater academic flexibility and increased employability skills of the students in line with professional and personal aspirations. The courses offered by SWAYAM are also offered asCBCS. Courses relevant to gender sensitivity & universal human values are integrated into relevant programmes for the holistic development of students. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the latest in the industry.

The Program Outcomes (POs) and Course Outcomes (Cos) of different subjects and disciplines focus on relevant developmental areas and their needs such as the knowledge and skills.

Curriculum implementation is ensured through the execution of schedules as laid down in the academic calendar and teaching plans Curriculum enrichment activities such as workshops, skill development programs, hands-on training, guest lectures, company internships, projects and surveys are planned within the timetable frames. Tailor-made certificate courses such as, add-on courses are designed.

Evaluation of curriculum is done through feedback from all stakeholders. Additional efforts for ensuring the curriculum delivery are facilitated by the mentor-mentee system, remedial coaching, ICT usage, enrolment in free online courses and categorization of advanced and slow learners. The outcome of the curriculum is assessed through students' participation and proficiency in events like quizzes, group discussions, projects,

PowerPoint presentations and tests of cognitive skills and conceptual understanding.

The effectiveness of the curriculum and its implementation is assessed by the head of the Institution along with IQAC and other stakeholders and corrective measures are taken for achieving the required skills.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

6

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

30

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility



**1.2.1 - Number of new courses introduced across all programmes offered during the year**

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

A course titled Life Skills based on Gandhian Values and Universal Values Based on Gandhian Philosophy is offered for the Semester IV students in both SYB.Sc & SYBCA respectively. The content primarily focuses on values and ethics in everyday life.

Women's issues as a subject is offered in Semester II & Semester V for FYBCA and TYBSc students respectively where students are sensitized to various issues concerning not just women but also the third gender. Webinars are organised on topics such as sex discrimination, health, law, inequality, sexual harassment and objectifying women especially in industries like fashion and media. Students are also made aware of various women achievers. Activities further include group discussions, women based film reviews, small skits by various groups on issues concerning women and debates that help students to not just think critically but also express their concerns. Webinars were organised on issues like feminism, domestic

violence and women and law.

Environmental Studies is a subject offered at the UG level for both FYBSc and FYBCA respectively as recommended under the UGC guidelines. The college also has a Environment Sensitization Committee'. The Committee has been actively involving students in various environment-related activities such as conducting workshops on "Training in Sustainable Waste Management", "Biodiversity and Conservation" and "Environmental Policies and Law". Thus encouraging a green culture not just among students but its various stakeholders.

Foundation Courses in semester I and II have been designed to include cross-cutting issues that help inculcate professional ethic wherein, the students learn report writing, presentation skills and elements of job application which involves topics such as drafting coherent and effective email for job application, designing a resume, preparing for an interview and communicate efficiently in both written and oral communication. Presentation skills help the students to learn the different tools, structure and the role of audio-visual aids in presentations. Issues related to gender and human values are imbibed in the students through well narrated pieces of fiction, short stories and poems. The students reflect and discuss not just the themes such as gender discrimination, women's autonomy and the importance of human values but also critically evaluate and provide potential solutions for the same. The students are able to assess the above mentioned issues without essentialising a certain gender but acknowledge the impact of the same on the rights of all humans.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

25

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

807

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

255

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**      A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb">https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb">https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

812

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

160

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Before the commencement of Semester II and Semester IV, a baseline Exam is conducted by all the teachers individually or at the department level for a better understanding of students' prior knowledge in that particular subject. The Baseline Exam is also conducted for Home Science students for Major Selection. Based on

these exams, the list of weak and advanced learners is decided.

Keeping these results in mind various strategies were adopted by staff members for weak learners. The strategies included distributing extra study material, conducting quizzes, extra assignments, explaining concepts through flowchart, etc. The strategies adopted for Advanced Learners included giving innovative topics for Presentations and extra assignments. Weak and Advanced learners were paired for presentations or group projects for better and effective learning. Flipped Classroom Technique was used for both Weak and Advanced learners.

A formula for the weak and advanced learners was then decided based on the Unit Test marks and a list was prepared for all the students of all the sections.

A Bridge Course is conducted for those FYBCA students who have not studied mathematics in junior college level. A Bridge course is conducted for MSc students in Nutrition for non-nutrition background students as a prerequisite. A Bridge Course in Introduction to Tourism and Hospitality Management is offered to MSc RM students for understanding the concepts of Hospitality and international tourism.

Remedial English sessions were conducted for students with slow learning ability. The students' performance in the Unit Test and their classroom interactions were evaluated to identify them. The teacher incharge conducted sessions once a week covering topics dealing with reading, writing, listening and speaking skills. The students were able to share their major language related queries with the teacher and work on improving their overall performance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
17/08/2020	834	38

File Description	Documents
Upload any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

### Experiential Learning

The application involves participation and acting upon theory, and these results in a deep understanding of concepts and ideas. That in short is the essence of Experiential Learning. This method is used to keep students engaged in learning by doing the things by reflecting on their experience. For example in Textile Chemistry and Fabric Manufacturing & Analysis, students are encouraged to design their garments, ornament the fabric, create accessory designs, adapt and stitch their garments. In Institutional Food Service Management, students learn to plan and prepare food in bulk through the innovative idea of hosting a cafeteria. They learn budgeting, costing and organizational skills. Experiential learning was also encouraged through the Intergenerational Project, the students were exposed to the themes of ageism and were assigned to explore the idea further through a project. The students were required to select a senior participant to teach/learn new skills ranging from cooking, knitting, social media functioning, basics of using smartphones, review old and new cinema/music, cultural dressing and photography. Through this project the students were able to identify existent ageist perspectives and critically assessed ways to overcome them.

MSc CND students were assigned development of food products with therapeutic aspects. Learning goes through conceptualisation, product formulations and justification of product attributes. Stages of development were documented through descriptive videos.

### Problem Solving

- Problem Solving is used successfully in subjects like Child and Adolescent Development, Mathematics and Programming Languages, as it helps students to develop logical and independent thinking and in turn, deepens their knowledge in the subject.

### Participative



- Group Seminar presentations help to expand a student’s thinking since it involves a comprehensive understanding of a topic and communicating it effectively. Students made presentations on various subjects like Nutrition in Cancer & Critical Care, Traditional Textiles and Embroideries of India, Recent Advances in Hospitality Management and improved not only their knowledge base through research but also their Communication Skills.
- In the subject Front Office Operations & Accommodations, students were given certain topics to perform a Role Play.

**Flipped Classroom**

- To increase student engagement this method was used for blended learning. Students were asked to read the material at home as this was shared earlier and were expected to work on problem-solving during class time.
- Under Child Psychology, students were provided intentional content (attachment) and on an online platform discussions were held and feedback was given.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

**2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning**

Due to the Pandemic, all the theory and practical sessions were conducted online using Google Meet, with PowerPoint Presentations and Study materials were shared in the form of PDF files and Youtube links. The Zoom platform was also purchased for conducting guest lectures for a larger group.

The Google Classroom was created by almost all the teachers as a virtual classroom. It was used for sharing materials, creating, distributing and grading assignments helped in streamlining the process of sharing files. The recordings of sessions was also shared in the google classroom so that those who could not attend the

sessions for any reason, could attend them later.

Various platforms like Google forms, Socratives, Kahoot and Mentimeter were used to conduct Quiz. Animoto was used to create and share videos with the students and Slideshare, to make presentations. Students were encouraged to use Padlets, Canva for their assignments.

All the study materials along with question papers were made available to the students on the College website.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/ICT-Tools.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/ICT-Tools.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

36

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the Academic year, the new academic Calendar was prepared. It was first filled in by the Examination Committee and then it was passed on to the various committees such as Cultural, NSS, Sports, Seminar Workshop, Environmental Sensitisation, Gandhian Studies, etc. This was then uploaded to the College website. This was to inform students about when the Activities and when the Exams would be scheduled in the coming Academic year. This year due to the Pandemic, some changes in the schedule had to be made but efforts were made to follow the schedule as much as possible.

Teaching plans were also prepared at the beginning of each Semester and these were periodically reviewed by Heads of Departments.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

36

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

10

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

15

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

15

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Due to the prevailing Covid situation, the Exam and Evaluation Cell conducted all the Exams in truly Online Mode suitable for the students from any location. The guidelines/instructions regarding the conduct of Exam in Online mode including information about the Mode of Exam, marks, type and duration of the Exam, Study Leavewas prepared and circulated to the teachers and students well in advance. The Exam Time Table was circulated in all the students' WhatsApp groups and uploaded on the college website 15 days before the commencement of the Exam. Subject teachers were instructed to prepare the Question paper comprising 25 Multiple Choice Questions with 2 or 4 options of their subject using Google form, get it checked from their respective HODs and mail it to the Exam Cell 8 days before the exam. The Exam Platform chosen was Google Meet and the respective teacher supervisors were responsible for creating and circulating the Google Meet Link in the students' WhatsApp groups.

Teacher supervisors were instructed to provide the Google Form Multiple Choice Question Paper Link in the Chat Box of Google Meet and also to provide the link on students' WhatsApp group if requested by the students. Students appearing for the Exam using Desktop computers / Laptops were instructed to click on the Google Form Multiple Choice Question Paper Link provided by the teacher Supervisor in the chatbox to start the Exam and Students appearing for the Exam using Mobile phones were instructed to send the Google Form Multiple Choice Question Paper Link provided by the teacher Supervisor to their second mobile via WhatsApp or email the link and begin with the Exam. Exams were conducted separately for students who were not able to appear for the Exams due to technical issues or due to genuine and medical reasons. Facilities and concessions were made available for differently-abled (Divyang) students that would be given extra 20 minutes for the Final Exam. Online class tests were conducted using Socrative, Google Form, [www.classmarker.com](http://www.classmarker.com), Edmodo, etc. regularly by the subject teachers. Assignments with due dates were shared and evaluated by the subject teachers with their respective class students through their respective Google classrooms on specific topics of their subject. Students were assigned group projects and Industry experts were invited to evaluate their projects. Teachers evaluate the student's performance after every practice. If the teacher finds the student slow or below average in the performance particularly in a practical, the student is given extra guidance and support

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

As part of quality initiatives, the Institution has formulated the Programme Outcomes and Course Outcomes for all programmes offered by various faculties on the campus.

A departmental committee/BOS is formed to finalize course objectives and course outcomes for each course after a series of discussions with all the department teachers. These are defined at the time of designing the course contents based on the feedback/suggestions received on the curriculum from experts, alumni, students, etc.

Course Outcomes and Programme Outcomes are prepared through participative and collaborative discussion amongst the Principal, Departmental heads and staff members, and are in line with the broad guidelines of the statutory bodies. These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the college website to facilitate access to various stakeholders including the teachers and students.

The course outcomes designed to cover the prescribed syllabus and designated competencies are embedded in the assessment pattern based upon both internal and external examination systems. The communication mechanism for the students includes the college Website, through induction programmes and mentor-mentee interactive sessions.

Each "Programmes outcomes and Course outcomes" are designed to inculcate personal, professional, social & cultural attributes in our students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college has the practice of promoting student and faculty development, time bound programs, focused communication on expectations about learning and learning techniques, respect for learner's diversity and accepting differential speed of learning.

Under formative assessment, active student-teacher involvement is assessed, learning goals are shared with students, feedback is provided to help students recognise their next step. Belief in a student's potential is practised.

Under summative assessment, metacognition skills, critical thinking and communication and interpersonal skills are assessed.

A consolidated excel sheet of attainment of program and course outcomes is attached for further reference.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Attainment-of-Course-Outcomes.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Attainment-of-Course-Outcomes.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

339

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.bmncollege.com/wp-content/uploads/2022/01/Student-Satisfaction-Survey-2020-21-graphs.docx.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Institution has a well defined Research Policy for promotion of research which is uploaded on institutional website. At undergraduate level, students are exposed to various research components to understand the basic orientation of the research process and they are encouraged to take up small survey projects and do product development. The certificate courses were designed and introduced by the Research Capacity Building Centre to the students.

Students at Postgraduate level complete their dissertations in thesecond year. As part of this process, the Post graduate program of Clinical Nutrition and Dietetics have MOUs and collaborations with industry for their projects wherein students are involved in doing data collection and interpretation.

Objectives of the research and innovation policy

- Identify emerging areas of research and ensure its execution
- Develop and upgrade the infrastructure to create research ambience
- Motivate faculty and students to take up research initiatives
- Encourage research activities to develop well-being of society and environment
- Support faculty and students with available funds for research
- Collaborate with reputed agencies, NGOs, industries for research projects

Facilities for promotion of research

\*UGC STRIDE Research Capacity Building Centre:

Dr. BMN College of Home Science (Autonomous), was awarded a UGC grant for establishing a Research Capacity Building Centre under the STRIDE scheme in December 2019. The duration of the grant is for three years. The main focus of the Centre is to design four levels of research inputs with following objectives :

Objectives

- To introduce and train undergraduate students with various research components
- To sharpen analytical-scientific lens while undertaking research
- To train students on how to collect and present data
- To impart ethics in research
- To hone skills in documentation and writing of research publications

To implement above objectives, the below courses have been designed by the centre to offer at various levels:

- Level 1- Foundation Course on Research Methods
- Level 2- Course to be designed in the academic year 2021-22
- Level 3 - Orientation to Research
- Level 4- Advance Level- Research with Practical Approach

**\*Critical Thinking Lab:**

As per the implementation of the proposed plan under the project, the Centre has developed the Critical Thinking Lab to provide an exclusive space for the students to undertake various activities related to research capacity building. The focus is on independent thinking skills and on applying critical thinking to life situations. The main objectives of the lab are as follows:

- Conduct workshops to develop critical thinking skills
- Develop problem solving and analytical skills
- Understand concepts, features and theories of critical thinking
- Apply varied approach to develop interdisciplinary research

**\*Minor research grants instituted by management of SMES for faculty**

The centre also initiated the process for evaluation and selection of Minor research projects of faculty from self-financed sections; the funding for the same is initiated by the Management of SMES. Four teams (8 faculty members) have been shortlisted and their proposals are approved for funding, the scheme is starting from 1st April 2021.

**\* Upgraded Laboratories in each department****\*Well Equipped Library with e-resources and online databases**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

**3.1.2 - The institution provides seed money to its teachers for research****3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

1 lakh

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

15642094

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2.2 - Number of teachers having research projects during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Incubation Centre of Dr. BMN College of Home Science gives hands-on experience in entrepreneurship and innovation by being mentored by industry experts and faculty. The institute has signed an MOU with the Tata Power Skill Development (TPSDI) where different workshops were conducted on Entrepreneurship, Critical thinking and problem solving and Preparatory Program for a career in HRM. These workshops have provided our students with an in-depth knowledge of

the subject. The courses provide a balanced approach with a focus on theoretical as well as practical aspects. The courses provided by TPSDI have helped our students in being acquainted with the skills necessary in today's dynamic work environment.

Dr. BMN College of Home Science has been recognized as UGC Stride Research Capacity Building Centre since December 2019. The institution has received funding in this scheme of UGC under component I, to conduct courses, workshops and training sessions to promote research culture among students and faculty. At present the Centre is offering 4 level inputs to address the objective of promoting research ethos in higher education (UG and PG). A series of online sessions on research components were organized and also Structured Courses for FY, TY and MSC students were offered. Also to promote research ethos for faculty enhancement, a series of online sessions on Faculty-Peer-Discussions were organised once a month. As an initial phase, the internal faculty members were provided an opportunity to present their research initiatives and interact about their overall experience. Under this initiative, expert sessions were also organized on various topics related to research skills enhancement.

The Centre has developed the Critical Thinking Lab to provide an exclusive space for the students to undertake various activities related to research capacity building. The focus is on independent thinking skills and on applying critical thinking to life situations.

Faculty members who have undertaken their Minor Research Projects were provided special mentoring interaction sessions by experts to enhance their research proposals and develop a critical approach and direction while working towards their minor research.

The Centre has formulated a committee to mentor and monitor the progress of the schemes which includes a nominee from UGC and other eminent scientists and scholars as given below:

#### Mentoring and Monitoring Committee - External Members

1. Dr. Vidita Vaidya - UGC Nominee Professor, Department of Biological Sciences, TIFR
2. Dr. Sandeep More- Eminent Scientist DST Inspire Fellow, Dept of Fiber and Textile Processing Technology, ICT, Mumbai
3. Dr. Ratna Thar - Eminent Scholar Research Director, College of Home Science, Nirmala Niketan



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

2

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

#### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

**Index of the University****3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute promotes regular engagement of faculty, students, and staff with the neighborhood community for their holistic development and sustained community development through various activities. Every year, programmes are organized under which students and staff participate voluntarily in community-based activities. COVID-19 Pandemic situation moved us into the virtual world. Committees and departments conducted various activities online. NSS unit conducted various activities with children of NGO Stree Mukti Sanghatana and Vision Rescue. NSS Volunteers conducted community awareness sessions online for the girls and women from Vision Rescue on various topics such as NGO Mobile and its use, Nutrition and basic yoga. Stress, anger management and menstrual hygiene. Also, conducted various online webinars to spread the awareness of "social responsibilities", "health and hygiene", "COVID-19 and immunity" and "build self-confidence and leadership qualities".

Under the guidance of teachers from Department of Textile Science and Apparel Design TY TSAD students volunteered as Digital Tutor for skill training sessions conducted for community women from Vision Rescue NGO, to train them online for various basic embroidery stitches and motifs with different color combinations.

11 NSS Volunteers conducted various activities under Intergenerational Interaction with 12 Senior Citizens from 1st June to 19th June 2021. Activities like creating zoom meetings, using mobile apps, watching news in Google and using Amazon Shopping App.

