SEVA MANDAL EDUCATION SOCIETY’S
DR. BHANUBEN MAHENDRA NANAVATI COLLEGE OF HOME SCIENCE
(AUTONOMOUS)
NAAC Re-accredited ‘A+’ Grade with CGPA 3.69 / 4 (3rd Cycle)
UGC Status: College with Potential for Excellence

STATUTORY COMMITTEES UNDER AUTONOMY AS PER UNIFORM STATUES No:3 of 2019, MAHARASHTRA PUBLIC UNIVERSITIES ACT (2016)

1. **Planning & Evaluation Committee/Purchase Committee:**
   - Prof. Mala Pandurang - Principal
   - Mrs. Anuradha Shekhar - Vice Principal, HOD, Foods Science & Nutrition
   - Dr. Kirti Pathak - HOD, Human Development
   - Mrs. Veena Verma - HOD, Textile Science & Apparel Design
   - Dr. Vrushali Datar - HOD, Resource Management (Hospitality Management)
   - Mrs. Vinaya Vaishampayan - Coordinator, Nutrition & Dietetics
   - Mr. Shahajahan Khan - Coordinator, Bachelor of Computer Applications
   - Dr. Rupali Sengupta - Coordinator, M.Sc. Clinical Nutrition & Dietetics
   - Mrs. Vidya Subramanian - Librarian

2. **Examination Cell:**
   - Principal - Controller of Examinations
   - Dr. Meena Mehta, - Deputy Controller of Examinations
   - Examination Committee Members:
     - Dr. Rupali Sengupta, MSc. & PG
     - Mrs. Kavita Kharapurkar, BCA
     - Mrs. Sugandha Lad, BSc.
     - Mrs. Veena Verma, BSc.
     - Ms. Sudha Lawrence, BCA

3. **Admission Committee**
   - Prof. Mala Pandurang - Principal
   - Vice Principal - Vice Principal
   - Mr. Shahajahan Khan - Coordinator, Bachelor of Computer Applications
   - Dr. Rupali Sengupta - Coordinator, PG & M.Sc. Clinical Nutrition & Dietetics

   Three members (on rotation basis)

<table>
<thead>
<tr>
<th>Year</th>
<th>Members</th>
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<tbody>
<tr>
<td>2019-2020</td>
<td>Ms. Padmaja Biwalkar (Instead of Mrs. Alka Pant)</td>
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<td>Mrs. Veena Verma</td>
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<td></td>
<td>Mrs. Amruta Sapre</td>
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<td>2020-2021</td>
<td>Mrs. Anuradha Shekhar</td>
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<td></td>
<td>Dr. Vrushali Datar</td>
</tr>
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<td></td>
<td>Mrs. Pradnya Ambre</td>
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<td>2021-2022</td>
<td>Mrs. Sugandha Lad</td>
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<td></td>
<td>Dr. Roma Gandhi</td>
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<td></td>
<td>(New – Mrs. Veena Verma)</td>
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<tr>
<td>2022-2023</td>
<td>Dr. Kriti Pathak</td>
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<td></td>
<td>Mrs. Vinaya Vaishampayan</td>
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<td></td>
<td>(New – Ms. Padmaja Biwalkar)</td>
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<td>(New-Dr. Meena Mehta)</td>
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4. **Library Committee**

- **Prof. Mala Pandurang** - Chairperson (Principal)
- **Mrs. Vidy Subramanian** - Secretary
- **Dr. Meena Mehta** - Associate Professor, Foods Science & Nutrition
- **Mrs. Alka Pant** - Associate Professor, Human Development
- **Mrs. Sugandha Lad** - Associate Professor, Textile Science & Apparel Design
- **Mrs. Shilpa Wagh** - Assistant Professor, Nutrition & Dietetics
- **Dr. Roma Gandhi** - Assistant Professor, Resource Management
- **Ms. Manjot Kaur** - Assistant Professor, Bachelor of Computer Applications
- **Ms. Bhavishah Sancheti** - Assistant Prof. MSc. Clinical Nutrition & Dietetics

5. **Students Welfare Committee**

- **Mr. Shahajahan Khan** - Coordinator, Bachelor Computer & Applications
- **Mrs. Alka Pant** - Asso. Professor, BSc.
- **Ms. Bhavisha Sancheti** - Assistant Prof. MSc. Clinical Nutrition & Dietetics
- **Mrs. Kavita Kasar** - Non-teaching Staff

