

**SEVA MANDAL EDUCATION SOCIETY'S
DR. BHANUBEN MAHENDRA NANAVATI COLLEGE OF HOME SCIENCE
(AUTONOMOUS)**

NAAC Re-accredited 'A+' Grade with CGPA 3.69 / 4 (3rd Cycle)

UGC Status: College with Potential for Excellence

**STATUTORY COMMITTEES UNDER AUTONOMY AS PER UNIFORM STATUES No:3 of 2019,
MAHARASHTRA PUBLIC UNIVERSITIES ACT (2016)**

Constitution of Governing Body of Private or Self-Financing College or Constituent College run by Trust/Society:

Number	Category	Nature
5 members	Management	Dr. Ashok V. Mehta , Chairman, SMES Dr. Bharat M. Pathak , Hon. Secretary, SMES Shri Pravin G. Shah , Hon. Secretary, SMES Dr. Vatsala D. Trivedi , Co-opted Member, SMES Dr. Shilpa P. Charankar , Executive Secretary, SMES
2 Members	Senior Teachers of the College	Mrs. Anuradha Shekhar , Vice Principal, HOD, Food Science and Nutrition Dr. Kirti Pathak , HOD, Human Development
1 member	Educationist or Industrialist	Ms. Triya Nanavati
1 Member	UGC Nominee	Dr. Kalpana Gupta , Prof. Home Science Mahila Maha Vidyalaya Banaras Hindu University, Varanasi-221005 (UP)
1 Member	State Government nominee	Dr. Malghe , Joint Director, Higher Education, Mumbai Region, Mumbai
1 Member	University Nominee	Dr. Muktaja Mathakari Principal, SNDT College of Home Science, Pune Mobile No:9869239178
1 Member	Principal of College	Prof. Mala Pandurang

ACADEMIC COUNCIL

Constitution of Academic Council -

- (a) The Principal (Chairman) : **Prof. Mala Pandurang**
- (b) The Heads of Departments in the College : **Mrs. Anuradha Shekhar,**
Food Science & Nutrition
Dr. Kirti Pathak, Human Development
Mrs. Veena Verma,
Textile Science Apparel Design
Dr. Vrushali Datar,
Resource Management
Mr. Shahajahan Khan,
Bachelor of Computer Applications
- (c) Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college:
- i) **Mrs. Sugandha Lad,** Textile Science & Apparel Design
- ii) **Dr. Roma Gandhi,** Resource Management
- iii) **Mrs. Kavita Karapurkar,** Bachelor of Computer Applications
- (d) Not less than four experts or academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body:
1. Dr. Uma Shankar, Principal, SIES Arts & Science College
 2. Dr. Ananda Amritmahal, Principal, Sophia College
 3. Dr. Vibhuti Patel, Advanced Centre for Women's Studies, TISS, Deonar, Mumbai and Former Head of Department of Economics at SNDT Women's University.
 4. Dr. Rekha Singhal, Professor, Institute of Chemical Technology
 5. Dr. Venkatramani, Registrar, DY Patil University
 6. Dr. Dilip R. Trivedi, President, Seva Mandal Education Society
- (e) Three nominees of the university no less than Professors:
- i) **Prof. Archana Bhatnagar**
Head, Department of Resource Management Department of P.G. Studies & Research in Home Science, S.N.D.T. Women's University. Juhu Campus, Santacruz (W) Mumbai. Officer on Special Duty
9324239409

ii) **Dr. Jagmeet Madan,**
Principal, SVT College of Home
Science Juhu Campus,
Santacruz, Mumbai – 400 49
9869239409

iii) **Dr. Meera Desai**
HOD & Professor
Department of Extension
Education, SNDT Women's
University
Juhu Campus,
Santacruz, Mumbai – 400 49
9819529129

(f) A teacher member nominated by the Principal (Member Secretary):

i) **Mrs. Vinaya Vaishampayan**
Asst. Prof. In-charge, Department of Nutrition and
Dietetics Dr. BMN College of Home Science