Under Intergenerational Interaction, The students were introduced to Gita Hariharan's "Remains of the Feast" and Khushwant Singh's "Portrait of a Lady", short stories with central characters in their middle and late adulthood to trace the themes of ageism, ageist notions, relationship with the character of the younger generation, etc. The students were required to participate in a project to teach-learn a new skill with a senior participant and submit a project-report defining the objectives, introducing the participant, elaborating the process and summarizing the learning with the help of images or video clips.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

500

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

17

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution has 28 classrooms, 20 technology enabled Smart Classrooms and Learning, Activity and Tutorial Spaces, and an Experimental Nursery. There are Laboratories for Biology, Chemistry, Food Science and Nutrition, Textile Science and Apparel Design Hospitality, and Specialized Facilities and Equipment for Teaching, Learning and Research.



The well-planned Infrastructure includes a Seminar Room and a Conference Room, an Air-Conditioned Auditorium, Students' Common Room, Counselling and Career Guidance Cell ('Mind Space'), Exam Cell Room, a Critical Thinking Laboratory and an IQAC Cell, Employment, Entrepreneurship and Career Hub (EECH) Cell.

Apart from these facilities, the campus has a Language Lab to improve English Language Fluency Skills, a Gymnasium, a Beauty Parlour and a President's Room. There is also a well-stocked Library with a Reading Hall. The special highlights include a Gandhian Studies Centre, a MOOC Room and an Audio Visual Recording Studio for Teachers to develop MOOC Courses.

The Institution has Ramps with easy access to lifts and a Toilet for specially challenged students.

There are 5 Computer Laboratories with Internet Connection and Printing facility as well as an Interactive Panel and 3 Ipads for ICT teaching and 2 Stand-Alone Screens

Textile department has developed a centre for skill training in Indian traditional textiles and embroidery.

The following Infrastructure and Physical Facilities are available for Teaching and Learning

#### CLASSROOMS

There are a total of 28 well-furnished Classrooms used by approximately 900 students, attending all the programs that we conduct. These include 9 large Classrooms with a seating capacity for about 100 to 150 students. These Classrooms are well ventilated and adaptable to the use of Electronic Teaching aids. Mike systems are installed to facilitate the teaching process. There are 11 medium Classrooms with a seating capacity of 60 students, and 8 small Classrooms with a seating capacity of 25 students.

As a part of infrastructure up-gradation there is a Multipurpose Classroom called "Rachnatmak Sumedha" next to the outdoor Play area in Prangan Nursery on the Ground floor. It is used by HD Department Students for BalMela activities, Workshops and Children's activities.

#### TECHNOLOGY-ENABLED LEARNING SPACES:

20 Smart Classrooms have been enabled with complete ICT facilities

including Epson 595 Wi-interactive Projector with White Board, and Dell Inspiron 3542 laptops and CCTV surveillance.

All Departments are also provided with laptops and access to Wi-Fi.

The staffroom on the 4th floor is provided with an internet and Wi-Fi facility, 5 Desktops, Laser Printer and Scanner. The staffroom on the 5th floor is provided with Internet Connection and Wi-Fi facilities, 2 Desktops, Laser Printer and Scanner for teaching, Learning and Evaluation related work.

Computer Lab 503 has been attached with CybernetyxModel 8090 and Lab 502 with an Interactive Panel. The above facilities are Wi-Fi enabled

#### SEMINAR/ CONFERENCE ROOMS:

The Seminar Room (room No: 54) is located on the 5th floor. It has a SMART Board Model 480 with SMART NoteBook Software with a Short Throw Projector connected to Desktop CPU. Faculty and students also have access to a well-equipped Conference Room with Audio-Visual Facilities on the 3rd Floor of the Annex Building.

National and State Level UGC Sponsored/NAAC sponsored Seminars and other such important programs are conducted in the air-conditioned ShriVisanji Ravji Auditorium, with a seating capacity for 282 persons and are equipped with Mount ceiling Projector, Motorized Projector Screen and Sound System. Ravji Jivraj Changdaiwala Hall has a seating capacity for 450 persons and is used for Seminars, Workshops, Public Lectures, Endowment Lectures and Pool Campus Placements.

ACTIVITY SPACE ON 9TH FLOOR/ E E Career Hub Centre: It has an LCD Projector and 6 Feet X 4 Feet Projector Screen. Faculty and students also have access to an activity space for Guest Lectures, Workshops, Induction Programs, Alumina Meet, etc.

#### TUTORIAL SPACES :

8 small Classrooms are available to conduct Tutorial Classes for subjects such as English and Soft Skills. Smaller Classrooms are also used by SY and TY students for practical work for their specializations.

#### LANGUAGE LAB:

It is located on the 2nd Floor. It is equipped with 15 Desktop Computers and Digital Linguistic Language Lab Software "DLM -PRIME" to improve English Language Fluency Skills with 1 Mentor Console + 20 Mentee Consoles configuration. Language Lab is a dedicated space to learn any language through Visual and Audio Aids available. The students were introduced to the Language Lab to provide the best Modules according to the student's needs. An instructor is available from 8.30 a.m. to 3.30 pm every day from Monday to Saturday.

LABORATORIES/ SPECIALIZED FACILITIES FOR TEACHING. TOTAL LABS:21

Departments No. of Laboratories Biology Laboratory 1 Chemistry Laboratories 2 Food Science and Nutrition Labs 3 Textile Science and Apparel Design 6 (Apparel Design Laboratory-3, Wet Processing Laboratory (dry and wet area)-1, Fabric Manufacture Laboratory-1, Physical Testing Laboratory-1) Computer Software Laboratories 5 Internet Corner 1 Hardware Laboratory 1 Prangan Nursery School Experimental Lab of HD Dept. 1 Hospitality Management Labs

1 Restaurant Set up

1 Housekeeping Lab

SPECIALIZED FACILITIES AND EQUIPMENT FOR TEACHING, LEARNING AND RESEARCH ETC.

Prangan Experimental Nursery is the experimental Laboratory of the Human Development Department. It is located on the Ground floor, with the latest play equipment for children in the adjoining area like the Water Play Centre, etc.

The Gymnasium (Physical Fitness Centre) is located on the 9th floor. It is used to conduct practical sessions of the Postgraduate Diploma course in Sports Science Fitness and Nutrition, and Career Oriented Program in Physical Fitness and Weight Management

The Beauty Parlour on the 6th Floor is used for training students of Beauty Culture and Hair Dressing Certificate/Diploma Programs as well as Career Oriented Program in Beauty Culture

The Hospitality Lab on the 6th floor with Restaurant Set Up and one Housekeeping Lab is used by students of Hospitality Management under the specialization of Resource Management.

5 Computer Laboratories on the 5th floor with a total of 105 Computers, one Lab on 6th floor with 22 Computers and one Hardware

Lab on the 7th floor with 18 Computers. The Labs are used to conduct practical sessions for students of BCA, 100 hours of Computer Training and Computer Aided Designing Courses to Home Science students.

A spacious, well ventilated and well-lit Reading Hall is on the 8th floor can accommodate 80 students. The Library also has an Internet section with 5 Computers. The Reference Section and main Library can seat an additional 20 students. There is a separate Reading Room with a Computer for Teachers. The students also have access to an additional Reading Room of the Library in the sister institute Smt. MMP Shah Women's College of Arts and Commerce, which is also on our Campus.

#### MOOC Room:

A New MOOC room is Audio Visual Recording Studio for Teachers to develop MOOC Courses. It has a lecture Capturing System and lectures can be direct streamed in all the smart classrooms and on Social Sites. The MOOC Room has Video Conferencing AVER USB PTZ Camera System and Optical Zoom and Remote for mid to large size room with integrated Speakers phone for Video Conferencing System Full HD(1920 x 1080 progressive signal). It also has a Wireless head Microphone TG550, Audio Mixer Behringer-Xenyx 1202FX, 17 U Rack 600/600 with standard accessories with three Tray and Software for editing videos.

Audio-Visual Recording Studio: Students have access to a fully equipped recording studio with mixing consoles on the Ground floor of our sister college of Smt. MMP Shah College of Arts and Commerce.

#### Internet Corner (Browse-IT)

An exclusive Internet Corner "Browse- IT" with 8 Computers is available on the 5th floor. This facility is available from 7.30 a.m. to 6.30 p.m. for all students and Teachers.

The College Library is equipped with four computers with Internet connectivity for students and staff and is Wi-Fi enabled. All Computer Labs have well-equipped Internet connections. Wi-fi connectivity is available on Campus for use of educational purposes.

The Critical Thinking Laboratory is constructed at UGC Sponsored Research capacity building center of Dr. B.M.N. College of Home Science. Critical Thinking Lab is an exclusive space for the students to perform their activities related to research capacity

building that include brainstorming sessions, group discussion, analytical thinking, research project development work and any other research related activities. This space will provide them the ambiance required for research and related activities.

The Health Centre is located on the 8th floor of Vasantben Vadilal Shah Vidya Bhavan and is part of the SMES Nursing College. The College has signed an MOU with the SMES Nursing College for use of the facilities of the Health Centre. Dr. Chandralekha Venkatesan is a doctor on campus and is available on the 2nd floor, Counsellor's Room (Samavedna Centre) at Smt. M.M.P. Shah College of Arts and Commerce.

Museum is constructed with the facilities to display Indian traditional textiles, this provides an opportunity for students to learn the various innovative ways of putting up displays along with technical information.

To conduct practical and hands -on experience in handling guest expectations and complaints in the form of role plays, Front Office Desk and Travel Desk were created in the department.

The College has a small garden(BMN Katta)which is maintained by the NSSUnit.

Details of Computer and Internet Facility made available to the Faculty and students on the Campus

- All Computer Labs are well-equipped for Internet Connection. Printing facility is available for BCA students for Academic Projects and Assignments
- Internet facilities are available for Online Admission processes and Online Applications for scholarships.
- An Interactive Panel and 3 Ipads are available for enhancing ICT teaching. Smart classrooms are used by students for project presentations.
- The seminar room is equipped with Computer, LCD Projector and Internet connection for conducting Workshops and Seminars for Staff and students. It also has an Interactive Board.
- The College Library is equipped with five computers with Internet connectivity for students and staff and is Wi-Fi



enabled

- The College has purchased a 'Wireless Presentation System' for Seminars, Workshops, Guest Lectures and Placement Sessions.
- A Hardware Lab has been established to train students in Computer Hardware. There are 18 Computers in the Lab.
- 2 Stand-Alone Screens have been provided for students and Staff conducting Seminars and Workshops in the Classrooms.
- Internet and Computer facilities are used by the Examination section for downloading University Question Papers
- Digital Podium consists of Sound System, built-in Computer is available at Room No: 305 for conducting Guest lectures and Workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Campus has an Air-Conditioned College Hall (Year of Estd: 2001, Area/Size: 5000 Sq. Ft.) with a seating capacity for 450 persons, Air-conditioned Auditorium (Year of Estd: 2001, Area/Size: 5000 Sq. Ft.) with a seating capacity for 282 persons, Air-conditioned activity space on 9th Floor: (Year of Estd: 2001, Area/Size: 880 Sq. Ft.) . There is also additional space at the entrance to the College.

The Management also signed a Memorandum of Understanding (MOU) with the Amulakh Amichand School for use of their Sports Ground adjoining the campus as well as the adjunct grounds of the GSB Seva Mandal Sports Club and the foyer of our sister college MMP Shah to conduct activities like karate.

There is a designated space for NSS Group Meetings of the NSS Unit.



There is a Gym a Physical Fitness Centre, (Year of Estd: 2001, Area/Size: 1296 Sq. Ft. ) and a designated Sports Zone in the students' Common Room for playing games such as Carrom and Chess, and for storing equipment. The College has appointed a qualified Sports Teacher and Special coaches The College trains students in Yoga. Intensive Self-defence training sessions are conducted by highly qualified Instructors.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Infrastructure.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Infrastructure.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3118038

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Slim 21 was implemented in the year 2019 and it is fully automated. It is an integrated library management system that has automated the acquisition, circulation, reporting systems of the library. The library membership is also automated and can be done by the users remotely, using the link which is provided on the website. The Web OPAC { link provided in the library webpage } helps the users to access online the details of all the reading materials including books, journals, e-books, online lectures, Pdfs, ppts, and question papers uploaded in the software. Different types of reports, under acquisition, cataloging, circulation, budget analysis, etc. are also possible. Bibliographic lists of books according to year, subject, program, and on request are also created using the software. The software also helps in providing details of the footfalls in the library on a day-to-day basis as all the membership cards and library materials are barcoded. The software also has the provision of sending reminders to users, printing no dues certificate. Users can also log in and find out their library usage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

0.757111

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

114

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

All Computer Systems purchases made by the Management / Individual Departments / Grants / Donors/ Project should ensure that necessary Licensed Software (Operating System, Antivirus Software and necessary Application Software) is installed. Computer systems used in the College should be active at all times and must have anti-virus software installed. The responsibility of keeping the Computer System compliant with this virus protection policy lies with the Primary User of a Computer System. Individual Users should make sure that respective Computer Systems have current Virus Protection Software installed and maintained and that the Software is running correctly. It may be noted that any Antivirus Software that is running on a Computer, which is not updated or not renewed after its warranty period, is for all purposes, practically of no use.

Internet connection is available in all the Departments, Staff Rooms, Principal's Cabin, Vice Principal's Cabin, College Office, Conference Rooms, Smart Class Rooms, Computer Labs, College Hall and Auditorium, Library etc.

Internet usage is available for all the Staff of the College for

official purposes and students for academic studies. The College has provided internet connections in all the floors of the College building.

College provides WIFI accessing facilities to all the Staff and students of the College solely for academic purpose and not for personal use. College also ensures Wireless Networking Services in all the floors of the College Building to enable the convenience of Mobile Network Connectivity. This service allows members of the College community to access the Campus-wide Network from wireless devices or portable Computers where coverage is available. Each Floor has a Rack which contains Hubs and switches to provide WIFI facilities on that floor. Only Users affiliated with College are authorized to use Wireless Networking on campus. Students and Staff who want to use the internet on their Laptop or Mobile can take the WIFI password from the College Hardware Engineers.

The Cyber Cell is basically a committee which is formed with the mission to increase awareness among the masses and ensure a healthy social life, be it online or offline. It also aims to have and maintain an ethical code of conduct in the cyber world.

The College too has a Cyber Cell to raise awareness and encourage discussions with respect to Cyber Laws, Cyber Crimes and Cyber Security and to acquaint the students about possible measures so that they can protect themselves.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
813	172

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

4326188

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

To achieve optimum utilization of facilities and services of the available financial resources which will assist in the smooth functioning of physical, academic and support service facilities and reduce probabilities of accidents at the workplace for ensuring

safety and prevent misuse, to achieve timely up-gradation, replenishment, repairing and replacement.

A Master Time Table is prepared to facilitate maximum use of all classrooms and labs, standard Operational Procedures for handling various Committees, equipment and instruments are strictly followed. Ramp and toilet for specially challenged students are in place. Close monitoring and maintenance of the Library, Examination Center, College Hall, Prangan - Experimental Nursery, Activity Hall, College Canteen, Sanitary Napkin Vending Machines, First Aid Kit with necessary medicines and Fire extinguishers Dead Stock Register is undertaken regularly. Old and outdated equipment, chemicals and instruments are discarded. CCTV Cameras were installed to monitor security and safety. On account of Coronavirus pandemic - as per the instructions from the Management all floors and toilets are cleaned and disinfected. In these times of the pandemic the college ensured that hand sanitizers were made available at the entrance, near the biometric machine and all the floors.

A Campus Manager, Security Staff, two Full-time Hardware Engineers, Canteen Manager, 4 Fire Marshalls out of 12 trained staff technicians, Electrician, Mason, Plumber, Carpenter and Painter have been appointed. The Grievance Redressal Cell maintains a Maintenance Complaint Muster. The Computer Centre and its support staff maintain the ICT facilities.

Annual maintenance contracts have been given for the following:

Sr.No

Item to be maintained

Name of the Company

No. of turns in a year

Contract term/

AMC

1

Computer

Porwal Systems and Services



Allotted 2 persons for systems maintenance throughout the year

Yearly

2

Security/ House Keeping

Guarder Protection Pvt. Ltd.

Appointed 8 persons for security throughout the year

Monthly

3

Air conditioners

Metro Air condition Services

3 Turns (Quarterly)

Yearly

4

Water Coolers

Perfect electrical

Quarterly

Yearly

5

Computer Services

R J R Brothers

Cleaning of Hardware Fortnightly (24)

Monthly

6

**Lifts**

Excel Lifts,

Escon Elevator,

Famous lifts

3 Turns (Quarterly)

Yearly

7

Water purifiers

A-one Enterprises

3 Turns (Quarterly)

Yearly

8

Lights & Fans, Refrigerators, gym equipment, Carpentry

Verma Electric Services

On Call. As and when needed

-

9

Paint work, furniture

Virendra Prasad

On Call. As and when needed

-

10

Flooring

Sadique Bros.

On Call. As and when needed

-

11

Pest Control

Pest Care Services

4 Turns

Yearly

12

Sewing Machine

Amson Sewing Machine repairing

Quarterly

Yearly

13

Tally Software AMC

Antraweb

On Call

Yearly

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

36

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

85

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.bmncollege.com/wp-content/uploads/2021/11/additional-credits-new-for-website-uploading.pdf">https://www.bmncollege.com/wp-content/uploads/2021/11/additional-credits-new-for-website-uploading.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

208

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

47

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of outgoing students progressing to higher education**

100

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

0

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

22

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

**President : Ms. Mahima Kharat (TYHD) /Ms. Sakshi Shetty (TYBCA)**

**Secretary : Ms. Sakshi Mhatre (TYFSN) /Ms. Neha Vishwakarma (TYBCA)**



Caste Representative : Ms. Rachana Wadgaonkar (TYFSN) /Ms. Vijay Nimje (TYBCA)

Co-opted member : Ms. Riddhi Shah (MSC CND II) /Ms. Babli Gupta (SYJC)

Cultural Representative : Ms. Dhvani Purohit (TYHD) /: Ms. Akanksha Sawant (TYBCA)

Ms. Dolly Jain (SYND) /Ms. Avantika Parab (SYBCA)

N.S.S. Representative : Ms. Shruti Mishra (SYBSc) /Ms. Mahima Pandey (SYBCA)

Sports Representative : Ms. Sneha Bhojayya (TYFSN) /Ms. Aadnya Khot (SYBCA)

Apart from the above mentioned list of student members, students are nominated by the teaching faculty and become a part of various other academic, administrative bodies/ committees of the institution starting with the IQAC, CDC, Library committee, internal complaints committee, NSS advisory committee to name a few. Members of various committees regularly attend the meetings held and are invited to give suggestions in order to bring better governance and improve quality.