6. **Academic Audit Committee**

- **Prof. Mala Pandurang** - Principal
- **Mr. Shahajahan Khan** - Coordinator, Bachelor of Computer Applications
- **Mrs. Vinaya Vaishampayan** - Incharge, Nutrition & Dietetics
- **Mrs. Manjot Kaur** - Asst. Professor, Bachelor of Computer Applications
- **Mrs. Vidy Subramanian** - Librarian
- **Dr. Venkataramani** - External Member
- **Dr. Vibhuti Patel** - External Member
- **Dr. Vaijayanti Ranade** - External Member

7. **SEXUAL HARASSMENT COMMITTEE/INTERNAL COMPLAINTS COMMITTEE:**

- **Presiding Officer** - Mrs. Alka Pant, Assistant Professor
- **Faculty Members** - Mrs. Kavita Karapurkar
- **Non-Teaching Staff** - Mrs. Anita Bairisetty, Mrs. Shahida Hussein
- **Students** - Ms. Samruddi Vaidya (BSc.), Ms. Nisha Umashankar (BCA), Ms. Sana Sarang (MSc.)
- **External Member** - Mrs. Jyoti Mhapsekar (Stree Mukti Sangathana)

8. **RIGHT TO INFORMATION CELL:**

- **Public Information Officer** - Mrs. Vidy Subramanian, Librarian
- **Asst. Public Information Officer** - Mr. Pravin Chalke, Office Superintendent
- **1st Appelate Authority** - Prof.(Dr.) Mala Pandurang, Principal

9. **CASTE BASED GRIEVANCE:**

- **Head** - Prof. (Dr.) Mala Pandurang, Principal
- **Management Representative** - Dr. Dilip R. Trivedi, President
- **Non-teaching staff representative** - Mr. Pravin Chalke, Office Superintendent
Teaching staff representative - Mrs. Veena Verma, Associate Professor
Students Council representative - Ms. Sakshi Mhatre (SYBSc.)
               Ms. Ayesha Runda (TYBCA)

10. **ANTI RAGGING COMMITTEE:**
Head - Prof. (Dr.) Mala Pandurang
Representative of Police - Mr. Suresh Walishetty, Director (General Administration)
Representative of Local Media - Ms. Meena R. Prashant (Twin City Times, Navi Mumbai)
Representative of NGO - Prof. Harshaben Parekh (Bombay Community Public Trust)
Faculty Members - Mr. Shahajahan Khan,
                      Mrs. Vinaya Vaishampayan,
                      Mrs. Alka Pant
                      Mrs. Anuradha Shekhar
                      Dr. Kirti Pathak

11. **GRIVANCE REDRESSAL CELL:**
Designated Officer - Dr. Bharat M. Pathak
Principal - Prof. (Dr.) Mala Pandurang
Office Superintendent - Mr. Pravin Chalke
Faculty Members - Mrs. Vinaya Vaishampayan,
                  Co-ordinator, Nutrition & Dietetics
                  Mr. Shahajahan Khan
                  Co-ordinator, Bachelor of Computer Applications
Students’ Council Members - Ms. Purva Sawant
                           Ms. Sakina Khan (TYBCA)

12. **EXTRA CURRICULAR ACTIVITIES:**
Overall Incharge - Mrs. Sharada Sirisilla

**SUB-COMMITTEES:**

**SPORTS**
Committee Members:
Ms. Rikisha Maniyath - (In-charge)
Ms. Dipali Kalamkar - (Sports Teacher)
Mrs. Paulomi Desai - Member

**CO-CURRICULAR COMMITTEE**
Committee Members:
Mrs. Sharada Sirisilla - (In-charge)
Ms. Manjot Kaur - Member
Mrs. Cindrella D’Costa - Member
Ms. Prajakta Vaidya - Member
Mrs. Amruta Sapre - Member
Mrs. Shilpa Wagh - Member

**NSS COMMITTEE:**
Mr. Nitin Pawar
Mrs. Pradnya Ambre
Mrs. Shilpa Surulkar
Dr. Roma Gandhi
Constitution of Governing Body of Private or Self-Financing College or Constituent College run by Trust/Society:

<table>
<thead>
<tr>
<th>Number</th>
<th>Category</th>
<th>Nature</th>
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<tbody>
<tr>
<td>5 members</td>
<td>Management</td>
<td>Dr. Ashok V. Mehta, Chairman, SMES</td>
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<td>Dr. Bharat M. Pathak, Hon. Secretary, SMES</td>
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<td>Shri Pravin G. Shah, Hon. Secretary, SMES</td>
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<td>Dr. Vatsala D. Trivedi, Co-opted Member, SMES</td>
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<td>Dr. Shilpa P. Charankar, Executive Secretary, SMES</td>
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<tr>
<td>2 Members</td>
<td>Senior Teachers of the College</td>
<td>Mrs. Anuradha Shekhar, Vice Principal, HOD, Food Science and Nutrition</td>
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<td>Dr. Kirti Pathak, HOD, Human Development</td>
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<tr>
<td>1 member</td>
<td>Educationist or Industrialist</td>
<td>Ms. Triya Nanavati</td>
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<tr>
<td>1 Member</td>
<td>UGC Nominee</td>
<td>Dr. Kalpana Gupta,</td>
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<td>Prof. Home Science Mahila Maha Vidyalaya</td>
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<td></td>
<td></td>
<td>Banaras Hindu University, Varanasi-221005 (UP)</td>
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<tr>
<td>1 Member</td>
<td>State Government nominee</td>
<td>Dr. Rohidas Kale,</td>
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<td>Joint Director, Higher Education,</td>
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<td>Mumbai Region, Mumbai</td>
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<tr>
<td>1 Member</td>
<td>University Nominee</td>
<td>Dr. Muktaja Mathakari</td>
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<tr>
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<td></td>
<td>Principal, SNDT College of Home Science, Pune</td>
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<td></td>
<td>Mobile No:9869239178</td>
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<tr>
<td>1 Member</td>
<td>Principal of College</td>
<td>Prof. Mala Pandurang</td>
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</table>
ACADEMIC COUNCIL

Constitution of Academic Council -

(a) The Principal (Chairman) : Prof. Mala Pandurang

(b) The Heads of Departments in the College :
   - Mrs. Anuradha Shekhar, Food Science & Nutrition
   - Dr. Kirti Pathak, Human Development
   - Mrs. Veena Verma, Textile Science Apparel Design
   - Dr. Vrushali Datar, Resource Management
   - Mr. Shahajahan Khan, Bachelor of Computer Applications

(c) Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college:
   i) Dr. Meena Mehta, Food Science & Nutrition
   ii) Mrs. Alka Pant, Extension & Communication
   iii) Mrs. Sugandha Lad, Textile Science & Apparel Design
   iv) Dr. Roma Gandhi, Resource Management
   v) Mrs. Kavita Karapurkar, Bachelor of Computer Applications

(d) Not less than four experts or academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body:
   1. Dr. Uma Shankar, Principal, SIES Arts & Science College
   2. Dr. Ananda Amritmahal, Principal, Sophia College
   3. Dr. Vibhuti Patel, Advanced Centre for Women's Studies, TISS, Deonar, Mumbai and Former Head of Department of Economics at SNDT Women's University.
   4. Dr. Rekha Singhal, Professor, Institute of Chemical Technology
   5. Dr. Venkatramani, Registrar, DY Patil University
   6. Dr. Dilip R. Trivedi, President, Seva Mandal Education Society

(e) Three nominees of the university no less than Professors:
   i) Prof. Archana Bhatnagar
      Head, Department of Resource Management Department of P.G. Studies & Research in Home Science, S.N.D.T. Women’s University. Juhu Campus, Santacruz (W) Mumbai. Officer on Special Duty 9324239409
ii) Dr. Jagmeet Madan,
Principal, SVT College of Home Science
Juhu Campus,
Santacruz, Mumbai – 400 49
9869239409

iii) Dr. Meera Desai
HOD & Professor
Department of Extension Education,
SNDT Women’s University
Juhu Campus,
Santacruz, Mumbai – 400 49
9819529129

(f) A teacher member nominated by the Principal (Member Secretary):

i) Mrs. Vinaya Vaishampayan
Asst. Prof. In-charge, Department of Nutrition and Dietetics
Dr. BMN College of Home Science

COMPOSITION OF FINANCE COMMITTEE

(a) The Principal : Prof. Mala Pandurang

(b) One person to be nominated by the Governing Body of the college for a period of two years:

: Dr. Bharat Pathak, Hon. Secretary, SMES

(c) Finance and Accounts Officer of the affiliating University:

(d) One Senior most teacher of the college to be nominated in rotation by the principal for two years.

: Mrs. Kavita Karapurkar

(e) One non-teaching employee nominated by Principal – Member Secretary

: Mrs. Khurshid Shaikh

(f) Special Invitee : Mrs. Bhakti Parab, CA

EXAMINATION CELL

a) Controller of Examination : Prof. Mala Pandurang, Principal

b) Dy. Controller of Examination : Dr. Meena Mehta (Associate Professor, Dept of Food Science and Nutrition)

c) Other Members : Mr Shahajahan Khan, Mrs. Sugandha Lad, Mrs. Kavita Karapurkar