COMPOSITION OF FINANCE COMMITTEE

- (a) The Principal : **Prof. Mala Pandurang**
- (b) One person to be nominated by the Governing Body of the college for a period of two years: : **Dr. Bharat Pathak, Hon. Secretary, SMES**
- (c) Finance and Accounts Officer of the affiliating University: **Dr. Ruby Ojha Ruby Ojha- Finance and accounts officer, SNDT women's University**
- (d) One Senior most teacher of the college to be nominated in rotation by the principal for two years. : **Mrs. Kavita Karapurkar**
- (e) One non-teaching employee nominated by Principal – Member Secretary : **Mrs. Khurshid Shaikh**
- (f) Special Invitee : **Mrs. Bhakti Parab, CA**

EXAMINATION CELL

- a) Chief Controller of Examination : **Prof. Mala Pandurang, Principal**
- b) Controller of Examination : **Mr. Shahajahan Khan**
- c) Dy. Controller of Examination : **Mrs. Sugandha Lad**

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**NON STATUTORY COMMITTEES UNDER AUTONOMY AS PER UNIFORM STATUES No:3 of2019, MAHARASHTRA
PUBLIC UNIVERSITIES ACT (2016)**

1. Planning & Evaluation Committee/Purchase Committee :

Prof. Mala Pandurang	-	Principal
Mrs. Anuradha Shekhar	-	Vice Principal, HOD, Foods Science & Nutrition
Mrs. Vinaya Vaishampayan	-	Coordinator, Nutrition & Dietetics
Mr. Shahajahan Khan	-	Programme Coordinator, Department of Computer Applications
Dr. Rupali Sengupta	-	Coordinator, M.Sc. Clinical Nutrition & Dietetics
Mrs. Vidya Subramanian	-	Librarian
Mrs. Kavita Karapurkar	-	IQAC coordinator
Mrs. Manjot Kaur	-	Assistant Professor, Department of Computer Applications

2. GRIEVANCE REDRESSAL CELL:

Designated Officer	-	Dr. Bharat M. Pathak Hon. Secretary, SMES
Principal	-	Prof. (Dr.) Mala Pandurang
Office Superintendent	-	Mr. Pravin Chalke
Faculty Members	-	Mrs. Vinaya Vaishampayan, Co-ordinator, Nutrition & Dietetics Mr. Shahajahan Khan, Programme Coordinator, Department of Computer Applications

Students' Council Members -

Home Science	Ms. Gauri Pillai Ms. Amatullah Kanchwala Ms. Shruti Mishra Ms. Vrutti Jain
Post graduate studies	Ms. Riddhi Shah
Bachelors in Computer Application	Ms. Pooja Sharma (TYBCA) Ms. Smita Verma (TYBCA) Ms. Karthiki Yerpude (SYBCA) Ms. Aditi Yadav (SYBCA)

3. Examination Committee:

Prof.(Dr.) Mala Pandurang	-(Chief Controller of Examination)
Mr. Shahajahan Khan	-(Controller of Examination)
Mrs. Sugandha LAd	-(Deputy Controller of Examination)
Mrs. Veena Verma	- BSc, Associate Professor
Dr. Rupali Sengupta	- Coordinator, M.Sc. Clinical Nutrition& Dietetics
Ms. Sudha Lawrence	- Assistant Professor, Dept. of Computer Application

4. Admission Committee

Prof. Mala Pandurang	-Principal
Mrs. Anuradha Shekhar	-Vice Principal, HOD, Foods Science & Nutrition
Mr. Shahajahan Khan	- Programme Coordinator, Department of Computer Applications
Dr. Rupali Sengupta	- BSc, Coordinator, M.Sc. Clinical Nutrition& Dietetics

Three Members (on Rotational basis)

Year	Members
B.SC STAFF	
2019-2020	Ms. Padmaja Biwalkar (instead of Mrs. Alka Pant) Mrs. Veena Verma Mrs. Amurta Sapre
2020-2021	Mrs. Veena Verma Dr. Roma Gandhi Dr. Pradnya Ambre
2021-2022	Dr. Kirti Phatak Mrs. Vinaya Vishamapayan
BCA STAFF	
2019-20	Mr. Shahajahan Khan Mr. Nitin Pawar Mrs. Kavita Karapurkar Mrs. Sharada Sirisilla Mrs. Manjot Kaur Mrs. Snehal Deshmukh
2020 -2021	Mr. Shahajahan Khan Mr. Nitin Pawar Mrs. Shilpa Surulkar Mrs. Sudha Lawrence Ms. Milina Pereira Mrs. Neetu Singhi
2021-2022	Mr. Shahajahan Khan Mr. Nitin Pawar

