YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Dr. Bhanuben Mahendra Nanavati College of Home Science

- Name of the Head of the institution   Prof. Mala Pandurang

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone No. of the Principal   02224095792

- Alternate phone No.   02224095792

- Mobile No. (Principal)   9323072805

- Registered e-mail ID (Principal)   smesedu@gmail.com

- Address   338, Rafi Ahmed Kidwai Road, Matunga

- City/Town   Mumbai

- State/UT   Maharashtra

- Pin Code   400019

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy)   28/12/2018

- Type of Institution   Women

- Location   Urban

- Financial Status   **Grants-in aid**

- Name of the IQAC Co-ordinator/Director   **Ms. Kavita Karapurkar**

- Phone No.   **02224095792**

- Mobile No: **9324738575**

- IQAC e-mail ID   **kavita@bmncollege.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.bmncollege.com/uploads/pdf/AQAR-2020-2021.pdf

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.bmncollege.com/uploads/cms/1685508318-ACADEMIC-CALENDAR-(August2021-June2022)-(dated-19th-sept.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78**	**2002**	**01/10/2002**	**30/09/2007**
Cycle 2	**A**	**3.64**	**2011**	**16/09/2011**	**15/09/2016**
Cycle 3	**A+**	**3.69**	**2017**	**30/10/2017**	**31/12/2024**

6.Date of Establishment of IQAC   **20/07/2003**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	College with Potential for Excellence	University Grants Commission (UGC)	01/04/2016	1200000
Institution	Enhancing Quality and Excellence in select Autonomous Colleges	Rashtriya Uchchatar Shiksha Abhiyan (RUSA)	29/11/2021	50000000
Research Capacity Building Centre	STRIDE (Scheme for Trans-disciplinary Research for India's Developing Economy)	University Grants Commission (UGC)	03/12/2019	4800000

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year   **9**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   **Yes**

- If yes, mention the amount   6000

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1) Formulating Consultancy Policy 2) Initiating the Automation of academic and administrative processes under sanctioned ERP by RUSA 3) Formal Induction of newly recruited staff members 4) Poshan Kendra-Nutrition Counselling Cell to impart Nutrition education on health & wellness to students, parents, teaching & non-teaching staff

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Initiating the Automation of academic and administrative processes under sanctioned ERP by RUSA To automate the manual and semi automated processes, to have centralized databases, easy accessibility and record maintenance and to curb the usage of papers and contribute towards a green environment, the institution decided to automate the academic and administrative processes under ERP.	50% of the website is ready. Admission module is at the stage of user acceptance testing.
Formalizing the Mentoring process: - To provide the students with a safe space and a relationship apart from their academic teacher-student relationship. - To enhance their soft skills.- To get an insight into student issues apart from academics on a personal level such that each student can excel and put their maximum potential to use.	- Mentor mentee rapport building is done. - Mentees have a space to address issues apart from academics in the college. - Interpersonal and professional skills of a mentee could be developed. - Individual counseling sessions by the college counsellor
Enhancing Employability quotient of the students through Skill development initiatives: - To encourage and facilitate entrepreneurial skills and	Conducted 9 session for all the students. Campus Placements: - Placed 5 MSc CND and 1 PGDSSFN in food Industry. - 27 BCA students placed in Software

Ideas. - Establish collaborations with Industries and entrepreneurs to guide our students	Industry
Induction of new staff members To familiarize the new staff members with the college rules and regulations and To understand the new NAAC Process	The induction program by management members,Principal, Vice-Principal, IQAC Coordinator, RUSA and NIRF Nodal Officer, Mentoring committee and IQAC Cluster of India was organized in the month of October. 7 newly recruited staff members could understand institutional processes and functioning better
Poshan Kendra- Nutrition Counseling: The Poshan Kendra-Nutrition Counselling Cell was inaugurated in April 2022. The objective of this cell is to impart Nutrition education on health & wellness to students, parents, teaching & non-teaching staff	- 15 participants from SMES benefited under the individual counselling till May 2022. - 500 non-nutrition participants were given a Nutrition literacy programme till May 2022.