This committee has worked for the entire academic year for various activities as follows:

Intercollegiate Fest and other competitions:

1. Akanksha:- "Hope - For a better tomorrow" (National Level)
2. Marathi "Bhasha Pandharavada Karyakram" (State Level for students and non-teaching)

The Student Core Committee worked for these competitions at every stage right from planning to execution like:

- Deciding and finalizing theme, events, schedules, strategies for publicity sponsorship and registration i.e. planning for a grand success of the event.
- Designing posters, brochures and short videos to make it eye-catching and easy to understand by all age groups.
- Publicity of the event all over the colleges in India by sending invitations, posters and registration forms, using social media along as a platform which is very common among

the students in the form of post and 'Hashtags' for awareness & details of the event.

- Identifying the correct sponsors, approaching them, convincing them for sponsorship & also marketing their brand on a platform.
- Planning for the events and their schedules.
- Event-wise publicity by making fliers and posting online reaching maximum students all over Mumbai.
- Approaching judges and celebrity guests for competitions.
- Helping in branding of the college for its growth & development.

#### Participation in Intercollegiate Festivals:

The highlight of this year was to formulate "Established Teams" for "Theater", "Dance", "Fine arts" and "Literary" events which have brought laurels to the college. These teams participated enthusiastically in various competitions at university/intercollegiate/ state / national levels. All this was possible because of the coordination of the student committee.

The other functions like Teachers Day, Independence Day, Republic Day were also successfully organized with the help of the student's committee.

#### Sports:

- All Class representatives & Group representatives of FY/SY/TY classes are part of Student Sports council committee members who coordinate with their respective classes regarding ongoing sports activities
- Two candidates (one from BSc & BCA) are nominated as Sports council in charge who coordinated with the other council members regarding sports activities conducted in the institution
- Nominated sports council in-charges were responsible to promote the importance and benefits of sports among students & staff by their involvement in organizing various sports related activities which will motivate & develop an interest in sports
- Nominated sports council in-charges were responsible to coordinate with sports council members whether all notices and announcements related to sports activities are carried forward to their respective classes on time & to report any issues or miscommunication encountered with the teacher's sports committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

10

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni being the brand-ambassadors of the institution are one of the biggest benefactors of an institution that can contribute towards various developmental activities of the institution. Due to the covid pandemic, we were fortunate to receive donations from Alumni and their relatives as sponsorship for the students who had financial limitations. The Alumnae Committee of the college initiated creatives on successful alumni to be circulated via Social media. The first poster was posted on 20th April 2021 and till now 10 such creatives have been uploaded to help with the branding of the institution, and more alumni are approaching the college on their own. Total 76 Alumnae were invited as resource persons for various webinars or workshops. Not only this but alumnae also conducted International Alumna Led e-Conference on Recent Advances in the field of Home Science on 23rd and 24th January 2021 and International Alumnae Led Webinar on Salesforce and Up-Skilling of Workbook tools on 14th March 2021 was also conducted. Alumnae are the members of important statutory bodies of the college like CDC and IQAC and give valuable suggestions for the growth of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Vision

Empowerment of Women through Quality in Education

##### Mission (old)

To impart quality education to women and enable them to become independent and competent, thereby benefiting our society and country at large

##### Mission (New)

To impart transformational & accessible education that intellectually stimulates and academically inspires women from all sections of society to gain personal strength, build self-reliance, digital competence, & enhance entrepreneurial skills to achieve optimum empowerment.

Our college Vision statement is the "Empowerment of Women through Quality in Education" and the mission is "To impart quality education to women and enable them to become independent and competent, thereby benefiting our society and country at large".

Our Management strives to provide accessible education to female students. The primary focus is to foster a healthy learning

environment by means of transformational and value based education. Being an autonomous institute gives us the advantage of updating the course syllabus to be at par with the industry requirements and to make teaching and research relevant to societal needs with special emphasis on skill development.

Teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision-making process as members of the various statutory bodies such as Governing Council, Academic Council, College Development Committee, Board of Studies, IQAC and other committees like Examination, Admission, Library, etc. that are instituted for the day-to-day functioning of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration process. The Management delegates authority to the Principal. Principal involves Vice-Principal, Controller of exams, Heads of Departments, Course Coordinators and faculty in all collective decision making processes. Responsibilities are delegated and tasks are distributed equally so as to ensure equal participation at all levels.

Case Study:Revisiting the Mission Statement of the Institution:

There was collaborative involvement of staff members to revisit the institutional Mission

Statement in view of the autonomous status of the institution from 2019 onwards. . This was also felt to be essential as the college will undergo its 4th cycle of accreditation in 2024 and will need to have clearly defined goals. All faculty members were involved in a collaborative project of first evaluating and listing down key areas to be focused upon by the college. A session on "Mission, Vision & Objectives" by Ms. Suman Pai, Senior Examiner and Faculty for RBNQA was conducted on 20th August, 2020 to facilitate arrival at a

collective decision. Staff members were divided into 4 groups and were asked to submit their inputs on how to formulate the mission statement after brainstorming. The focus was on forming a mission statement which was clear, Inspirational, in line with the Institutional objectives and had measurable outcomes.

An interactive session was organized on 16th October 2020 and the third draft of Mission Statement was prepared. The same exercise was repeated with the IQAC and also the college management. After the new mission statement was arrived at with consensus of all, it was passed by the IQAC and Governing Body and it will come into force from the next academic year.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Enhancing research is an important aspect of the institution's strategic plan. In order to focus on the research component, the college applied for, and was granted a UGC grant to set up a STRIDE Research capacity building centre. The centre focused on promoting research skills at undergraduate level by introducing certificate programs at 4 levels. In terms of faculty, the Management has instituted minor research grants upto 25 000 rupees, and 4 teams were selected for the same. A series of mentoring workshops have also been conducted to promote research skills. A research committee has also been established with three outside experts. A research policy has been formulated to promote ethics in research. The college will shortly be purchasing software to detect plagiarism.



File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram depicts the hierarchical establishment, starting from the top management (Seva Mandal Education Society) to all the stakeholders at each level, clearly demarking the Authorities and duties/ responsibilities for both Academics & Administration sections.

The SMES Management and the Principal form the nucleus of the administration. They are responsible for the proper management of the affairs of the college, exercise all such powers, and discharge all such functions as may be necessary for the purpose. The institution believes in promoting a culture of delegation of powers through strategic policies. The Principal heads all the statutory bodies at the institution such as Academic Council, Finance Committee, IQAC and College Development Committee.

The Principal also looks into the standardization of curricula, assess teaching methods, monitor student progress and achievement, encourage parent involvement, revise policies and procedures, administer the budget, hire and evaluate staff and oversee facilities with the help of the 2 Vice Principals, HODs, Administrative heads, teaching & non-teaching staff, who are delegated with roles and responsibilities to facilitate the smooth functioning of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Organogram.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Organogram.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

In the current Pandemic situation, the college management stepped in to offer monetary help of Rs. 5000/- for the family members of all Teaching and Non-teaching Staff members suffering from COVID-19. Also the College and Office Staff were allowed to avail of the facility for medical treatment at Lion Tarachand Bapa Hospital, and special vaccination camps were also organised. Yoga sessions were organised to address stress related issues, and online line competitions and events were also organised for both staff and non-teaching staff to promote overall wellness. As a mark of appreciation teaching and non-teaching staff were felicitated for their dedicated service on completion of 10, 20, 25 and 30 years of service on Teachers' day and Foundation day of the college. Teachers were also felicitated for their International Paper Presentations. For the Non-teaching Staff members the College organized special Training Programs in Computer and English. For self-financing courses, management instituted schemes of seed money for minor

research projects. 4 teams of two members each avail this facility. Various faculty development programs were also organised online such as Attainment of Program Outcomes and Course Outcomes', Measuring Data and Analysing Using Ms-Excel and Compare and Choose the Right Income Tax Slab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

24

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

23

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is done throughout the year whereas the external audit is done once a year.

Transparency and accountability is ensured by conducting an annual audit of the statements.

The internal financial audit is done at the institutional level by a qualified CA Mrs. Bhakti Parab. The procedure followed under internal audit is:

- Proper authorisation, obtaining quotations, proper maintenance of accounts and records, regarding purchases of fixed assets and materials is done.
- Bank reconciliation statements are prepared at regular intervals and scrutiny of reconciliation is done
- Fees receivable and actual fees received are reconciled on a regular basis.
- Investment register is verified.
- Scrutiny of expenses, verification of quotation, authorisation on purchases, verification of TDS and EPF is done.
- Depreciation calculation on fixed assets is done.

The procedure followed under External Audit of funds and grants received by the government is:

As per the stipulated period of time of the grant giving agency, ,

the accounts for all the grants and funds sanctioned by the Government/RUSA/UGC are initially submitted to an external Chartered Accountant. After addressing clarifications and corrections, the final accounts are settled. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities. At the time of annual audits by the Joint Director of Higher Education, the audit team verifies all the financial documents related to the funds utilized by College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

6191460

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has the Resource Mobilisation Policy to achieve resource mobilization and optimum utilisation of funds for the promotion of learner centric ecosystem of the institution. The Governing body monitors the optimal utilisation of the funds for the smooth functioning of the institution. The administrative staff in consultation with the finance committee is responsible for the utilisation of funds. The finance committee comprises the Management member, Principal, senior staff of the college, administrative staff and the University nominee. The Finance committee meetings are conducted twice a year. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers. Department wise budgets for equipment, instruments, consumables are prepared by the head of the departments

and submitted to the principal at the beginning of the academic year, or as and when required. The budget for student activities, remuneration of visiting faculty, and an honorarium of Guest for Expert Lecture, Seminars, Workshops and Conferences at the department is prepared and approved by Management. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budgets for particular heads are scrutinized by the Planning and Purchase committee, Principal and Heads of Departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.bmncollege.com/wp-content/uploads/2021/11/Resource-Mobilisation-Policy-24th-June-converted.pdf">https://www.bmncollege.com/wp-content/uploads/2021/11/Resource-Mobilisation-Policy-24th-June-converted.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Two practises that have been institutionalized as a result of IQAC initiatives-

### 1. Fit campus-

The pandemic resulted in lockdowns and shutting down of educational institutions almost worldwide. Along with academic inputs the IQAC evaluated and realized that students were most vulnerable during this time and required additional inputs in order to keep Fit-physically and mentally. With this in mind the IQAC initiated the following practises as a part of weekly routine-

1. Online yoga and body workouts as a part of the structured time table being followed throughout the academic year encouraged the participation of not only the students but also the teaching and the non-teaching faculty.
2. In order to maintain a positive outlook and assure mental wellbeing, life skills and structured mentoring classes have also been introduced into the time table.



## 2. Increased involvement of the Alumni

The pandemic resulted in a financial crisis for many of the students who expressed that they would be unable to continue due to lack of funds. IQAC has always involved the alumni of the institution towards development of the institution and an appeal was prepared and circulated in alumni groups following which a generous contribution of Rs. 10, 42, 460/- was collected towards free ship that was offered to 103 students.

The pandemic also created another opportunity of linking with the alumni as an international alumni led conference was planned and successfully conducted showcasing the work being done by the alumni. This is now going to be taken up as a biennial activity by the institution. Total 76 Alumnae were invited as resource persons for various webinars or workshops by different departments. They have also guided students on career options after graduation and how to be an entrepreneur.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**Formulating the Program Outcomes and Course Outcomes for all the courses implemented under autonomy**

In view of the implementation of the process of autonomy, and the restructuring of curriculum as per the feedback of stakeholders and potential employers the IQAC was of the opinion that the program outcomes and course outcomes should be visited to examine if they are in line with the revised curriculum. It was therefore decided to have a facilitation of the same by organising a Faculty Development Program on 'Attainment of Program Outcomes and Course Outcomes' by Mr. Shrihari Pingle, IQAC Coordinator, Sangamner Nagarpalika Arts, D. J. Malpani Commerce and B. N. Sarada Science College(Autonomous). The workshops enabled faculty to review not only the program outcome and course outcomes but also to revisit structures and methodologies of operation. After two rounds of collaborative sharing, the program outcomes of post-graduate as well as graduate programs were reviewed. The program outcomes and course outcomes are uploaded on

the website along with the syllabus of each program and the program attainment will now be in line with these objectives.

The lockdown enforced by the covid -19 pandemic lockdown had led to all teaching- learning and evaluation to be conducted online. The IQAC therefore suggested that the online student-teacher evaluation process should also be conducted via online mode and questions should be reviewed so as to assess effectiveness of the processes of e-learning and evaluation. Feedback forms were made via google and circulated to all students for feedback on all teachers and subjects taught. The results were analysed and feedback given to the respective teachers. This mechanism is now an important aspect of the annual self-appraisal requirement. This process brought in reform in terms of ICT teaching methods being used by faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.bmncollege.com/wp-content/uploads/2022/04/Akanksha-magazine-2020-21-Part-1.pdf">https://www.bmncollege.com/wp-content/uploads/2022/04/Akanksha-magazine-2020-21-Part-1.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college has an Internal Committee as per the Vishakha Guidelines of Government of Maharashtra. The committee organises the orientation session every year for FYBCA and FYBSc students. For spreading awareness, the poster of this committee is displayed at prominent places in the college with contact details. To sensitize students on Gender related issues and need of equity, Dr. BMN College of Home Science had organized various Webinars and Sessions for students. The college has Cell for prevention of caste-based discrimination which follows a zero tolerance policy towards any kind of caste-based discrimination. Also, the college has an Anti-ragging committee and Anti-Ragging Squad to curb the menace of Ragging in Higher Educational Institutions.

#### **Facilities for students:**

Students' Common Room has lockers, tables, and chairs. The facility is used as a space for study and project work. In addition, it is also utilized by students during practice sessions for cultural events and small workshops. Facilities for playing Chess and Carrom are available in space designated for sports. Washroom facilities (female and male toilets) are available on every floor. Washroom facilities and a water cooler are available in the passage next to the Common Room. Students have access to a provision of Sanitary pads Vending & incinerating machines on both the 2nd and 5th Floor respectively.

The College has signed an MOU with the SMES Nursing College for use of the facilities of the Health Centre. A consulting Physician has been appointed by the Management and is available every Tuesday and Friday for free medical consultancy. First aid boxes are available on the 1st floor, Staff rooms (4th floor and 5th floor), and Gym (currently not available during the lockdown period). Nutritional Counselling sessions are conducted by the Department of Food Science and Nutrition.

Gymnasium (Physical Fitness Centre) located on the 9th floor is used to conduct practical sessions of the Postgraduate Diploma course in Sports Science Fitness and Nutrition, and Career Oriented Program in Physical Fitness and Weight Management. The College has appointed a qualified Sports Teacher who identifies talented students for different games. Special coaches are appointed for games such as

Badminton, Chess, Volleyball, Table Tennis, Fencing, Kho-Kho, Kabbadi and Basketball.

The library also has an Internet section with 5 Computers which are Wi-Fi enabled. The Reference Section and main Library can seat an additional 20 students. The students also have access to an additional Reading Room of the Library in the sister institute Smt. MMP Shah Women's College of Arts and Commerce, which is also on our Campus. 20 Smart Classrooms have been enabled with complete ICT facilities and Wi-Fi which are utilised for lectures as well as presentations. An exclusive Internet Corner "Browse- IT" with 8 Computers is available on the 5th floor. All Computer Labs have well-equipped Internet connections. Wi-fi connectivity is available on Campus for educational purposes.

CCTV cameras have been installed at strategic locations for security surveillance of the college. Security personnel manning the entry points. They maintain a log of all persons entering and leaving the premises. Mandatory for students and all staff of Dr. BMN College of Home Science to wear ID cards while on the college premises. There are ramps at both entries to the College allowing easy access to 4 lifts. There is a toilet for specially challenged students on the Ground floor

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**D. Any 1of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Due to the Pandemic, Online awareness sessions were organised for the students as follows

- Organised 'Making India green' through Recycling of Cloth Bags, bookbinding competitions on 5th August 2020.
- Organised a workshop titled 'Go Pro with Recycling by Ms. Harshita Srivastava. Students made masks with coke bottles and other waste materials on 14th October 2020.
- An 8 -day RUSA sponsored "Training Series in Sustainable Waste Management" was organised by the Department of Foundation Courses under Environmental Studies by Ms. Hamsa Iyer (Founder, Eco-Products India) for 170 students including 2 faculty members joined via Zoom platform in the month of February 2021
- A guest lecture by NGO Global Green Resonance Foundation was organised for 63 students on the topic 'Plastic Waste Management' on 7th April 2021 via Google Meet
- The Environment Sensitisation Committee had organised a Plastic Collection Drive wherein the students of FYBCA have so far collected 50 kgs of plastic waste namely Milk pouches which has been donated to NGO Global Green Resonance Foundation on 19th March 2021. This is an ongoing activity and the next round of collection will be conducted in the month of October
- On World Earth Day ie 22nd April 2021 Students from BCA department made various posters in celebration of World Earth Day
- The Environment Sensitisation Committee had organised an Online Quiz Competition on the occasion of World Environment day ie 5th June on 'Spreading Awareness about the Corona Virus and its Variants' 105 students had participated in the quiz

Due to the pandemic the E-Waste collection drive could not be scheduled, however the collection point is open for collection on the 5th Floor. The college has a provision of Pad vending Machine and an incinerating machine to ensure students discard used pads

**hygienically**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **E. None of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **D. Any 1of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded



**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**D. Any 1 of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**



File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution works towards providing an inclusive environment to ensure an environment of equality, harmony and tolerance towards cultural, regional, linguistic, communal, socio-economic and other diversities.