	Mrs. Kavita Karapurkar Mrs. Sharada Sirisilla Mrs. Manjot Kaur
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5. Library Committee:

Prof. Mala Pandurang	-	Chairperson (Principal)
Mrs. Vidya Subramanian	-	Secretary
Mrs. Sugandha Lad	-	Associate Professor, Textile Science & Apparel Design
Dr. Roma Gandhi	-	Assistant Professor, Resource Management
Dr. Janhvee Joshi	-	Assistant Professor, Human Development
Mrs. Vinaya Vaishampayan	-	Incharge, Nutrition & Dietetics
Ms. Manjot Kaur	-	Assistant Professor, Dept. of Computer Applications
Ms. Bhavishah Sancheti	-	Assistant Prof. MSc. Clinical Nutrition & Dietetics

6. Students Welfare Committee

Mr. Shahajahan Khan	-	Programme Coordinator, Department of Computer Applications
Ms. Sonali Sherkane	-	Assistant Professor, Human Development
Ms. Bhavisha Sancheti	-	Assistant Prof. MSc. Clinical Nutrition & Dietetics
Mrs. Kavita Kasar	-	Non-teaching Staff

7. SEXUAL HARASSMENT COMMITTEE/INTERNAL COMPLAINTS COMMITTEE:

Presiding Officer	-	Mrs. Kavita Karapurkar IQAC Coordinator, Department of Computer Applications
Faculty Members	-	Ms. Sonali Sherkane, Human Development
Non-Teaching Staff	-	Mrs. Anita Bairisetty Mrs. Shahida Hussein
Students	-	Ms. Diya Patel TYBCA Ms Sakshi Mhatre TYBSc Ms. Riddhi Shah, MSc-II Ms. Shruti Mishra, SYBSC Ms. Minaz Mohammed, SYBCA
External Member	-	Mrs. Jyoti Mhapsekar (Stree Mukti Sangathana)

8. EXTRA CURRICULAR ACTIVITIES:

Overall Incharge - Mrs. Sharada Sirisilla

SUB-COMMITTEES:

SPORTS

Committee Members:

Ms. Rikisha Maniyath - (In-charge)
Ms. Dipali Kalamkar - (Sports Teacher)
Mrs. Paulomi Desai - Member

9. CO-CURRICULAR COMMITTEE

Committee Members:

Mrs. Sharada Sirisilla - (In-charge)
Ms. Manjot Kaur - Member
Mrs. Cindrella D'Costa - Member

10. NSS COMMITTEE:

Mr. Nitin Pawar - In-charge
Dr. Pradnya Ambre - Member
Mrs. Shilpa Surulkar - Member
Dr. Roma Gandhi - Member

11. Academic Audit Committee

Prof. Mala Pandurang - Principal
Mrs. Anuradha Shekhar - Vice Principal, HOD, Foods Science & Nutrition
Mr. Shahajahan Khan - Programme Coordinator, Department of
Computer Applications
Mrs. Vinaya Vaishampayan - Co ordinator, Nutrition & Dietetics
Mrs. Kavita Karapurkar - IQAC Coordinator, Bachelor of Computer Applications
Mrs. Manjot Kaur - Asst. Professor, Dept. of Computer Applications
Mrs. Vidya Subramanian - Librarian

12. RIGHT TO INFORMATION CELL:

Public Information Officer - Mrs. Vidya Subramanian, Librarian
Asst. Public Information Officer - Mr. Pravin Chalke, Office Superintendent
1st Appellate Authority - Prof.(Dr.) Mala Pandurang, Principal

13. CASTE BASED GRIEVANCE:

Head - Prof. (Dr.) Mala Pandurang, Principal
Management Representative - Dr. Dilip R. Trivedi, President

- Non-teaching staff representative - Mr. Pravin Chalke, Office Superintendent
- Teaching staff representative - Mrs. Veena Verma, Associate Professor
- Students Council representative - Ms. Sakshi Mhatre (TYBSc.)

