

**SEVA MANDAL EDUCATION SOCIETY'S
DR. BHANUBEN MAHENDRA NANAVATI COLLEGE OF HOME SCIENCE
(AUTONOMOUS)**

NAAC Re-accredited 'A+' Grade with CGPA 3.69 / 4 (3rd Cycle)

UGC Status: College with Potential for Excellence

**STATUTORY COMMITTEES UNDER AUTONOMY AS PER UNIFORM STATUES No:3 of
2019, MAHARASHTRA PUBLIC UNIVERSITIES ACT (2016)**

1. Planning & Evaluation Committee/Purchase Committee:

Prof. Mala Pandurang	-	Principal
Mrs. Anuradha Shekhar	-	Vice Principal, HOD, Foods Science & Nutrition
Dr. Kirti Pathak	-	HOD, Human Development
Mrs. Veena Verma	-	HOD, Textile Science & Apparel Design
Dr. Vrushali Datar	-	HOD, Resource Management (Hospitality Management)
Mrs. Vinaya Vaishampayan	-	Coordinator, Nutrition & Dietetics
Mr. Shahajahan Khan	-	Coordinator, Bachelor of Computer Applications
Dr. Rupali Sengupta	-	Coordinator, M.Sc. Clinical Nutrition & Dietetics
Mrs. Vidya Subramanian	-	Librarian

2. Examination Cell:

Principal	-	Controller of Examinations
Dr. Meena Mehta,	-	Deputy Controller of Examinations

Examination Committee Members:

Dr. Rupali Sengupta, MSc. & PG
Mrs. Kavita Kharapurkar, BCA
Mrs. Sugandha Lad, BSc.
Mrs. Veena Verma, BSc.
Ms. Sudha Lawrence, BCA

3. Admission Committee

Prof. Mala Pandurang	-	Principal
Vice Principal	-	Vice Principal
Mr. Shahajahan Khan	-	Coordinator, Bachelor of Computer Applications
Dr. Rupali Sengupta	-	Coordinator, PG & M.Sc. Clinical Nutrition & Dietetics

Three members (on rotation basis)

Year	Members
2019-2020	Ms. Padmaja Biwalkar (Instead of Mrs. Alka Pant) Mrs. Veena Verma Mrs. Amruta Sapre
2020-2021	Mrs. Anuradha Shekhar Dr. Vrushali Datar Mrs. Pradnya Ambre
2021-2022	Mrs. Sugandha Lad Dr. Roma Gandhi (New – Mrs. Veena Verma)

2022-2023	Dr. Kriti Pathak Mrs. Vinaya Vaishampayan (New – Ms. Padmaja Biwalkar) (New-Dr. Meena Mehta)
-----------	--

4. **Library Committee:**
- | | | |
|------------------------|---|--|
| Prof. Mala Pandurang | - | Chairperson (Principal) |
| Mrs. Vidya Subramanian | - | Secretary |
| Dr. Meena Mehta | - | Associate Professor, Foods Science & Nutrition |
| Mrs. Alka Pant | - | Associate Professor, Human Development |
| Mrs. Sugandha Lad | - | Associate Professor, Textile Science & Apparel Design |
| Mrs. Shilpa Wagh | - | Assistant Professor, Nutrition & Dietetics |
| Dr. Roma Gandhi | - | Assistant Professor, Resource Management |
| Ms. Manjot Kaur | - | Assistant Professor, Bachelor of Computer Applications |
| Ms. Bhavishah Sancheti | - | Assistant Prof. MSc. Clinical Nutrition & Dietetics |
5. **Students Welfare Committee**
- | | | |
|-----------------------|---|---|
| Mr. Shahajahan Khan | - | Coordinator, Bachelor Computer & Applications |
| Mrs. Alka Pant | - | Asso. Professor, BSc. |
| Ms. Bhavisha Sancheti | - | Assistant Prof. MSc. Clinical Nutrition & Dietetics |
| Mrs. Kavita Kasar | - | Non-teaching Staff |
6. **Academic Audit Committee**
- | | | |
|--------------------------|---|--|
| Prof. Mala Pandurang | - | Principal |
| Mr. Shahajahan Khan | - | Coordinator, Bachelor of Computer Applications |
| Mrs. Vinaya Vaishampayan | - | Incharge, Nutrition & Dietetics |
| Mrs. Manjot Kaur | - | Asst. Professor, Bachelor of Computer Applications |
| Mrs. Vidya Subramanian | - | Librarian |
| Dr. Venkataramani | - | External Member |
| Dr. Vibhuti Patel | - | External Member |
| Dr. Vaijayanti Ranade | - | External Member |
7. **SEXUAL HARASSMENT COMMITTEE/INTERNAL COMPLAINTS COMMITTEE:**
- | | | |
|--------------------|---|--|
| Presiding Officer | - | Mrs. Alka Pant, Assistant Professor |
| Faculty Members | - | Mrs. Kavita Karapurkar |
| Non-Teaching Staff | - | Mrs. Anita Bairisetty |
| | | Mrs. Shahida Hussein |
| Students | - | Ms. Samruddi Vaidya (BSc.) |
| | | Ms. Nisha Umashankar (BCA) |
| | | Ms. Sana Sarang (MSc.) |
| External Member | - | Mrs. Jyoti Mhapsekar
(Stree Mukti Sangathana) |
8. **RIGHT TO INFORMATION CELL:**
- | | | |
|-------------------------------------|---|--|
| Public Information Officer | - | Mrs. Vidya Subramanian,
Librarian |
| Asst. Public Information Officer | - | Mr. Pravin Chalke, Office Superintendent |
| 1 st Appellate Authority | - | Prof.(Dr.) Mala Pandurang, Principal |
9. **CASTE BASED GRIEVANCE:**
- | | | |
|-----------------------------------|---|--|
| Head | - | Prof. (Dr.) Mala Pandurang, Principal |
| Management Representative | - | Dr. Dilip R. Trivedi, President |
| Non-teaching staff representative | - | Mr. Pravin Chalke, Office Superintendent |