The institute is centrally located and has students from various socio-economic backgrounds seeking admissions in various courses. The institute ensures that any girl student wanting to pursue higher education is not denied the basic right to education. If and when such cases have surfaced where a student plans to discontinue education due to financial constraints, the institute and the management has always ensured that financiers and donors are approached so that the student does not give up education due to economic reasons. The freeship facilities provided by the government are made available to the students as per the notices and protocol.

During the pandemic for online lectures and examinations students facing problems in recharging their data pack were provided with data pack recharge for two months by the institute and because of which the students' online attendance improved.

The college as a practice of principle ensures that students develop and practice respect for the other cultures and linguistically challenged students. The institute makes every effort to imbibe respect for other human beings through various lecture series and workshops that teach inclusiveness through value education lectures. The Gandhian Studies Centre conducts the "I Transform India Transforms" Chinmaya Mission lecture series for the students wherein lectures and activities on Universal Transformation, Patriotic Transformation, Cultural transformation are conducted.

Through the NSS unit students get an exposure to community life and service to others. Through the THRED initiative, issues like ageism, intergenerational bonding are worked upon.

Under the EBSB [ Ek Bharat Shreshtha Bharat] initiative of MHRD, students of our college have conducted several online webinars, tutorials, competitions for the paired college in Odisha. The student representatives of both the colleges have shared regional, cultural, linguistic, socio-economic diversities of Maharashtra and Odisha.

As a part of spreading awareness about various categories of inclusiveness, the following two sessions were organised:

A 3 day Faculty Development Program titled "I for Inclusion- An Awareness Workshop for Educators" Promoting Pluralism on Campus Initiative sponsored by RUSA jointly organized by Xavier's resource centre for Visually challenged Dept. for students with disabilities , Mumbai along with Dr. BMN College of Home Science (Autonomous) on 8th, 9th and 10th of April.

Career Roadmap for graduated in special education and rehabilitation profession by Ms. Arachana Rao, special educator was organised for students on 17th December 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

In order to sensitise the students and the employees of the institution about the constitutional obligations, values, duties and responsibilities the following online sessions were conducted as the college was following pandemic protocol:

The NSS unit observed Constitutional day on 26th November, 2020. More than 150 students read the preamble of the Indian Constitution and pledged to obey it. Videos were also shared on the facts about the Indian Constitution.

120 students and staff attended an online webinar on 'Legal Remedies for crimes against women' organised by Rotary Club of Mumbai Mulund South and Rotary Club of Bombay Uptown by Advocate Vishal Saxena practising at Bombay High Court on 3rd July 2021.

Guest lecture on the topic 'Women & Law' was organised for 128 TYBSc students under the subject Women's Studies by Mrs Deepa Wagyani, Freelance Lawyer and Visiting Faculty in Smt. K. G. Shah Law School on 25th September 2021.

Shri Mohanlal Pathak Annual Endowment Lecture on "Being a Human Community" on 19th October 2020 by Dr. Devarakshanam (Betty) Govinden, Research Associate, Faculty of Education, Kwazulu-Natal, South Africa.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days with the students and staff. Due to the pandemic situation, following days were celebrated online - International Yoga Day, International Women's day, World Population Day, Sadbhavana Diwas, Gandhi jayanti, Rashtriya Ekta Diwas, Martyr's Day, Constitutional Day, Maharashtra Day, Environmental Day, National Reading Day & World Book day. Republic Day and Independence Day was celebrated in the college premises following social distancing norms. Maharashtra Day was celebrated by creating a video about Maharashtra and its cultural diversity and posted on College YouTube Channel on 1st May 2021. Along with students and teachers, one of our alumni Ms. Kasturi Sunil Shelar, Film Director, Director of Photography, also participated in the video as a Special Guest by speaking on this occasion. Maharashtra Day celebration video link was shared with Anchal Degree College, Padampur, Odisha as an initiative under EBSB.

Flyers of eminent personalities including freedom fighters, scientists, Social reformers, like Maharshi Karve, Babasaheb Ambedkar, Balgangadhar Tilak, Kasturba gandhi, Mahatma Gandhi, Dr. Vikram Sarabhai and others have been prepared and shared on the college website.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice: ENABLING EDUCATION THROUGH FINANCIAL SUPPORT

2. Objectives of the Practice

To provide financial assistance to needy, deserving and meritorious girl students from underprivileged families so that they can pursue higher education and ensure a bright future.

- To assist students who are not eligible for financial help from the Government, the college offers and ensures that freship and sponsorship is available to them by approaching various philanthropists.

3. The Context

The contextual features or challenging issues that needed to be addressed in designing and implementing this practice

- The main challenge has been to effectively convince donors to generously donate for the welfare and future of needy students.
- In the academic year 2020-2021, this year due to Covid-19 Pandemic, the number of students who needed financial assistance were significantly more
- Due to reasons attributed to the pandemic, established donors of the past did not contribute to the fund
- The collection of necessary documents also posed a grave problem.

4. The Practice

The constraints / limitations, if any, faced by the best practice and its uniqueness in the context of India higher education.

- While it is mandatory for eligible students applying for free-

ship to pay at least 50% of their fees at the time of admission, a student, who is unable to pay the fees in one installment, can apply to the Principal giving complete details of her financial situation to be granted permission to make payment in two to four instalments.

- It is worth a mention that the Freeship Committee also appealed to Alumni through a College Scheme "BMN SAATH SAHYOG" and College Staff through a College Scheme "BMN SHIKSHA SAHYOG" for students Freeship Donation.
- The Freeship Committee through a survey found out the needy students who are not able to attend online lectures because of siblings who are also attending online lectures or parents working from home. Hence they werenot able to afford Data packs. This year the Committee, with the help of progressive-minded Donors, helped to purchase Data packs for 235 Needy Students for Online Lectures.
- To make the entire process of disbursement of donations transparent, a disbursement sheet is prepared with the donor's name, student's Name, class and signature, signature of the Principal and Hon. Secretary of the College. This Sheet is sent to the Donor.

#### Procedure for Freeship offered by the College Management

- Principals/Vice-Principals/Coordinators/In-charge/Class Teachers/Teachers In-charge are requested to give due publicity about the Scheme to Students during Orientation.
- Application form designed by the committee asks for details about Parents, Student's Academic Performance, Salary Certificate of Parents, Statements of the last 6 months from the Parents' Bank Passbook, Student Attendance, Class Teacher's Remark about Students etc.
- The meeting is conducted to brief members about the process of implementation of Freeship for the Academic year.
- Freeship Notice for applying for Freeship with last date of submission with photocopies of forms is given to HODs of all Departments to distribute among students in their Department in the month of July.



- The Committee collects all data related to College Donors and their yearly interest amount from the College Office in advance, before students submit their Freeship forms
- HODs are requested to submit the forms and to submit the filled consolidated data course wise for example: Home Science, BCA, MSc. etc.
- This consolidated sheet is sent to the Donors, so that Donors at a glance can get all information about the needy Students' details.
- Based on the Donors' contribution, students are given Freeship.

#### Procedure for SC/ST/OBC/Minority Freeships offered by State Government and Central Government of India

- The College assigns one Full time Aided Non-Teaching Staff to handle all Government Freeships of all the courses of the College.
- The College office submits regular notices for SC/ST/OBC/Minority students about the Online Application and submission of Government Freeship Forms.
- The student has to submit a printout of Online Freeship Application form along with necessary documents as per requirement of the Freeship Scheme.

#### INNOVATIVE PRACTICE

- Disbursement sheet is prepared with the Donor's Name, Student's Name, Class and Signature, Signature of the Principal and Hon. Secretary of the College. To make the process transparent, this Sheet is also sent to the Donor.
- Freeship Committee before granting Freeship to genuine and needy students, visits the Applicant's home.
- After the Faculty's visit to the Applicant's Home, the Investigator Feedback form given by the Freeship Committee is filled.



## Enclosures:

- Freeship Application Form
- Freeship Notice for Students
- Consolidated sheet of the students form for Donors so Donor at a glance could get all information about the needy Students' details.
- Freeship Disbursement Sheet Donor wise

## 5. Evidence of Success

- The Freeship Best practice has brought a great sense of satisfaction as most of the students who benefitted from the donations are now proudly supporting their families financially. Freeship Committee gave donation to 103 students and disbursed the amount Rs. 10, 42, 460/-
- The timely help of providing data packs for needy students increased the attendance in Online Lectures.

## 6. Problems Encountered and Resources Required

Problems encountered and resources required to implement the practice

- As the College is located around slum areas like Dharavi, Kurla, Chembur, Sion, Mahim, Wadala, Koliwada etc. the demand of Freeship is more and there are few Donors.
- Around 9 Students lost the earning member of the family due to Covid 19 or other diseases like Heart attack, Cancer during this Pandemic. Many students' parents lost their jobs, as their Salary was reduced. Students were not able attend Online lectures as they were not able to buy Data Packs, Not able to pay fees etc.
- Most of the parents give less attention and importance to girls' education when compared with boys.

## 7. Notes (Optional)

Any other information regarding Institutional Values and Best Practices which the institution would like to include

#### SCOPE OF IMPROVEMENT

- Further positive progress includes the giving of Notebooks, reimbursing Travelling Expenses, Paying Exam fees etc. for needy students.
- To monitor progress and the Impact Factor Analysis sheet students who received Freeship for the last few years are prepared to convince the Donors that their money was used for a good cause.
- The Impact Factor Analysis Data should be published in the College Society's Annual Report to attract more Donors.

#### Second Best Practice 1. Title of the Practice

Promoting Sports and Fitness Culture among students on campus

#### 2. Objectives of the Practice

The objectives / intended outcomes of this "best practice" and the underlying principles or concepts of this practice

- To promote overall well being of students through sports and fitness activities on-campus as well as in the online mode
- To provide an environment for physical development of the students & staff
- To encourage students to participate at intercollegiate/ State/ National & International level competitions

#### 3. The Context

The contextual features or challenging issues that needed to be addressed in designing and implementing this practice

Considering the importance of sports and fitness in overall wellbeing of women students, the Committee undertook a project to

enhance the sports and fitness culture using a holistic approach. Through initial observations and brainstorming, major areas of concerns were identified which majorly were related to busy academic schedule, lack of motivation, unhealthy lifestyle related habits. Apart from the student's limitations, the college too has had limitations like limited infrastructure, limited coaching facilities and restrictions on the activities to be conducted during lockdown. These were followed up with a structured survey to systematically explore the reasons for limited participation in sports activities. The findings were as follows:

#### 4. The Practice

The constraints / limitations, if any, faced by the best practice and its uniqueness in the context of India higher education.

Phase 1 - The on-campus strategies experimented were related to

- Improved infrastructure
- Provision of sports equipment and safety gear
- Internal and external coaching facilities
- A sports hour was integrated into the academic time-table
- Annual sports day was extended to a week
- Formation of the first-ever students' Sports Council led to strengthening the team spirit and encouraging ownership and participation from students

Phase 2 - Covid pandemic led to the exploration of alternate strategies for online activities.

- Synchronous activities:
  - Online fitness sessions
  - Coaching by professional trainers and Peer-to-peer mentoring
  - Webinars on sports, fitness, and nutrition-related aspects to increase health awareness

- Asynchronous activities:
  - Digital channels were opened like sharing demonstration videos for practice
  - Participation in competitions for the digital annual sports festival

## 5. Evidence of Success

The Sports Committee of the college undertook a 2-year research-based project to enhance the sports and fitness culture using a holistic approach.

- Sports equipment, uniform, and safety gear were provided which resulted in a tremendous increase in winning percentage from 21% in 2018-19 to 35% in 2019-20
- Students participated in intra-college, inter-college, state-level, and national-level competitions; students have won prizes as well
- Through the Peer-to-Peer Training, students with sports expertise became trainers for other students on campus. Interestingly, 6 students became trainers for Yoga, Chess, and Badminton
- By making a shift from Annual Sports Day to Annual Sports Week, there was an increase in the number of events offered leading to 81.6% increase in participation
- By inculcating the sports hour into the academic time-table, more students participated in the regular Yoga and Fitness sessions
- Fitness Fiesta (Live Yoga and Full Body Workout) was conducted on the Zoom platform by eligible students for the students under the Sports Student Mentor initiative. There were 82 beneficiaries in this 2-week initiative. The outcome was not only beneficial for the participants, but also for the student trainers, who developed their confidence and skills to take it up on a larger scale outside the college
- Due to the online workout sessions, the participation

increased by 82% for Yoga and 2.5 times for Full Body Workouts

- Digital communication channels (WhatsApp & Instagram) were used to send out regular updates as well as relevant information. After this, 90% of students surveyed reported that they were getting regular updates about sports and fitness activities.
- Online Annual Sports Week was held with competitions in Yoga, Full Body Workout, poster and meme, and interactive webinars were organized for health and nutritional awareness, diet counseling for eating habits and reproductive health. All participants reported an increase in awareness after the sessions

## 6. Problems Encountered and Resources Required

### Phase 1 (Offline):

Due to limited space students are unable to practice regularly for physical sports that require adequate space. Available grounds nearby the institution are usually tied up with their scheduled activities, giving our students less chance to practice for tournaments.

### Phase 2: (Online)

- Although the sports hour was introduced in the academic timetable, students attendance was not up to the mark
- Not all students who attend the regular fitness sessions kept their videos on
- The programs were dependent on students' having internet access. Thus, issues like limited data pack, connectivity issues, sometimes limited their participation

## 7. Notes (Optional)

Any other information regarding Institutional Values and Best Practices which the institution would like to include.

- Our approach of applying a multidisciplinary perspective to sports and fitness has helped to bring in holistic initiatives

to enhance sports and fitness culture in the college. Our team comprised professionals from Sports/Fitness, Science, Nutrition, Human Development, and Computer Applications.

- Dr. BMN College won third prize in the 15th Best Educational Quality Enhancement Team (BEQET) President Award 2020 for the project "Sports and Fitness Culture: Quality Enhancement through a Holistic Approach" at the 12th D.L. Shah Memorial lecture organized by National Centre for Quality Management (NCQM), Mumbai
- Sports committee members Dr. Jahnvee Joshi (Author, Asst. Prof, Dept. of Human Development) and Ms. Paulomi Desai (Co-author, Senior Lecturer, SDC in Physical Fitness & Weight Management) presented the research paper titled 'Sports and Fitness Culture - Quality Enhancement through a Holistic Approach' for the International E-Conference Sports Industry during COVID-19 under the theme 'Sports Management in Educational Institutions' organized by Sports and Management Research Institute (SMRI), Thiruvananthapuram on 30th July 2021.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Best-Practice-2020-2021.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Best-Practice-2020-2021.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

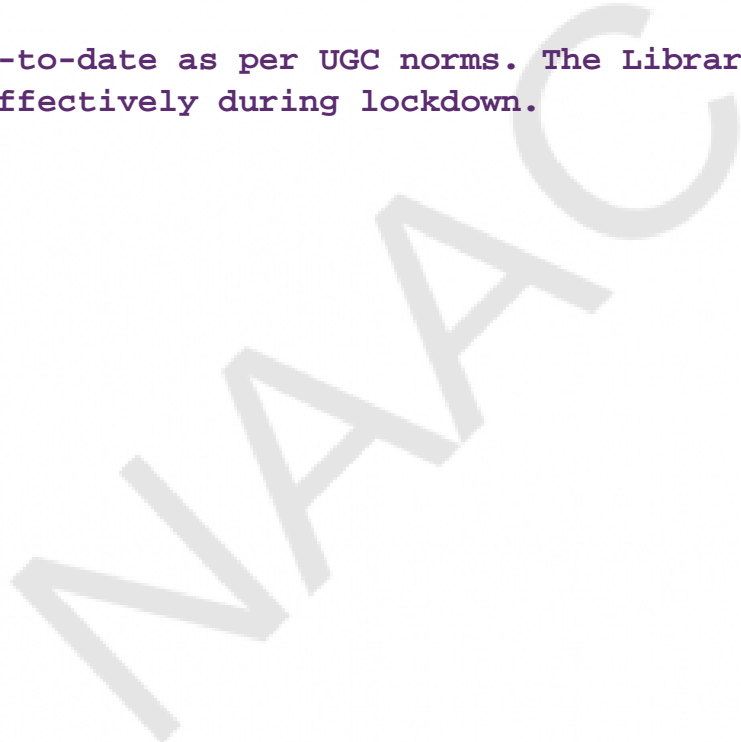
7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The area which had priority under circumstances of the COVID-19 pandemic and which was in line with the thrust area of the college was the continued focus on qualitative education for women students ensuring their overall development. As the college had to switch to online mode of teaching, training was given on priority basis to faculty to ensure the effective use of ICT tools such as Google Classroom, Youtube, Kahoot, Mentimeter, Edmodo were used for teaching, learning and evaluation. Similarly, the online Examination was handled entirely keeping the facilities available to the

students . To allow students the opportunity to relax but also develop their talents and organisation skills, Inter-collegiate Festivals were conducted online. Pandemic gave the opportunity for International and National level participation in these events. Similarly online Fitness and Yoga sessions were conducted by the Sports Committee.

In order to ensure access to learning material, all the lectures shared with the Library were sent to the Library Repository and are accessible through the Library link <http://27.106.65.244/w27/> during College working hours.