14. ANTI RAGGING COMMITTEE:

- Head - Prof. (Dr.) Mala Pandurang
- Representative of Police - Mr. Suresh Walishetty, Director
(General Administration)
- Representative of Local Media - Ms. Meena R. Prashant
(Twin City Times, Navi Mumbai)
- Representative of NGO - Prof. Harshaben Parekh
(Bombay Community Public Trust)
- Faculty Members - Mr. Shahajahan Khan,
Programme Coordinator,
Department of Computer Applications
- Mrs. Vinaya Vaishampayan - Coordinator, Nutrition & Dietetics

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BEST COLLEGE AWARD 2016-17: Adjudged by S.N.D.T. Women's University

COLLEGE DEVELOPMENT CELL

The following members were present:

- | | | |
|---------------------------------------|---|--|
| Chairperson (SMES) | : | Dr. Dilip Trivedi |
| Hon.Secretary (SMES) | : | Dr. Bharat Pathak
Dr. Shilpa Charankar |
| Principal | : | Prof. Dr. Mala Pandurang

Dr. Leena Raje, Principal, Smt. MMP Shah College (Special Invitee) |
| Members | : | Mrs. Anuradha Shekhar
: Dr. Kirti Pathak
: Mrs. Veena Verma
: Dr. Vrushali Datar
: Mr. Shahajahan Khan
: Mrs. Kavita Karapurkar IQAC Coordinator |
| External Members | : | Dr. Shobha Udipi (Hon. Director. Integrative Nutrition & Ayurceuticals, Medical Research Centre, Kasturba Health Society & Sr. Nutritionist PFNDAI)
: Dr. Vibhuti Patel, (Ph.D. Economics. Prof. Advanced Centre for Women's Studies, School of Development Studies TISS)
: Dr. C.N. Sivaramakrishnan, (Industry Expert in Wet Processing, Speciality Chemicals Manufacturing Industries)
: Mrs. Archana Rao, (Alumna, Sol's ARC Lead Trainer & Curriculum Developer) |
| Non-teaching Staff
Special Invitee | : | Mrs. Anita Bairisetty
: Dr. Rupali Sengupta (In-charge MSc CND)
: Mr. T.M. Jethani, Principal, Smt. Kamalaben Gambhirchand Shah Law School |

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THE COMPOSITION OF THE INTERNAL QUALITY ASSURANCE CELL:

External Members -

- 1) Dr. Vaijayanti Ranade (Ex-Vice Principal, G.N.Khalsa College)
- 2) Ms. Navaz Master (Chief Executive Officer, India Sponsorship Committee)
- 3) Prof. Venkataramani Krishnamurthy (Joint Secretary, SIES College of Arts, Science & Commerce, Matunga)
- 4) Mr. Ulhas Nimkar (Chairman & Managing Director, NimkarTek Technical Services Pvt. Ltd.)
- 5) Ms. Punam Ratangharya, Co-Founder, 7th Sense Export LLP (Alumna)

Management Members-

- 1) Dr. Dilip Trivedi (President, SMES)
- 2) Shri. Pravin Shah (Hon. Secretary SMES)
- 3) Dr. Bharat Pathak (Hon. Secretary SMES)
- 3) Dr. Shilpa P. Charankar (Executive Secretary, SMES)

Principal -

Prof. Dr. Mala Pandurang

IQAC Coordinator -

Mrs. Kavita Karapurkar (Assistant Professor, Computer Applications)

Faculty Members –

- 1) Mrs. Anuradha Shekhar (HOD, Food Science and Nutrition)
- 2) Dr. Kirti Pathak (HOD, Human Development)
- 3) Mrs. Veena Verma (HOD, Textile Science and Apparel Design)
- 4) Dr. Vrushali Datar (HOD, Resource Management (Hospitality Management))
- 4) Mrs. Vinaya Vaishampayan (In-charge, Nutrition and Dietetics)
- 5) Mrs. Vidya Subramanian (Librarian)
- 6) Mr. Shahajahan Khan (Coordinator, Computer Applications)
- 7) Dr. Rupali Sengupta (Coordinator, M.Sc. Clinical Nutrition and Dietetics/PGDSSFN)
- 8) Mrs. Manjot Kaur (Assistant Professor, Computer Applications)

Student Representatives -

- 1) Ms. Drashti Dedhia (M.Sc.-CND - II)
- 2) Ms. Sakshi Mhatre (TY BSc - FSN)
- 3) Ms. Neha Singh (TY BCA)
- 4) Ms. Dolly Jain (SY BSc – ND)
- 5) Ms. Avantika Parab (SY BCA)

Non-Teaching Staff –

- 1) Mrs. Divya Kamath
- 2) Mrs. Anita Bairisetty