- | | | |
|---------------------------------|---|--|
| Teaching staff representative | - | Mrs. Veena Verma, Associate Professor |
| Students Council representative | - | Ms. Sakshi Mhatre (SYBSc.)
Ms. Ayesha Runda (TYBCA) |
- 10. ANTI RAGGING COMMITTEE:**
- | | | |
|-------------------------------|---|--|
| Head | - | Prof. (Dr.) Mala Pandurang |
| Representative of Police | - | Mr. Suresh Walishetty, Director
(General Administration) |
| Representative of Local Media | - | Ms. Meena R. Prashant
(Twin City Times, Navi Mumbai) |
| Representative of NGO | - | Prof. Harshaben Parekh
(Bombay Community Public Trust) |
| Faculty Members | - | Mr. Shahajahan Khan,
Mrs. Vinaya Vaishampayan,
Mrs. Alka Pant
Mrs. Anuradha Shekhar
Dr. Kirti Pathak |
- 11. GRIEVANCE REDRESSAL CELL:**
- | | | |
|---------------------------|---|---|
| Designated Officer | - | Dr. Bharat M. Pathak
Hon. Secretary, SMES |
| Principal | - | Prof. (Dr.) Mala Pandurang |
| Office Superintendent | - | Mr. Pravin Chalke |
| Faculty Members | - | Mrs. Vinaya Vaishampayan,
Co-ordinator, Nutrition & Dietetics
Mr. Shahajahan Khan
Co-ordinator, Bachelor of Computer
Applications |
| Students' Council Members | - | Ms. Purva Sawant
Ms. Sakina Khan (TYBCA) |
- 12. EXTRA CURRICULAR ACTIVITIES:**
- | | | |
|------------------|---|------------------------|
| Overall Incharge | - | Mrs. Sharada Sirisilla |
|------------------|---|------------------------|
- SUB-COMMITTEES:**
- SPORTS**
- Committee Members:**
- | | | |
|----------------------|---|------------------|
| Ms. Rikisha Maniyath | - | (In-charge) |
| Ms. Dipali Kalamkar | - | (Sports Teacher) |
| Mrs. Paulomi Desai | - | Member |
- CO-CURRICULAR COMMITTEE**
- Committee Members:**
- | | | |
|------------------------|---|-------------|
| Mrs. Sharada Sirisilla | - | (In-charge) |
| Ms. Manjot Kaur | - | Member |
| Mrs. Cindrella D'Costa | - | Member |
| Ms. Prajakta Vaidya | - | Member |
| Mrs. Amruta Sapre | - | Member |
| Mrs. Shilpa Wagh | - | Member |
- NSS COMMITTEE:**
- Mr. Nitin Pawar
Mrs. Pradnya Ambre
Mrs. Shilpa Surulkar
Dr. Roma Gandhi

Constitution of Governing Body of Private or Self-Financing College or Constituent College run by Trust/Society:

Number	Category	Nature
5 members	Management	Dr. Ashok V. Mehta , Chairman, SMES Dr. Bharat M. Pathak , Hon. Secretary, SMES Shri Pravin G. Shah , Hon. Secretary, SMES Dr. Vatsala D. Trivedi , Co-opted Member, SMES Dr. Shilpa P. Charankar , Executive Secretary, SMES
2 Members	Senior Teachers of the College	Mrs. Anuradha Shekhar , Vice Principal, HOD, Food Science and Nutrition Dr. Kirti Pathak , HOD, Human Development
1 member	Educationist or Industrialist	Ms. Triya Nanavati
1 Member	UGC Nominee	Dr. Kalpana Gupta , Prof. Home Science Mahila Maha Vidyalaya Banaras Hindu University, Varanasi-221005 (UP)
1 Member	State Government nominee	Dr. Rohidas Kale , Joint Director, Higher Education, Mumbai Region, Mumbai
I Member	University Nominee	Dr. Muktaja Mathakari Principal, SNDT College of Home Science, Pune Mobile No:9869239178
1 Member	Principal of College	Prof. Mala Pandurang

ACADEMIC COUNCIL

Constitution of Academic Council -

- (a) The Principal (Chairman) : **Prof. Mala Pandurang**
- (b) The Heads of Departments in the College : **Mrs. Anuradha Shekhar**,
Food Science & Nutrition
Dr. Kirti Pathak, Human Development
Mrs. Veena Verma,
Textile Science Apparel Design
Dr. Vrushali Datar,
Resource Management
Mr. Shahajahan Khan,
Bachelor of Computer Applications
- (c) Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college:
- i) **Dr. Meena Mehta**, Food Science & Nutrition
 - ii) **Mrs. Alka Pant**, Extension & Communication
 - iii) **Mrs. Sugandha Lad**, Textile Science & Apparel Design
 - iv) **Dr. Roma Gandhi**, Resource Management
 - v) **Mrs. Kavita Karapurkar**, Bachelor of Computer Applications
- (d) Not less than four experts or academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body:
1. Dr. Uma Shankar, Principal, SIES Arts & Science College
 2. Dr. Ananda Amritmahal, Principal, Sophia College
 3. Dr. Vibhuti Patel, Advanced Centre for Women's Studies, TISS, Deonar, Mumbai and Former Head of Department of Economics at SNTD Women's University.
 4. Dr. Rekha Singhal, Professor, Institute of Chemical Technology
 5. Dr. Venkatramani, Registrar, DY Patil University
 6. Dr. Dilip R. Trivedi, President, Seva Mandal Education Society
- (e) Three nominees of the university no less than Professors:
- i) **Prof. Archana Bhatnagar**
Head, Department of Resource Management Department of P.G. Studies & Research in Home Science, S.N.D.T. Women's University. Juhu Campus, Santacruz (W) Mumbai. Officer on Special Duty
9324239409

ii) **Dr. Jagmeet Madan,**
Principal, SVT College of Home Science
Juhu Campus,
Santacruz, Mumbai – 400 49
9869239409

iii) **Dr. Meera Desai**
HOD & Professor
Department of Extension Education,
SNDT Women's University
Juhu Campus,
Santacruz, Mumbai – 400 49
9819529129

(f) A teacher member nominated by the Principal (Member Secretary):

i) **Mrs. Vinaya Vaishampayan**
Asst. Prof. In-charge, Department of Nutrition and Dietetics
Dr. BMN College of Home Science

COMPOSITION OF FINANCE COMMITTEE

- (a) The Principal : **Prof. Mala Pandurang**
- (b) One person to be nominated by the Governing Body of the college for a period of two years:
: **Dr. Bharat Pathak, Hon. Secretary, SMES**
- (c) Finance and Accounts Officer of the affiliating University:
- (d) One Senior most teacher of the college to be nominated in rotation by the principal for two years.
: **Mrs. Kavita Karapurkar**
- (e) One non-teaching employee nominated by Principal – Member Secretary
: **Mrs. Khurshid Shaikh**
- (f) Special Invitee : **Mrs. Bhakti Parab, CA**

EXAMINATION CELL

- a) Controller of Examination : **Prof. Mala Pandurang, Principal**
- b) Dy. Controller of Examination : **Dr. Meena Mehta** (Associate Professor,
Dept of Food Science and Nutrition)
- c) Other Members : **Mr Shahajahan Khan, Mrs. Sugandha Lad,
Mrs. Kavita Karapurkar**