The website is up-to-date as per UGC norms. The Library also functioned very effectively during lockdown.





## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has well-defined procedures to design new curricula and revise/amend the existing curricula. The Board of Studies of the concerned specializations identify and assess/evaluate the local/national/ regional/global needs and formulate the required curricular which is then ratified by the Academic Council.

The curricula is designed with course objectives, course outcomes, and its attainment for each course and is based on structured feedback received from stakeholders including students, alumni working in various corporate sectors, teachers, parents and prospective employers. It is in tune with objectives in Higher Education like inculcating a value system in the students, promoting the use of latest technology, quest for excellence and fostering global competencies among students set by the UGC and Maharashtra Public Universities Act, 2016 and also the vision and mission of the Institution.

Responding to needs identified, the institution has introduced the Choice Based Credit System (CBCS) in the first and second semester enabling greater academic flexibility and increased employability skills of the students in line with professional and personal aspirations. The courses offered by SWAYAM are also offered as CBCS. Courses relevant to gender sensitivity & universal human values are integrated into relevant programmes for the holistic development of students. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the latest in the industry.

The Program Outcomes (POs) and Course Outcomes (Cos) of different subjects and disciplines focus on relevant developmental areas and their needs such as the knowledge and skills.

Curriculum implementation is ensured through the execution of

schedules as laid down in the academic calendar and teaching plans Curriculum enrichment activities such as workshops, skill development programs, hands-on training, guest lectures, company internships, projects and surveys are planned within the timetable frames. Tailor-made certificate courses such as, add-on courses are designed.

Evaluation of curriculum is done through feedback from all stakeholders. Additional efforts for ensuring the curriculum delivery are facilitated by the mentor-mentee system, remedial coaching, ICT usage, enrolment in free online courses and categorization of advanced and slow learners. The outcome of the curriculum is assessed through students' participation and proficiency in events like quizzes, group discussions, projects, PowerPoint presentations and tests of cognitive skills and conceptual understanding.

The effectiveness of the curriculum and its implementation is assessed by the head of the Institution along with IQAC and other stakeholders and corrective measures are taken for achieving the required skills.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

6

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

30

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

A course titled Life Skills based on Gandhian Values and

Universal Values Based on Gandhian Philosophy is offered for the Semester IV students in both SYB.Sc & SYBCA respectively. The content primarily focuses on values and ethics in everyday life.

Women's issues as a subject is offered in Semester II & Semester V for FYBCA and TYBSc students respectively where students are sensitized to various issues concerning not just women but also the third gender. Webinars are organised on topics such as sex discrimination, health, law, inequality, sexual harassment and objectifying women especially in industries like fashion and media. Students are also made aware of various women achievers. Activities further include group discussions, women based film reviews, small skits by various groups on issues concerning women and debates that help students to not just think critically but also express their concerns. Webinars were organised on issues like feminism, domestic violence and women and law.

Environmental Studies is a subject offered at the UG level for both FYBSc and FYBCA respectively as recommended under the UGC guidelines. The college also has a Environment Sensitization Committee'. The Committee has been actively involving students in various environment-related activities such as conducting workshops on "Training in Sustainable Waste Management", "Biodiversity and Conservation" and "Environmental Policies and Law". Thus encouraging a green culture not just among students but its various stakeholders.

Foundation Courses in semester I and II have been designed to include cross-cutting issues that help inculcate professional ethic wherein, the students learn report writing, presentation skills and elements of job application which involves topics such as drafting coherent and effective email for job application, designing a resume, preparing for an interview and communicate efficiently in both written and oral communication. Presentation skills help the students to learn the different tools, structure and the role of audio-visual aids in presentations. Issues related to gender and human values are imbibed in the students through well narrated pieces of fiction short stories and poems. The students reflect and discuss not just the themes such as gender discrimination, women's autonomy and the importance of human values but also critically evaluate and provide potential solutions for the same. The students are able to assess the above mentioned issues without essentialising a certain gender but acknowledge the impact of the same on the rights of all humans.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

25

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

807

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

255

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb">https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb">https://www.bmncollege.com/syllabi-under-autonomy/#1639661368086-71916a81-ecbb</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

812

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

160



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Before the commencement of Semester II and Semester IV, a baseline Exam is conducted by all the teachers individually or at the department level for a better understanding of students' prior knowledge in that particular subject. The Baseline Exam is also conducted for Home Science students for Major Selection. Based on these exams, the list of weak and advanced learners is decided.

Keeping these results in mind various strategies were adopted by staff members for weak learners. The strategies included distributing extra study material, conducting quizzes, extra assignments, explaining concepts through flowchart, etc. The strategies adopted for Advanced Learners included giving innovative topics for Presentations and extra assignments. Weak and Advanced learners were paired for presentations or group projects for better and effective learning. Flipped Classroom Technique was used for both Weak and Advanced learners.

A formula for the weak and advanced learners was then decided based on the Unit Test marks and a list was prepared for all the students of all the sections.

A Bridge Course is conducted for those FYBCA students who have not studied mathematics in junior college level. A Bridge course is conducted for MSc students in Nutrition for non-nutrition background students as a prerequisite. A Bridge Course in Introduction to Tourism and Hospitality Management is offered to MSc RM students for understanding the concepts of Hospitality and international tourism.

Remedial English sessions were conducted for students with slow learning ability. The students' performance in the Unit Test and their classroom interactions were evaluated to identify them. The teacher incharge conducted sessions once a week covering topics dealing with reading, writing, listening and speaking skills. The



students were able to share their major language related queries with the teacher and work on improving their overall performance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
17/08/2020	834	38

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

#### Experiential Learning

The application involves participation and acting upon theory, and these results in a deep understanding of concepts and ideas. That in short is the essence of Experiential Learning. This method is used to keep students engaged in learning by doing the things by reflecting on their experience. For example in Textile Chemistry and Fabric Manufacturing & Analysis, students are encouraged to design their garments, ornament the fabric, create accessory designs, adapt and stitch their garments. In Institutional Food Service Management, students learn to plan and prepare food in bulk through the innovative idea of hosting a cafeteria. They learn budgeting, costing and organizational skills. Experiential learning was also encouraged through the Intergenerational Project, the students were exposed to the themes of ageism and were assigned to explore the idea further through a project. The students were required to select a senior participant to teach/learn new skills ranging from cooking, knitting, social media functioning, basics of using smartphones, review old and new cinema/music, cultural dressing and photography. Through this project the students were able to

identify existent ageist perspectives and critically assessed ways to overcome them.

MSc CND students were assigned development of food products with therapeutic aspects. Learning goes through conceptualisation, product formulations and justification of product attributes. Stages of development were documented through descriptive videos.

#### Problem Solving

- Problem Solving is used successfully in subjects like Child and Adolescent Development, Mathematics and Programming Languages, as it helps students to develop logical and independent thinking and in turn, deepens their knowledge in the subject.

#### Participative

- Group Seminar presentations help to expand a student's thinking since it involves a comprehensive understanding of a topic and communicating it effectively. Students made presentations on various subjects like Nutrition in Cancer & Critical Care, Traditional Textiles and Embroideries of India, Recent Advances in Hospitality Management and improved not only their knowledge base through research but also their Communication Skills.
- In the subject Front Office Operations & Accommodations, students were given certain topics to perform a Role Play.

#### Flipped Classroom

- To increase student engagement this method was used for blended learning. Students were asked to read the material at home as this was shared earlier and were expected to work on problem-solving during class time.
- Under Child Psychology, students were provided intentional content (attachment) and on an online platform discussions were held and feedback was given.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Due to the Pandemic, all the theory and practical sessions were conducted online using Google Meet, with PowerPoint Presentations and Study materials were shared in the form of PDF files and Youtube links. The Zoom platform was also purchased for conducting guest lectures for a larger group.

The Google Classroom was created by almost all the teachers as a virtual classroom. It was used for sharing materials, creating, distributing and grading assignments helped in streamlining the process of sharing files. The recordings of sessions was also shared in the google classroom so that those who could not attend the sessions for any reason, could attend them later.

Various platforms like Google forms, Socratives, Kahoot and Mentimeter were used to conduct Quiz. Animoto was used to create and share videos with the students and Slideshare, to make presentations. Students were encouraged to use Padlets, Canva for their assignments.

All the study materials along with question papers were made available to the students on the College website.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/ICT-Tools.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/ICT-Tools.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

36

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the Academic year, the new academic Calendar was prepared. It was first filled in by the Examination Committee and then it was passed on to the various committees such as Cultural, NSS, Sports, Seminar Workshop, Environmental Sensitisation, Gandhian Studies, etc. This was then uploaded to the College website. This was to inform students about when the Activities and when the Exams would be scheduled in the coming Academic year. This year due to the Pandemic, some changes in the schedule had to be made but efforts were made to follow the schedule as much as possible.

Teaching plans were also prepared at the beginning of each Semester and these were periodically reviewed by Heads of Departments.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

36

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

10

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

15

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

15

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Due to the prevailing Covid situation, the Exam and Evaluation Cell conducted all the Exams in truly Online Mode suitable for the students from any location. The guidelines/instructions regarding the conduct of Exam in Online mode including information about the Mode of Exam, marks, type and duration of the Exam, Study Leave was prepared and circulated to the teachers and students well in advance. The Exam Time Table was circulated in all the students' WhatsApp groups and uploaded on the college website 15 days before the commencement of the Exam. Subject teachers were instructed to prepare the Question paper comprising 25 Multiple Choice Questions with 2 or 4 options of their subject using Google form, get it checked from their respective HODs and mail it to the Exam Cell 8 days before the exam. The Exam Platform chosen was Google Meet and the respective teacher supervisors were responsible for creating and circulating the Google Meet Link in the students' WhatsApp groups.

Teacher supervisors were instructed to provide the Google Form Multiple Choice Question Paper Link in the Chat Box of Google Meet and also to provide the link on students' WhatsApp group if requested by the students. Students appearing for the Exam using Desktop computers / Laptops were instructed to click on the Google Form Multiple Choice Question Paper Link provided by the teacher Supervisor in the chatbox to start the Exam and Students appearing for the Exam using Mobile phones were instructed to send the Google Form Multiple Choice Question Paper Link provided by the teacher Supervisor to their second mobile via WhatsApp or email the link and begin with the Exam. Exams were conducted separately for students who were not able to appear for the Exams due to technical issues or due to genuine and medical reasons. Facilities and concessions were made available for differently-abled (Divyang) students that would be given extra 20 minutes for the Final Exam. Online class tests were conducted using



Socrative, Google Form, [www.classmarker.com](http://www.classmarker.com), Edmodo, etc. regularly by the subject teachers. Assignments with due dates were shared and evaluated by the subject teachers with their respective class students through their respective Google classrooms on specific topics of their subject. Students were assigned group projects and Industry experts were invited to evaluate their projects. Teachers evaluate the student's performance after every practice. If the teacher finds the student slow or below average in the performance particularly in a practical, the student is given extra guidance and support

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

As part of quality initiatives, the Institution has formulated the Programme Outcomes and Course Outcomes for all programmes offered by various faculties on the campus.

A departmental committee/BOS is formed to finalize course objectives and course outcomes for each course after a series of discussions with all the department teachers. These are defined at the time of designing the course contents based on the feedback/suggestions received on the curriculum from experts, alumni, students, etc.

Course Outcomes and Programme Outcomes are prepared through participative and collaborative discussion amongst the Principal, Departmental heads and staff members, and are in line with the broad guidelines of the statutory bodies. These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the college website to facilitate access to various stakeholders including the teachers and students.

The course outcomes designed to cover the prescribed syllabus and designated competencies are embedded in the assessment pattern based upon both internal and external examination systems. The communication mechanism for the students includes the college Website, through induction programmes and mentor-mentee

interactive sessions.

Each "Programmes outcomes and Course outcomes" are designed to inculcate personal, professional, social & cultural attributes in our students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college has the practice of promoting student and faculty development, time bound programs, focused communication on expectations about learning and learning techniques, respect for learner's diversity and accepting differential speed of learning.

Under formative assessment, active student-teacher involvement is assessed, learning goals are shared with students, feedback is provided to help students recognise their next step. Belief in a student's potential is practised.

Under summative assessment, metacognition skills, critical thinking and communication and interpersonal skills are assessed.

A consolidated excel sheet of attainment of program and course outcomes is attached for further reference.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Attainment-of-Course-Outcomes.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Attainment-of-Course-Outcomes.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

339

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://www.bmncollege.com/wp-content/uploads/2022/01/Student-Satisfaction-Survey-2020-21-graphs.docx.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Institution has a well defined Research Policy for promotion of research which is uploaded on institutional website. At undergraduate level, students are exposed to various research components to understand the basic orientation of the research process and they are encouraged to take up small survey projects and do product development. The certificate courses were designed and introduced by the Research Capacity Building Centre to the students.

Students at Postgraduate level complete their dissertations in thesecond year. As part of this process, the Post graduate program of Clinical Nutrition and Dietetics have MOUs and collaborations with industry for their projects wherein students are involved in doing data collection and interpretation.

Objectives of the research and innovation policy

- Identify emerging areas of research and ensure its execution
- Develop and upgrade the infrastructure to create research

ambience

- Motivate faculty and students to take up research initiatives
- Encourage research activities to develop well-being of society and environment
- Support faculty and students with available funds for research
- Collaborate with reputed agencies, NGOs, industries for research projects

Facilities for promotion of research

\*UGC STRIDE Research Capacity Building Centre:

Dr. BMN College of Home Science (Autonomous), was awarded a UGC grant for establishing a Research Capacity Building Centre under the STRIDE scheme in December 2019. The duration of the grant is for three years. The main focus of the Centre is to design four levels of research inputs with following objectives :

Objectives

- To introduce and train undergraduate students with various research components
- To sharpen analytical-scientific lens while undertaking research
- To train students on how to collect and present data
- To impart ethics in research
- To hone skills in documentation and writing of research publications

To implement above objectives, the below courses have been designed by the centre to offer at various levels:

- Level 1- Foundation Course on Research Methods
- Level 2- Course to be designed in the academic year 2021-22
- Level 3 - Orientation to Research
- Level 4- Advance Level- Research with Practical Approach

\*Critical Thinking Lab:

As per the implementation of the proposed plan under the project, the Centre has developed the Critical Thinking Lab to provide an exclusive space for the students to undertake various activities related to research capacity building. The focus is on independent thinking skills and on applying critical thinking to

life situations. The main objectives of the lab are as follows:

- Conduct workshops to develop critical thinking skills
- Develop problem solving and analytical skills
- Understand concepts, features and theories of critical thinking
- Apply varied approach to develop interdisciplinary research

\*Minor research grants instituted by management of SMES for faculty

The centre also initiated the process for evaluation and selection of Minor research projects of faculty from self-financed sections; the funding for the same is initiated by the Management of SMES. Four teams (8 faculty members) have been shortlisted and their proposals are approved for funding, the scheme is starting from 1st April 2021.

\* Upgraded Laboratories in each department

\*Well Equipped Library with e-resources and online databases

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

**3.1.2 - The institution provides seed money to its teachers for research**

**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

1 lakh

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

15642094

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

9



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Incubation Centre of Dr. BMN College of Home Science gives hands-on experience in entrepreneurship and innovation by being mentored by industry experts and faculty. The institute has signed an MOU with the Tata Power Skill Development (TPSDI) where different workshops were conducted on Entrepreneurship, Critical thinking and problem solving and Preparatory Program for a career

in HRM. These workshops have provided our students with an in-depth knowledge of the subject. The courses provide a balanced approach with a focus on theoretical as well as practical aspects. The courses provided by TPSDI have helped our students in being acquainted with the skills necessary in today's dynamic work environment.

Dr. BMN College of Home Science has been recognized as UGC Stride Research Capacity Building Centre since December 2019. The institution has received funding in this scheme of UGC under component I, to conduct courses, workshops and training sessions to promote research culture among students and faculty. At present the Centre is offering 4 level inputs to address the objective of promoting research ethos in higher education (UG and PG). A series of online sessions on research components were organized and also Structured Courses for FY, TY and MSC students were offered. Also to promote research ethos for faculty enhancement, a series of online sessions on Faculty-Peer-Discussions were organised once a month. As an initial phase, the internal faculty members were provided an opportunity to present their research initiatives and interact about their overall experience. Under this initiative, expert sessions were also organized on various topics related to research skills enhancement.

The Centre has developed the Critical Thinking Lab to provide an exclusive space for the students to undertake various activities related to research capacity building. The focus is on independent thinking skills and on applying critical thinking to life situations.

Faculty members who have undertaken their Minor Research Projects were provided special mentoring interaction sessions by experts to enhance their research proposals and develop a critical approach and direction while working towards their minor research.

The Centre has formulated a committee to mentor and monitor the progress of the schemes which includes a nominee from UGC and other eminent scientists and scholars as given below:

#### Mentoring and Monitoring Committee - External Members

1. Dr. Vidita Vaidya - UGC Nominee Professor, Department of Biological Sciences, TIFR
2. Dr. Sandeep More- Eminent Scientist DST Inspire Fellow,

Dept of Fiber and Textile Processing Technology, ICT,  
Mumbai

3. Dr. Ratna Thar - Eminent Scholar Research Director, College of Home Science, Nirmala Niketan

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
2	
File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded
3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year	
5	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed	
3.4.5.1 - Total number of Citations in Scopus during the year	
0	

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute promotes regular engagement of faculty, students, and staff with the neighborhood community for their holistic development and sustained community development through various activities. Every year, programmes are organized under which students and staff participate voluntarily in community-based activities. COVID-19 Pandemic situation moved us into the virtual world. Committees and departments conducted various activities online. NSS unit conducted various activities with children of NGO Stree Mukti Sanghatana and Vision Rescue. NSS Volunteers conducted community awareness sessions online for the girls and women from Vision Rescue on various topics such as NGO Mobile and its use, Nutrition and basic yoga. Stress, anger management and menstrual hygiene. Also, conducted various online webinars to spread the awareness of "social responsibilities", "health and hygiene", "COVID-19 and immunity" and "build self-confidence and leadership qualities".

Under the guidance of teachers from Department of Textile Science and Apparel Design TY TSAD students volunteered as Digital Tutor for skill training sessions conducted for community women from Vision Rescue NGO, to train them online for various basic embroidery stitches and motifs with different color combinations.

11 NSS Volunteers conducted various activities under Intergenerational Interaction with 12 Senior Citizens from 1st June to 19th June 2021. Activities like creating zoom meetings,



using mobiles apps, watching news in Google and using Amazon Shopping App.

Under Intergenerational Interaction, The students were introduced to Gita Hariharan's "Remains of the Feast" and Khushwant Singh's "Portrait of a Lady", short stories with central characters in their middle and late adulthood to trace the themes of ageism, ageist notions, relationship with the character of the younger generation, etc. The students were required to participate in a project to teach-learn a new skill with a senior participant and submit a project-report defining the objectives, introducing the participant, elaborating the process and summarizing the learning with the help of images or video clips.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year</b>	
500	
File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
17	
File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)</b>	
10	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
The Institution has 28classrooms, 20 technology enabled Smart Classrooms and Learning, Activity and Tutorial Spaces, and an	

Experimental Nursery. There are Laboratories for Biology, Chemistry, Food Science and Nutrition, Textile Science and Apparel Design Hospitality, and Specialized Facilities and Equipment for Teaching, Learning and Research.

The well-planned Infrastructure includes a Seminar Room and a Conference Room, an Air-Conditioned Auditorium, Students' Common Room, Counselling and Career Guidance Cell ('Mind Space'), Exam Cell Room, a Critical Thinking Laboratory and an IQAC Cell, Employment, Entrepreneurship and Career Hub (EECH) Cell.

Apart from these facilities, the campus has a Language Lab to improve English Language Fluency Skills, a Gymnasium, a Beauty Parlour and a President's Room. There is also a well-stocked Library with a Reading Hall. The special highlights include a Gandhian Studies Centre, a MOOC Room and an Audio Visual Recording Studio for Teachers to develop MOOC Courses.

The Institution has Ramps with easy access to lifts and a Toilet for specially challenged students.

There are 5 Computer Laboratories with Internet Connection and Printing facility as well as an Interactive Panel and 3 Ipads for ICT teaching and 2 Stand-Alone Screens

Textile department has developed a centre for skill training in Indian traditional textiles and embroidery.

The following Infrastructure and Physical Facilities are available for Teaching and Learning

#### CLASSROOMS

There are a total of 28 well-furnished Classrooms used by approximately 900 students, attending all the programs that we conduct. These include 9 large Classrooms with a seating capacity for about 100 to 150 students. These Classrooms are well ventilated and adaptable to the use of Electronic Teaching aids. Mike systems are installed to facilitate the teaching process. There are 11 medium Classrooms with a seating capacity of 60 students, and 8 small Classrooms with a seating capacity of 25 students.

As a part of infrastructure up-gradation there is a Multipurpose Classroom called "Rachnatmak Sumedha" next to the outdoor Play area in Prangan Nursery on the Ground floor. It is used by HD

Department Students for BalMela activities, Workshops and Children's activities.

**TECHNOLOGY-ENABLED LEARNING SPACES:**

20 Smart Classrooms have been enabled with complete ICT facilities including Epson 595 Wi-interactive Projector with White Board, and Dell Inspiron 3542 laptops and CCTV surveillance.

All Departments are also provided with laptops and access to Wi-Fi.

The staffroom on the 4th floor is provided with an internet and Wi-Fi facility, 5 Desktops, Laser Printer and Scanner. The staffroom on the 5th floor is provided with Internet Connection and Wi-Fi facilities, 2 Desktops, Laser Printer and Scanner for teaching, Learning and Evaluation related work.

Computer Lab 503 has been attached with Cybernetyx Model 8090 and Lab 502 with an Interactive Panel. The above facilities are Wi-Fi enabled

**SEMINAR/ CONFERENCE ROOMS:**

The Seminar Room (room No: 54) is located on the 5th floor. It has a SMART Board Model 480 with SMART NoteBook Software with a Short Throw Projector connected to Desktop CPU. Faculty and students also have access to a well-equipped Conference Room with Audio-Visual Facilities on the 3rd Floor of the Annex Building.

National and State Level UGC Sponsored/NAAC sponsored Seminars and other such important programs are conducted in the air-conditioned ShriVisanji Ravji Auditorium, with a seating capacity for 282 persons and are equipped with Mount ceiling Projector, Motorized Projector Screen and Sound System. Ravji Jivraj Changdaiwala Hall has a seating capacity for 450 persons and is used for Seminars, Workshops, Public Lectures, Endowment Lectures and Pool Campus Placements.

**ACTIVITY SPACE ON 9TH FLOOR/ E E Career Hub Centre:** It has an LCD Projector and 6 Feet X 4 Feet Projector Screen. Faculty and students also have access to an activity space for Guest Lectures, Workshops, Induction Programs, Alumina Meet, etc.

**TUTORIAL SPACES :**

8 small Classrooms are available to conduct Tutorial Classes for subjects such as English and Soft Skills. Smaller Classrooms are also used by SY and TY students for practical work for their specializations.

#### LANGUAGE LAB:

It is located on the 2nd Floor. It is equipped with 15 Desktop Computers and Digital Linguistic Language Lab Software "DLM -PRIME" to improve English Language Fluency Skills with 1 Mentor Console + 20 Mentee Consoles configuration. Language Lab is a dedicated space to learn any language through Visual and Audio Aids available. The students were introduced to the Language Lab to provide the best Modules according to the student's needs. An instructor is available from 8.30 a.m. to 3.30 pm every day from Monday to Saturday.

#### LABORATORIES/ SPECIALIZED FACILITIES FOR TEACHING. TOTAL LABS:21

Departments No. of Laboratories Biology Laboratory 1 Chemistry Laboratories 2 Food Science and Nutrition Labs 3 Textile Science and Apparel Design 6 (Apparel Design Laboratory-3, Wet Processing Laboratory (dry and wet area)-1, Fabric Manufacture Laboratory-1, Physical Testing Laboratory-1) Computer Software Laboratories 5 Internet Corner 1 Hardware Laboratory 1 Prangan Nursery School Experimental Lab of HD Dept. 1 Hospitality Management Labs

1 Restaurant Set up

1 Housekeeping Lab

#### SPECIALIZED FACILITIES AND EQUIPMENT FOR TEACHING, LEARNING AND RESEARCH ETC.

Prangan Experimental Nursery is the experimental Laboratory of the Human Development Department. It is located on the Ground floor, with the latest play equipment for children in the adjoining area like the Water Play Centre, etc.

The Gymnasium (Physical Fitness Centre) is located on the 9th floor. It is used to conduct practical sessions of the Postgraduate Diploma course in Sports Science Fitness and Nutrition, and Career Oriented Program in Physical Fitness and Weight Management

The Beauty Parlour on the 6th Floor is used for training students

of Beauty Culture and Hair Dressing Certificate/Diploma Programs as well as Career Oriented Program in Beauty Culture

The Hospitality Lab on the 6th floor with Restaurant Set Up and one Housekeeping Lab is used by students of Hospitality Management under the specialization of Resource Management.

5 Computer Laboratories on the 5th floor with a total of 105 Computers, one Lab on 6th floor with 22 Computers and one Hardware Lab on the 7th floor with 18 Computers. The Labs are used to conduct practical sessions for students of BCA, 100 hours of Computer Training and Computer Aided Designing Courses to Home Science students.

A spacious, well ventilated and well-lit Reading Hall is on the 8th floor can accommodate 80 students. The Library also has an Internet section with 5 Computers. The Reference Section and main Library can seat an additional 20 students. There is a separate Reading Room with a Computer for Teachers. The students also have access to an additional Reading Room of the Library in the sister institute Smt. MMP Shah Women's College of Arts and Commerce, which is also on our Campus.

MOOC Room:

A New MOOC room is Audio Visual Recording Studio for Teachers to develop MOOC Courses. It has a lecture Capturing System and lectures can be direct streamed in all the smart classrooms and on Social Sites. The MOOC Room has Video Conferencing AVER USB PTZ Camera System and Optical Zoom and Remote for mid to large size room with integrated Speakers phone for Video Conferencing System Full HD(1920 x 1080 progressive signal). It also has a Wireless head Microphone TG550, Audio Mixer Behringer-Xenyx 1202FX, 17 U Rack 600/600 with standard accessories with three Tray and Software for editing videos.

Audio-Visual Recording Studio: Students have access to a fully equipped recording studio with mixing consoles on the Ground floor of our sister college of Smt. MMP Shah College of Arts and Commerce.

Internet Corner (Browse-IT)

An exclusive Internet Corner "Browse- IT" with 8 Computers is available on the 5th floor. This facility is available from 7.30 a.m. to 6.30 p.m. for all students and Teachers.



The College Library is equipped with four computers with Internet connectivity for students and staff and is Wi-Fi enabled. All Computer Labs have well-equipped Internet connections. Wi-fi connectivity is available on Campus for use of educational purposes.

The Critical Thinking Laboratory is constructed at UGC Sponsored Research capacity building center of Dr. B.M.N. College of Home Science. Critical Thinking Lab is an exclusive space for the students to perform their activities related to research capacity building that include brainstorming sessions, group discussion, analytical thinking, research project development work and any other research related activities. This space will provide them the ambiance required for research and related activities.

The Health Centre is located on the 8th floor of Vasantben Vadilal Shah Vidya Bhavan and is part of the SMES Nursing College. The College has signed an MOU with the SMES Nursing College for use of the facilities of the Health Centre. Dr. Chandralekha Venkatesan is a doctor on campus and is available on the 2nd floor, Counsellor's Room (Samavedna Centre) at Smt. M.M.P. Shah College of Arts and Commerce.

Museum is constructed with the facilities to display Indian traditional textiles, this provides an opportunity for students to learn the various innovative ways of putting up displays along with technical information.

To conduct practical and hands -on experience in handling guest expectations and complaints in the form of role plays, Front Office Desk and Travel Desk were created in the department.

The College has a small garden(BMN Katta)which is maintained by the NSSUnit.

Details of Computer and Internet Facility made available to the Faculty and students on the Campus

- All Computer Labs are well-equipped for Internet Connection. Printing facility is available for BCA students for Academic Projects and Assignments
- Internet facilities are available for Online Admission processes and Online Applications for scholarships.

- An Interactive Panel and 3 Ipads are available for enhancing ICT teaching. Smart classrooms are used by students for project presentations.
- The seminar room is equipped with Computer, LCD Projector and Internet connection for conducting Workshops and Seminars for Staff and students. It also has an Interactive Board.
- The College Library is equipped with five computers with Internet connectivity for students and staff and is Wi-Fi enabled
- The College has purchased a 'Wireless Presentation System' for Seminars, Workshops, Guest Lectures and Placement Sessions.
- A Hardware Lab has been established to train students in Computer Hardware. There are 18 Computers in the Lab.
- 2 Stand-Alone Screens have been provided for students and Staff conducting Seminars and Workshops in the Classrooms.
- Internet and Computer facilities are used by the Examination section for downloading University Question Papers
- Digital Podium consists of Sound System, built-in Computer is available at Room No: 305 for conducting Guest lectures and Workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Campus has an Air-Conditioned College Hall (Year of Estd: 2001, Area/Size: 5000 Sq. Ft.) with a seating capacity for 450 persons, Air-conditioned Auditorium (Year of Estd: 2001,

Area/Size: 5000 Sq. Ft.) with a seating capacity for 282 persons, Air-conditioned activity space on 9th Floor: (Year of Estd: 2001, Area/Size: 880 Sq. Ft.) . There is also additional space at the entrance to the College.

The Management also signed a Memorandum of Understanding (MOU) with the Amulakh Amichand School for use of their Sports Ground adjoining the campus as well as the adjunct grounds of the GSB Seva Mandal Sports Club and the foyer of our sister college MMP Shah to conduct activities like karate.

There is a designated space for NSS Group Meetings of the NSS Unit.

There is a Gym a Physical Fitness Centre, (Year of Estd: 2001, Area/Size: 1296 Sq. Ft. ) and a designated Sports Zone in the students' Common Room for playing games such as Carrom and Chess, and for storing equipment. The College has appointed a qualified Sports Teacher and Special coaches The College trains students in Yoga. Intensive Self-defence training sessions are conducted by highly qualified Instructors.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Infrastructure.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Infrastructure.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3118038

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Slim 21 was implemented in the year 2019 and it is fully automated. It is an integrated library management system that has automated the acquisition, circulation, reporting systems of the library. The library membership is also automated and can be done by the users remotely, using the link which is provided on the website. The Web OPAC { link provided in the library webpage } helps the users to access online the details of all the reading materials including books, journals, e-books, online lectures, Pdfs, ppts, and question papers uploaded in the software. Different types of reports, under acquisition, cataloging, circulation, budget analysis, etc. are also possible. Bibliographic lists of books according to year, subject, program, and on request are also created using the software. The software also helps in providing details of the footfalls in the library on a day-to-day basis as all the membership cards and library materials are barcoded. The software also has the provision of sending reminders to users, printing no dues certificate. Users can also log in and find out their library usage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.757111

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

114

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

All Computer Systems purchases made by the Management / Individual Departments / Grants / Donors/ Project should ensure that necessary Licensed Software (Operating System, Antivirus Software and necessary Application Software) is installed. Computer systems used in the College should be active at all times and must have anti-virus software installed. The responsibility of keeping the Computer System compliant with this

virus protection policy lies with the Primary User of a Computer System. Individual Users should make sure that respective Computer Systems have current Virus Protection Software installed and maintained and that the Software is running correctly. It may be noted that any Antivirus Software that is running on a Computer, which is not updated or not renewed after its warranty period, is for all purposes, practically of no use.

Internet connection is available in all the Departments, Staff Rooms, Principal's Cabin, Vice Principal's Cabin, College Office, Conference Rooms, Smart Class Rooms, Computer Labs, College Hall and Auditorium, Library etc.

Internet usage is available for all the Staff of the College for official purposes and students for academic studies. The College has provided internet connections in all the floors of the College building.

College provides WIFI accessing facilities to all the Staff and students of the College solely for academic purpose and not for personal use. College also ensures Wireless Networking Services in all the floors of the College Building to enable the convenience of Mobile Network Connectivity. This service allows members of the College community to access the Campus-wide Network from wireless devices or portable Computers where coverage is available. Each Floor has a Rack which contains Hubs and switches to provide WIFI facilities on that floor. Only Users affiliated with College are authorized to use Wireless Networking on campus. Students and Staff who want to use the internet on their Laptop or Mobile can take the WIFI password from the College Hardware Engineers.

The Cyber Cell is basically a committee which is formed with the mission to increase awareness among the masses and ensure a healthy social life, be it online or offline. It also aims to have and maintain an ethical code of conduct in the cyber world.

The College too has a Cyber Cell to raise awareness and encourage discussions with respect to Cyber Laws, Cyber Crimes and Cyber Security and to acquaint the students about possible measures so that they can protect themselves.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
813	172

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

4326188

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

To achieve optimum utilization of facilities and services of the available financial resources which will assist in the smooth functioning of physical, academic and support service facilities and reduce probabilities of accidents at the workplace for ensuring safety and prevent misuse, to achieve timely up-gradation, replenishment, repairing and replacement.

A Master Time Table is prepared to facilitate maximum use of all classrooms and labs, standard Operational Procedures for handling various Committees, equipment and instruments are strictly followed. Ramp and toilet for specially challenged students are in place. Close monitoring and maintenance of the Library, Examination Center, College Hall, Prangan - Experimental Nursery, Activity Hall, College Canteen, Sanitary Napkin Vending Machines, First Aid Kit with necessary medicines and Fire extinguishers Dead Stock Register is undertaken regularly. Old and outdated equipment, chemicals and instruments are discarded. CCTV Cameras were installed to monitor security and safety. On account of Coronavirus pandemic - as per the instructions from the Management all floors and toilets are cleaned and disinfected. In these times of the pandemic the college ensured that hand sanitizers were made available at the entrance, near the biometric machine and all the floors.

A Campus Manager, Security Staff, two Full-time Hardware Engineers, Canteen Manager, 4 Fire Marshalls out of 12 trained staff technicians, Electrician, Mason, Plumber, Carpenter and Painter have been appointed. The Grievance Redressal Cell maintains a Maintenance Complaint Muster. The Computer Centre and its support staff maintain the ICT facilities.

Annual maintenance contracts have been given for the following:

Sr.No

Item to be maintained

Name of the Company

No. of turns in a year

Contract term/

AMC

1

Computer

Porwal Systems and Services

Allotted 2 persons for systems maintenance throughout the year

Yearly

2

Security/ House Keeping

Guarder Protection Pvt. Ltd.

Appointed 8 persons for security throughout the year

Monthly

3

Air conditioners

Metro Air condition Services

3 Turns (Quarterly)

Yearly

4

Water Coolers

Perfect electrical

Quarterly

Yearly

5

Computer Services

R J R Brothers

Cleaning of Hardware Fortnightly (24)

Monthly

6

Lifts

Excel Lifts,

Escon Elevator,

Famous lifts

3 Turns (Quarterly)

Yearly

7

Water purifiers

A-one Enterprises

3 Turns (Quarterly)

Yearly

8

Lights & Fans, Refrigerators, gym equipment, Carpentry

Verma Electric Services

On Call. As and when needed

-

9

Paint work, furniture

Virendra Prasad

On Call. As and when needed

-

10

Flooring

Sadique Bros.

On Call. As and when needed

-

11

Pest Control

Pest Care Services

4 Turns

Yearly

12

Sewing Machine

Amson Sewing Machine repairing

Quarterly

Yearly

13

**Tally Software AMC**

Antraweb

On Call

Yearly

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

36

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

85

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and**

**A. All of the above**



<b>Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>	
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="https://www.bmncollege.com/wp-content/uploads/2021/11/additional-credits-new-for-website-uploading.pdf">https://www.bmncollege.com/wp-content/uploads/2021/11/additional-credits-new-for-website-uploading.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
<b>208</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

47

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

100

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

22

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

President : Ms. Mahima Kharat (TYHD) /Ms. Sakshi Shetty (TYBCA)

Secretary : Ms. Sakshi Mhatre (TYFSN) /Ms. Neha Vishwakarma (TYBCA)

Caste Representative : Ms. Rachana Wadgaonkar (TYFSN) /Ms. Vijay Nimje (TYBCA)

Co-opted member : Ms. Riddhi Shah (MSC CND II) /Ms. Babli Gupta (SYJC)

Cultural Representative : Ms. Dhvani Purohit (TYHD) /: Ms. Akanksha Sawant (TYBCA)

Ms. Dolly Jain (SYND) /Ms. Avantika Parab (SYBCA)

N.S.S. Representative : Ms. Shruti Mishra (SYBSc) /Ms. Mahima Pandey (SYBCA)

Sports Representative : Ms. Sneha Bhojappa (TYFSN) /Ms. Aadnya Khot (SYBCA)

Apart from the above mentioned list of student members, students are nominated by the teaching faculty and become a part of

various other academic, administrative bodies/ committees of the institution starting with the IQAC, CDC, Library committee, internal complaints committee, NSS advisory committee to name a few. Members of various committees regularly attend the meetings held and are invited to give suggestions in order to bring better governance and improve quality.

This committee has worked for the entire academic year for various activities as follows:

Intercollegiate Fest and other competitions:

1. Akanksha:- "Hope - For a better tomorrow" (National Level)
2. Marathi "Bhasha Pandharavada Karyakram" (State Level for students and non-teaching)

The Student Core Committee worked for these competitions at every stage right from planning to execution like:

- Deciding and finalizing theme, events, schedules, strategies for publicity sponsorship and registration i.e. planning for a grand success of the event.
- Designing posters, brochures and short videos to make it eye-catching and easy to understand by all age groups.
- Publicity of the event all over the colleges in India by sending invitations, posters and registration forms, using social media along as a platform which is very common among the students in the form of post and 'Hashtags' for awareness & details of the event.
- Identifying the correct sponsors, approaching them, convincing them for sponsorship & also marketing their brand on a platform.
- Planning for the events and their schedules.
- Event-wise publicity by making fliers and posting online reaching maximum students all over Mumbai.
- Approaching judges and celebrity guests for competitions.
- Helping in branding of the college for its growth & development.

Participation in Intercollegiate Festivals:

The highlight of this year was to formulate "Established Teams" for "Theater", "Dance", "Fine arts" and "Literary" events which have brought laurels to the college. These teams participated enthusiastically in various competitions at university/ intercollegiate/ state / national levels. All this was possible

because of the coordination of the student committee.

The other functions like Teachers Day, Independence Day, Republic Day were also successfully organized with the help of the student's committee.

**Sports:**

- All Class representatives & Group representatives of FY/SY/TY classes are part of Student Sports council committee members who coordinate with their respective classes regarding ongoing sports activities
- Two candidates (one from BSc & BCA) are nominated as Sports council in charge who coordinated with the other council members regarding sports activities conducted in the institution
- Nominated sports council in-charges were responsible to promote the importance and benefits of sports among students & staff by their involvement in organizing various sports related activities which will motivate & develop an interest in sports
- Nominated sports council in-charges were responsible to coordinate with sports council members whether all notices and announcements related to sports activities are carried forward to their respective classes on time & to report any issues or miscommunication encountered with the teacher's sports committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**5.3.3 - Number of sports and cultural events / competitions organised by the institution**

10

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni being the brand-ambassadors of the institution are one of the biggest benefactors of an institution that can contribute towards various developmental activities of the institution. Due to the covid pandemic, we were fortunate to receive donations from Alumni and their relatives as sponsorship for the students who had financial limitations. The Alumnae Committee of the college initiated creatives on successful alumni to be circulated via Social media. The first poster was posted on 20th April 2021 and till now 10 such creatives have been uploaded to help with the branding of the institution, and more alumni are approaching the college on their own. Total 76 Alumnae were invited as resource persons for various webinars or workshops. Not only this but alumnae also conducted International Alumna Led e-Conference on Recent Advances in the field of Home Science on 23rd and 24th January 2021 and International Alumnae Led Webinar on Salesforce and Up-Skilling of Workbook tools on 14th March 2021 was also conducted. Alumnae are the members of important statutory bodies of the college like CDC and IQAC and give valuable suggestions for the growth of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

**D. 2 Lakhs - 5 Lakhs**



File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### Vision

Empowerment of Women through Quality in Education

#### Mission (old)

To impart quality education to women and enable them to become independent and competent, thereby benefiting our society and country at large

#### Mission (New)

To impart transformational & accessible education that intellectually stimulates and academically inspires women from all sections of society to gain personal strength, build self-reliance, digital competence, & enhance entrepreneurial skills to achieve optimum empowerment.

Our college Vision statement is the "Empowerment of Women through Quality in Education" and the mission is "To impart quality education to women and enable them to become independent and competent, thereby benefiting our society and country at large".

Our Management strives to provide accessible education to female students. The primary focus is to foster a healthy learning environment by means of transformational and value based education. Being an autonomous institute gives us the advantage of updating the course syllabus to be at par with the industry requirements and to make teaching and research relevant to societal needs with special emphasis on skill development.

Teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision-making process as members of the various statutory bodies such as Governing Council, Academic Council, College

Development Committee, Board of Studies, IQAC and other committees like Examination, Admission, Library, etc. that are instituted for the day-to-day functioning of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration process. The Management delegates authority to the Principal. Principal involves Vice-Principal, Controller of exams, Heads of Departments, Course Coordinators and faculty in all collective decision making processes. Responsibilities are delegated and tasks are distributed equally so as to ensure equal participation at all levels.

Case Study: Revisiting the Mission Statement of the Institution:

There was collaborative involvement of staff members to revisit the institutional Mission

Statement in view of the autonomous status of the institution from 2019 onwards. . This was also felt to be essential as the college will undergo its 4th cycle of accreditation in 2024 and will need to have clearly defined goals. All faculty members were involved in a collaborative project of first evaluating and listing down key areas to be focused upon by the college. A session on "Mission, Vision & Objectives" by Ms. Suman Pai, Senior Examiner and Faculty for RBNQA was conducted on 20th August, 2020 to facilitate arrival at a collective decision. Staff members were divided into 4 groups and were asked to submit their inputs on how to formulate the mission statement after brainstorming. The focus was on forming a mission statement which was clear, Inspirational, in line with the Institutional objectives and had measurable outcomes.

An interactive session was organized on 16th October 2020 and the third draft of Mission Statement was prepared. The same exercise was repeated with the IQAC and also the college management. After

the new mission statement was arrived at with consensus of all, it was passed by the IQAC and Governing Body and it will come into force from the next academic year.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Enhancing research is an important aspect of the institution's strategic plan. In order to focus on the research component, the college applied for, and was granted a UGC grant to set up a STRIDE Research capacity building centre. The centre focused on promoting research skills at undergraduate level by introducing certificate programs at 4 levels. In terms of faculty, the Management has instituted minor research grants upto 25 000 rupees, and 4 teams were selected for the same. A series of mentoring workshops have also been conducted to promote research skills. A research committee has also been established with three outside experts. A research policy has been formulated to promote ethics in research. The college will shortly be purchasing software to detect plagiarism.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram depicts the hierarchical establishment, starting from the top management (Seva Mandal Education Society) to all the stakeholders at each level, clearly demarking the Authorities and duties/ responsibilities for both Academics & Administration sections.

The SMES Management and the Principal form the nucleus of the administration. They are responsible for the proper management of the affairs of the college, exercise all such powers, and discharge all such functions as may be necessary for the purpose. The institution believes in promoting a culture of delegation of powers through strategic policies. The Principal heads all the statutory bodies at the institution such as Academic Council, Finance Committee, IQAC and College Development Committee.

The Principal also looks into the standardization of curricula, assess teaching methods, monitor student progress and achievement, encourage parent involvement, revise policies and procedures, administer the budget, hire and evaluate staff and oversee facilities with the help of the 2 Vice Principals, HODs, Administrative heads, teaching & non-teaching staff, who are delegated with roles and responsibilities to facilitate the smooth functioning of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Organogram.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Organogram.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

In the current Pandemic situation, the college management stepped in to offer monetary help of Rs. 5000/- for the family members of all Teaching and Non-teaching Staff members suffering from COVID-19. Also the College and Office Staff were allowed to avail of the facility for medical treatment at Lion Tarachand Bapa Hospital, and special vaccination camps were also organised. Yoga sessions were organised to address stress related issues, and online line competitions and events were also organised for both staff and non-teaching staff to promote overall wellness. As a mark of appreciation teaching and non-teaching staff were felicitated for their dedicated service on completion of 10, 20, 25 and 30 years of service on Teachers' day and Foundation day of the college. Teachers were also felicitated for their International Paper Presentations. For the Non-teaching Staff members the College organized special Training Programs in Computer and English. For self-financing courses, management instituted schemes of seed money for minor research projects. 4 teams of two members each avail this facility. Various faculty development programs were also organised online such as Attainment of Program Outcomes and Course Outcomes', Measuring Data and Analysing Using Ms-Excel and Compare and Choose the Right Income Tax Slab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

24

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

23

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is done throughout the year whereas the



external audit is done once a year.

Transparency and accountability is ensured by conducting an annual audit of the statements.

The internal financial audit is done at the institutional level by a qualified CA Mrs. Bhakti Parab. The procedure followed under internal audit is:

- Proper authorisation, obtaining quotations, proper maintenance of accounts and records, regarding purchases of fixed assets and materials is done.
- Bank reconciliation statements are prepared at regular intervals and scrutiny of reconciliation is done
- Fees receivable and actual fees received are reconciled on a regular basis.
- Investment register is verified.
- Scrutiny of expenses, verification of quotation, authorisation on purchases, verification of TDS and EPF is done.
- Depreciation calculation on fixed assets is done.

The procedure followed under External Audit of funds and grants received by the government is:

As per the stipulated period of time of the grant giving agency, , the accounts for all the grants and funds sanctioned by the Government/RUSA/UGC are initially submitted to an external Chartered Accountant. After addressing clarifications and corrections, the final accounts are settled. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities. At the time of annual audits by the Joint Director of Higher Education, the audit team verifies all the financial documents related to the funds utilized by College.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

6191460

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has the Resource Mobilisation Policy to achieve resource mobilization and optimum utilisation of funds for the promotion of learner centric ecosystem of the institution. The Governing body monitors the optimal utilisation of the funds for the smooth functioning of the institution. The administrative staff in consultation with the finance committee is responsible for the utilisation of funds. The finance committee comprises the Management member, Principal, senior staff of the college, administrative staff and the University nominee. The Finance committee meetings are conducted twice a year. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers. Department wise budgets for equipment, instruments, consumables are prepared by the head of the departments and submitted to the principal at the beginning of the academic year, or as and when required. The budget for student activities, remuneration of visiting faculty, and an honorarium of Guest for Expert Lecture, Seminars, Workshops and Conferences at the department is prepared and approved by Management. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budgets for particular heads are scrutinized by the Planning and Purchase committee, Principal and Heads of Departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.bmncollege.com/wp-content/uploads/2021/11/Resource-Mobilisation-Policy-24th-June-converted.pdf">https://www.bmncollege.com/wp-content/uploads/2021/11/Resource-Mobilisation-Policy-24th-June-converted.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Two practises that have been institutionalized as a result of IQAC initiatives-

### 1. Fit campus-

The pandemic resulted in lockdowns and shutting down of educational institutions almost worldwide. Along with academic inputs the IQAC evaluated and realized that students were most vulnerable during this time and required additional inputs in order to keep Fit- physically and mentally. With this in mind the IQAC initiated the following practises as a part of weekly routine-

1. Online yoga and body workouts as a part of the structured time table being followed throughout the academic year encouraged the participation of not only the students but also the teaching and the non-teaching faculty.
2. In order to maintain a positive outlook and assure mental wellbeing, life skills and structured mentoring classes have also been introduced into the time table.

### 2. Increased involvement of the Alumni

The pandemic resulted in a financial crisis for many of the students who expressed that they would be unable to continue due to lack of funds. IQAC has always involved the alumni of the institution towards development of the institution and an appeal

was prepared and circulated in alumni groups following which a generous contribution of Rs. 10, 42, 460/- was collected towards free ship that was offered to 103 students.

The pandemic also created another opportunity of linking with the alumni as an international alumni led conference was planned and successfully conducted showcasing the work being done by the alumni. This is now going to be taken up as a biennial activity by the institution. Total 76 Alumnae were invited as resource persons for various webinars or workshops by different departments. They have also guided students on career options after graduation and how to be an entrepreneur.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**Formulating the Program Outcomes and Course Outcomes for all the courses implemented under autonomy**

In view of the implementation of the process of autonomy, and the restructuring of curriculum as per the feedback of stakeholders and potential employers the IQAC was of the opinion that the program outcomes and course outcomes should be visited to examine if they are in line with the revised curriculum. It was therefore decided to have a facilitation of the same by organising a Faculty Development Program on 'Attainment of Program Outcomes and Course Outcomes' by Mr. Shrihari Pingle, IQAC Coordinator, Sangamner Nagarpalika Arts, D. J. Malpani Commerce and B. N. Sarada Science College(Autonomous. The workshops enabled faculty to review not only the program outcome and course outcomes but also to revisit structures and methodologies of operation. After two rounds of collaborative sharing, the program outcomes of post-graduate as well as graduate programs were reviewed. The program outcomes and course outcomes are uploaded on the website along with the syllabus of each program and the program attainment will now be in line with these objectives.

The lockdown enforced by the covid -19 pandemic lockdown had led to all teaching- learning and evaluation to be conducted online.

The IQAC therefore suggested that the online student-teacher evaluation process should also be conducted via online mode and questions should be reviewed so as to assess effectiveness of the processes of e-learning and evaluation. Feedback forms were made via google and circulated to all students for feedback on all teachers and subjects taught. The results were analysed and feedback given to the respective teachers. This mechanism is now an important aspect of the annual self-appraisal requirement. This process brought in reform in terms of ICT teaching methods being used by faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.bmncollege.com/wp-content/uploads/2022/04/Akanksha-magazine-2020-21-Part-1.pdf">https://www.bmncollege.com/wp-content/uploads/2022/04/Akanksha-magazine-2020-21-Part-1.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has an Internal Committee as per the Vishakha Guidelines of Government of Maharashtra. The committee organises the orientation session every year for FYBCA and FYBSc students. For spreading awareness, the poster of this committee is displayed at prominent places in the college with contact details. To sensitize students on Gender related issues and need of equity, Dr. BMN College of Home Science had organized various Webinars and Sessions for students. The college has Cell for prevention of caste-based discrimination which follows a zero tolerance policy towards any kind of caste-based discrimination. Also, the college has an Anti-ragging committee and Anti-Ragging Squad to curb the menace of Ragging in Higher Educational Institutions.

## Facilities for students:

Students' Common Room has lockers, tables, and chairs. The facility is used as a space for study and project work. In addition, it is also utilized by students during practice sessions for cultural events and small workshops. Facilities for playing Chess and Carrom are available in space designated for sports. Washroom facilities (female and male toilets) are available on every floor. Washroom facilities and a water cooler are available in the passage next to the Common Room. Students have access to a provision of Sanitary pads Vending & incinerating machines on both the 2nd and 5th Floor respectively.

The College has signed an MOU with the SMES Nursing College for use of the facilities of the Health Centre. A consulting Physician has been appointed by the Management and is available every Tuesday and Friday for free medical consultancy. First aid boxes are available on the 1st floor, Staff rooms (4th floor and 5th floor), and Gym (currently not available during the lockdown period). Nutritional Counselling sessions are conducted by the Department of Food Science and Nutrition.

Gymnasium (Physical Fitness Centre) located on the 9th floor is used to conduct practical sessions of the Postgraduate Diploma course in Sports Science Fitness and Nutrition, and Career Oriented Program in Physical Fitness and Weight Management. The College has appointed a qualified Sports Teacher who identifies talented students for different games. Special coaches are appointed for games such as Badminton, Chess, Volleyball, Table Tennis, Fencing, Kho-Kho, Kabbadi and Basketball.



The library also has an Internet section with 5 Computers which are Wi-Fi enabled. The Reference Section and main Library can seat an additional 20 students. The students also have access to an additional Reading Room of the Library in the sister institute Smt. MMP Shah Women's College of Arts and Commerce, which is also on our Campus. 20 Smart Classrooms have been enabled with complete ICT facilities and Wi-Fi which are utilised for lectures as well as presentations. An exclusive Internet Corner "Browse-IT" with 8 Computers is available on the 5th floor. All Computer Labs have well-equipped Internet connections. Wi-fi connectivity is available on Campus for educational purposes.

CCTV cameras have been installed at strategic locations for security surveillance of the college. Security personnel manning the entry points. They maintain a log of all persons entering and leaving the premises. Mandatory for students and all staff of Dr. BMN College of Home Science to wear ID cards while on the college premises. There are ramps at both entries to the College allowing easy access to 4 lifts. There is a toilet for specially challenged students on the Ground floor

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

D. Any 1of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Due to the Pandemic, Online awareness sessions were organised for the students as follows

- Organised 'Making India green' through Recycling of Cloth Bags, bookbinding competitions on 5th August 2020.
- Organised a workshop titled 'Go Pro with Recycling by Ms. Harshita Srivastava. Students made masks with coke bottles and other waste materials on 14th October 2020.
- An 8 -day RUSA sponsored "Training Series in Sustainable Waste Management" was organised by the Department of Foundation Courses under Environmental Studies by Ms. Hamsa Iyer (Founder, Eco-Products India) for 170 students including 2 faculty members joined via Zoom platform in the month of February 2021
- A guest lecture by NGO Global Green Resonance Foundation was organised for 63 students on the topic 'Plastic Waste Management' on 7th April 2021 via Google Meet
- The Environment Sensitisation Committee had organised a Plastic Collection Drive wherein the students of FYBCA have so far collected 50 kgs of plastic waste namely Milk pouches which has been donated to NGO Global Green Resonance Foundation on 19th March 2021. This is an ongoing activity and the next round of collection will be conducted in the month of October
- On World Earth Day ie 22nd April 2021 Students from BCA department made various posters in celebration of World Earth Day
- The Environment Sensitisation Committee had organised an Online Quiz Competition on the occasion of World Environment day ie 5th June on 'Spreading Awareness about the Corona Virus and its Variants' 105 students had participated in the quiz

Due to the pandemic the E-Waste collection drive could not be scheduled, however the collection point is open for collection on the 5th Floor. The college has a provision of Pad vending Machine and an incinerating machine to ensure students discard used pads hygienically



File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<p><b>7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3.Environment audit</b></li> <li><b>4.Clean and green campus recognitions/awards</b></li> <li><b>5.Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution works towards providing an inclusive environment to ensure an environment of equality, harmony and tolerance towards cultural, regional, linguistic, communal, socio-economic and other diversities.

The institute is centrally located and has students from various socio-economic backgrounds seeking admissions in various courses. The institute ensures that any girl student wanting to pursue higher education is not denied the basic right to education. If and when such cases have surfaced where a student plans to discontinue education due to financial constraints, the institute and the management has always ensured that financiers and donors are approached so that the student does not give up education due to economic reasons. The freeship facilities provided by the government are made available to the students as per the notices and protocol.

During the pandemic for online lectures and examinations students facing problems in recharging their data pack were provided with data pack recharge for two months by the institute and because of which the students' online attendance improved.

The college as a practice of principle ensures that students develop and practice respect for the other cultures and linguistically challenged students. The institute makes every effort to imbibe respect for other human beings through various lecture series and workshops that teach inclusiveness through value education lectures. The Gandhian Studies Centre conducts the "I Transform India Transforms" Chinmaya Mission lecture series for the students wherein lectures and activities on

Universal Transformation, Patriotic Transformation, Cultural transformation are conducted.

Through the NSS unit students get an exposure to community life and service to others. Through the THRED initiative, issues like ageism, intergenerational bonding are worked upon.

Under the EBSB [ Ek Bharat Shreshtha Bharat] initiative of MHRD, students of our college have conducted several online webinars, tutorials, competitions for the paired college in Odisha. The student representatives of both the colleges have shared regional, cultural, linguistic, socio-economic diversities of Maharashtra and Odisha.

As a part of spreading awareness about various categories of inclusiveness, the following two sessions were organised:

A 3 day Faculty Development Program titled "I for Inclusion- An Awareness Workshop for Educators" Promoting Pluralism on Campus Initiative sponsored by RUSA jointly organized by Xavier's resource centre for Visually challenged Dept. for students with disabilities , Mumbai along with Dr. BMN College of Home Science (Autonomous) on 8th, 9th and 10th of April.

Career Roadmap for graduated in special education and rehabilitation profession by Ms. Arachana Rao, special educator was organised for students on 17th December 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

In order to sensitise the students and the employees of the institution about the constitutional obligations, values, duties and responsibilities the following online sessions were conducted as the college was following pandemic protocol:

The NSS unit observed Constitutional day on 26th November, 2020.

More than 150 students read the preamble of the Indian Constitution and pledged to obey it. Videos were also shared on the facts about the Indian Constitution.

120 students and staff attended an online webinar on 'Legal Remedies for crimes against women' organised by Rotary Club of Mumbai Mulund South and Rotary Club of Bombay Uptown by Advocate Vishal Saxena practising at Bombay High Court on 3rd July 2021.

Guest lecture on the topic 'Women & Law' was organised for 128 TYBSc students under the subject Women's Studies by Mrs Deepa Wagyani, Freelance Lawyer and Visiting Faculty in Smt. K. G. Shah Law School on 25th September 2021.

Shri Mohanlal Pathak Annual Endowment Lecture on "Being a Human Community" on 19th October 2020 by Dr. Devarakshanam (Betty) Govinden, Research Associate, Faculty of Education, Kwazulu-Natal, South Africa.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days with the students and staff. Due to the pandemic situation, following days were celebrated online - International Yoga Day, International Women's day, World Population Day, Sadbhavana Diwas, Gandhi jayanti, Rashtriya Ekta Diwas, Martyr's Day, Constitutional Day, Maharashtra Day, Environmental Day, National Reading Day & World Book day. Republic Day and Independence Day was celebrated in the college premises following social distancing norms. Maharashtra Day was celebrated by creating a video about Maharashtra and its cultural diversity and posted on College YouTube Channel on 1st May 2021. Along with students and teachers, one of our alumni Ms. Kasturi Sunil Shelar, Film Director, Director of Photography, also participated in the video as a Special Guest by speaking on this occasion. Maharashtra Day celebration video link was shared with Anchal Degree College, Padampur, Odisha as an initiative under EBSB.

Flyers of eminent personalities including freedom fighters, scientists, Social reformers, like Maharshi Karve, Babasaheb Ambedkar, Balgangadhar Tilak, Kasturba gandhi, Mahatma Gandhi, Dr. Vikram Sarabhai and others have been prepared and shared on the college website.



File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**1. Title of the Practice: ENABLING EDUCATION THROUGH FINANCIAL SUPPORT**

**2. Objectives of the Practice**

To provide financial assistance to needy, deserving and meritorious girl students from underprivileged families so that they can pursue higher education and ensure a bright future.

- To assist students who are not eligible for financial help from the Government, the college offers and ensures that freship and sponsorship is available to them by approaching various philanthropists.

**3. The Context**

The contextual features or challenging issues that needed to be addressed in designing and implementing this practice

- The main challenge has been to effectively convince donors to generously donate for the welfare and future of needy students.
- In the academic year 2020-2021, this year due to Covid-19 Pandemic, the number of students who needed financial assistance were significantly more
- Due to reasons attributed to the pandemic, established donors of the past did not contribute to the fund



- The collection of necessary documents also posed a grave problem.

#### 4. The Practice

The constraints / limitations, if any, faced by the best practice and its uniqueness in the context of India higher education.

- While it is mandatory for eligible students applying for free-ship to pay at least 50% of their fees at the time of admission, a student, who is unable to pay the fees in one installment, can apply to the Principal giving complete details of her financial situation to be granted permission to make payment in two to four instalments.
- It is worth a mention that the Freeship Committee also appealed to Alumni through a College Scheme "BMN SAATH SAHYOG" and College Staff through a College Scheme "BMN SHIKSHA SAHYOG" for students Freeship Donation.
- The Freeship Committee through a survey found out the needy students who are not able to attend online lectures because of siblings who are also attending online lectures or parents working from home. Hence they werenot able to afford Data packs. This year the Committee, with the help of progressive-minded Donors, helped to purchase Data packs for 235 Needy Students for Online Lectures.
- To make the entire process of disbursement of donations transparent, a disbursement sheet is prepared with the donor's name, student's Name, class and signature, signature of the Principal and Hon. Secretary of the College. This Sheet is sent to the Donor.

#### Procedure for Freeship offered by the College Management

- Principals/Vice-Principals/Coordinators/In-charge/Class Teachers/Teachers In-charge are requested to give due publicity about the Scheme to Students during Orientation.
- Application form designed by the committee asks for details about Parents, Student's Academic Performance, Salary Certificate of Parents, Statements of the last 6 months from the Parents' Bank Passbook, Student Attendance, Class

Teacher's Remark about Students etc.

- The meeting is conducted to brief members about the process of implementation of Freeship for the Academic year.
- Freeship Notice for applying for Freeship with last date of submission with photocopies of forms is given to HODs of all Departments to distribute among students in their Department in the month of July.
- The Committee collects all data related to College Donors and their yearly interest amount from the College Office in advance, before students submit their Freeship forms
- HODs are requested to submit the forms and to submit the filled consolidated data course wise for example: Home Science, BCA, MSc. etc.
- This consolidated sheet is sent to the Donors, so that Donors at a glance can get all information about the needy Students' details.
- Based on the Donors' contribution, students are given Freeship.

Procedure for SC/ST/OBC/Minority Freeships offered by State Government and Central Government of India

- The College assigns one Full time Aided Non-Teaching Staff to handle all Government Freeships of all the courses of the College.
- The College office submits regular notices for SC/ST/OBC/Minority students about the Online Application and submission of Government Freeship Forms.
- The student has to submit a printout of Online Freeship Application form along with necessary documents as per requirement of the Freeship Scheme.

INNOVATIVE PRACTICE

- Disbursement sheet is prepared with the Donor's Name, Student's Name, Class and Signature, Signature of the

Principal and Hon. Secretary of the College. To make the process transparent, this Sheet is also sent to the Donor.

- Freeship Committee before granting Freeship to genuine and needy students, visits the Applicant's home.
- After the Faculty's visit to the Applicant's Home, the Investigator Feedback form given by the Freeship Committee is filled.

**Enclosures:**

- Freeship Application Form
- Freeship Notice for Students
- Consolidated sheet of the students form for Donors so Donor at a glance could get all information about the needy Students' details.
- Freeship Disbursement Sheet Donor wise

**5. Evidence of Success**

- The Freeship Best practice has brought a great sense of satisfaction as most of the students who benefitted from the donations are now proudly supporting their families financially. Freeship Committee gave donation to 103 students and disbursed the amount Rs. 10, 42, 460/-
- The timely help of providing data packs for needy students increased the attendance in Online Lectures.

**6. Problems Encountered and Resources Required**

Problems encountered and resources required to implement the practice

- As the College is located around slum areas like Dharavi, Kurla, Chembur, Sion, Mahim, Wadala, Koliwada etc. the demand of Freeship is more and there are few Donors.
- Around 9 Students lost the earning member of the family due

to Covid 19 or other diseases like Heart attack, Cancer during this Pandemic. Many students' parents lost their jobs, as their Salary was reduced. Students were not able attend Online lectures as they were not able to buy Data Packs, Not able to pay fees etc.

- Most of the parents give less attention and importance to girls' education when compared with boys.

## 7. Notes (Optional)

Any other information regarding Institutional Values and Best Practices which the institution would like to include

### SCOPE OF IMPROVEMENT

- Further positive progress includes the giving of Notebooks, reimbursing Travelling Expenses, Paying Exam fees etc. for needy students.
- To monitor progress and the Impact Factor Analysis sheet students who received Freeship for the last few years are prepared to convince the Donors that their money was used for a good cause.
- The Impact Factor Analysis Data should be published in the College Society's Annual Report to attract more Donors.

## Second Best Practice 1. Title of the Practice

Promoting Sports and Fitness Culture among students on campus

### 2. Objectives of the Practice

The objectives / intended outcomes of this "best practice" and the underlying principles or concepts of this practice

- To promote overall well being of students through sports and fitness activities on-campus as well as in the online mode
- To provide an environment for physical development of the

students & staff

- To encourage students to participate at intercollegiate/ State/ National & International level competitions

### 3. The Context

The contextual features or challenging issues that needed to be addressed in designing and implementing this practice

Considering the importance of sports and fitness in overall wellbeing of women students, the Committee undertook a project to enhance the sports and fitness culture using a holistic approach. Through initial observations and brainstorming, major areas of concerns were identified which majorly were related to busy academic schedule, lack of motivation, unhealthy lifestyle related habits. Apart from the student's limitations, the college too has had limitations like limited infrastructure, limited coaching facilities and restrictions on the activities to be conducted during lockdown. These were followed up with a structured survey to systematically explore the reasons for limited participation in sports activities. The findings were as follows:

### 4. The Practice

The constraints / limitations, if any, faced by the best practice and its uniqueness in the context of India higher education.

Phase 1 - The on-campus strategies experimented were related to

- Improved infrastructure
- Provision of sports equipment and safety gear
- Internal and external coaching facilities
- A sports hour was integrated into the academic time-table
- Annual sports day was extended to a week
- Formation of the first-ever students' Sports Council led to strengthening the team spirit and encouraging ownership and participation from students

Phase 2 - Covid pandemic led to the exploration of alternate strategies for online activities.

- Synchronous activities:
  - Online fitness sessions
  - Coaching by professional trainers and Peer-to-peer mentoring
  - Webinars on sports, fitness, and nutrition-related aspects to increase health awareness
- Asynchronous activities:
  - Digital channels were opened like sharing demonstration videos for practice
  - Participation in competitions for the digital annual sports festival

## 5. Evidence of Success

The Sports Committee of the college undertook a 2-year research-based project to enhance the sports and fitness culture using a holistic approach.

- Sports equipment, uniform, and safety gear were provided which resulted in a tremendous increase in winning percentage from 21% in 2018-19 to 35% in 2019-20
- Students participated in intra-college, inter-college, state-level, and national-level competitions; students have won prizes as well
- Through the Peer-to-Peer Training, students with sports expertise became trainers for other students on campus. Interestingly, 6 students became trainers for Yoga, Chess, and Badminton
- By making a shift from Annual Sports Day to Annual Sports Week, there was an increase in the number of events offered leading to 81.6% increase in participation



- By inculcating the sports hour into the academic timetable, more students participated in the regular Yoga and Fitness sessions
- Fitness Fiesta (Live Yoga and Full Body Workout) was conducted on the Zoom platform by eligible students for the students under the Sports Student Mentor initiative. There were 82 beneficiaries in this 2-week initiative. The outcome was not only beneficial for the participants, but also for the student trainers, who developed their confidence and skills to take it up on a larger scale outside the college
- Due to the online workout sessions, the participation increased by 82% for Yoga and 2.5 times for Full Body Workouts
- Digital communication channels (WhatsApp & Instagram) were used to send out regular updates as well as relevant information. After this, 90% of students surveyed reported that they were getting regular updates about sports and fitness activities.
- Online Annual Sports Week was held with competitions in Yoga, Full Body Workout, poster and meme, and interactive webinars were organized for health and nutritional awareness, diet counseling for eating habits and reproductive health. All participants reported an increase in awareness after the sessions

## 6. Problems Encountered and Resources Required

### Phase 1 (Offline):

Due to limited space students are unable to practice regularly for physical sports that require adequate space. Available grounds nearby the institution are usually tied up with their scheduled activities, giving our students less chance to practice for tournaments.

### Phase 2: (Online)

- Although the sports hour was introduced in the academic timetable, students attendance was not up to the mark



- Not all students who attend the regular fitness sessions kept their videos on
- The programs were dependent on students' having internet access. Thus, issues like limited data pack, connectivity issues, sometimes limited their participation

#### 7. Notes (Optional)

Any other information regarding Institutional Values and Best Practices which the institution would like to include.

- Our approach of applying a multidisciplinary perspective to sports and fitness has helped to bring in holistic initiatives to enhance sports and fitness culture in the college. Our team comprised professionals from Sports/Fitness, Science, Nutrition, Human Development, and Computer Applications.
- Dr. BMN College won third prize in the 15th Best Educational Quality Enhancement Team (BEQET) President Award 2020 for the project "Sports and Fitness Culture: Quality Enhancement through a Holistic Approach" at the 12th D.L. Shah Memorial lecture organized by National Centre for Quality Management (NCQM), Mumbai
- Sports committee members Dr. Jahnvee Joshi (Author, Asst. Prof, Dept. of Human Development) and Ms. Paulomi Desai (Co-author, Senior Lecturer, SDC in Physical Fitness & Weight Management) presented the research paper titled 'Sports and Fitness Culture - Quality Enhancement through a Holistic Approach' for the International E-Conference Sports Industry during COVID-19 under the theme 'Sports Management in Educational Institutions' organized by Sports and Management Research Institute (SMRI), Thiruvananthapuram on 30th July 2021.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.bmncollege.com/wp-content/uploads/2022/03/Best-Practice-2020-2021.pdf">https://www.bmncollege.com/wp-content/uploads/2022/03/Best-Practice-2020-2021.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The area which had priority under circumstances of the COVID-19 pandemic and which was in line with the thrust area of the college was the continued focus on qualitative education for women students ensuring their overall development. As the college had to switch to online mode of teaching, training was given on priority basis to faculty to ensure the effective use of ICT tools such as Google Classroom, Youtube, Kahoot, Mentimeter, Edmodo were used for teaching, learning and evaluation. Similarly, the online Examination was handled entirely keeping the facilities available to the students. To allow students the opportunity to relax but also develop their talents and organisation skills, Inter-collegiate Festivals were conducted online. Pandemic gave the opportunity for International and National level participation in these events. Similarly online Fitness and Yoga sessions were conducted by the Sports Committee.

In order to ensure access to learning material, all the lectures shared with the Library were sent to the Library Repository and are accessible through the Library link <http://27.106.65.244/w27/> during College working hours.

The website is up-to-date as per UGC norms. The Library also functioned very effectively during lockdown.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year (in 200 words)

- To focus on research component and encourage research resource -mobilization and publications
- To focus on 'improving employability quotient' of students
- To enhance the mentoring process of both students as well as new recruited teachers.
- To facilitate ICT-related teaching and learning
- To improve assessment techniques
- Full automation of academic and administrative processes which will enable teaching-learning-evaluation processes and offering of MOOC courses on our own platform.
- Training programs in consultancy and drawing up a consultancy policy to encourage faculty to take up projects
- Training students to start their own ventures with necessary infrastructure support and mentoring by experts