13.Was the AQAR placed before the statutory body?   Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	21/09/2022

14.Was the institutional data submitted to AISHE ?   Yes

- Year

Part A

Data of the Institution

1.Name of the Institution	Dr. Bhanuben Mahendra Nanavati College of Home Science
• Name of the Head of the institution	Prof. Mala Pandurang
• Designation	Principal
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facilitate entrepreneurial skills and Ideas. - Establish collaborations with Industries and entrepreneurs to guide our students	students placed in Software Industry
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	21/09/2022

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2020-2021	**25/02/2022**

15.Multidisciplinary / interdisciplinary

Home Science is an interdisciplinary program. The department offers core subjects in the1st, 2nd and 3rd semester of the program which are taught by faculty of other subjects. These include subjects of English, Environmental Studies, Applied Science, Human Development, Textile Science and Apparel Design and Food Science and Nutrition.

At second and third year, skill based/enrichment courses in Life Skills and Personality Development and Language And Communication Skills Related Courses are conducted by faculty from English, and Basic, advance and Computer- specific to specialization - level 1 and 2 by faculty from the BCA Department.

Following Interdisciplinary courses are offered by the institution for various faculties on campus.

Code No.	Course/ program	Eligibility (open to?)	Credit	Total No of hours	Evaluation	Type of course
AC201	Basic Computers- level I	Open to all	1	30 Hrs.	Continuous and Project	Certificate
AC202	Basic Computers- level II	Open to all	1	30 Hrs.	Continuous and Project	Certificate
AC203	Advanced Computers- level I (Interdisciplinary course)	Open to all with basic computer Knowledge	2	60 Hrs.	Continuous and Project	Certificate
AC204	Advanced Computers- level II (Interdisciplinary course)	Open to all with basic computer Knowledge	2	60 Hrs.	Continuous and project	Certificate
AC205	Computer- specific to specialization - level I (Interdisciplinary course)	Open to all with basic computer Knowledge	2	60 Hrs.	Continuous and Project	Certificate
AC206	Computer - specific to specialization - level II (Interdisciplinary course)	Open to all with basic computer Knowledge	2	60 Hrs.	Continuous and Project	Certificate
	Total		10			

16. Academic bank of credits (ABC):

To be implemented from next academic year (2022-2023)

17. Skill development:

As a higher education institution, it was imperative for us to find new ways to enhance the employability quotient of our students to help them succeed in spite of the uncertain scenario created by the COVID-19 crisis. Responding to needs identified, the institution has introduced the Choice Based Credit System (CBCS) across all semesters, enabling greater academic flexibility and increased employability skills of the students in line with professional and personal aspirations. Activities such as workshops, skill development programs, hands-on training, guest lectures, company internships and projects are planned within the timetable frames. Tailor-made certificate courses and value added courses on emerging technologies like Artificial Intelligence, Machine Learning, Data Science, etc.are designed for the students. Students are also trained for Competitive exams to enhance the skill of understanding the application of

concepts, develop IQ, logical and analytical thinking and build a strong foundation for a career. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the latest in the industry.

The Incubation Centre of Dr. BMN College of Home Science named WINGS-"Women's Incubation cell for Growth and Support" gives hands-on experience in entrepreneurship and innovation by mentoring by industry experts and faculty. It aims to encourage and facilitate entrepreneurial skills and Ideas across all disciplines and establish collaborations with Industries and entrepreneurs to guide our students and use Incubation Cell services so as to develop and customize products for commercialization.

The college has also partnered with ed-tech platforms like Coursera to provide an opportunity for students to enhance their knowledge and gain certifications from world-class universities & companies and build new skills sets. We focus on holistic development of students and assure that they are not only masters of their craft but well-rounded personalities with immaculate business etiquette and great soft skills.

Teachers promote creative thinking and believe in the adoption of student-centric approaches to increase student engagement through role plays, team projects, debates, seminars, quizzes, and case studies, as a component of participatory learning and problem-solving methodology. Some of the methods used to promote experiential and participatory learning include audio-visual approach, language labs, Google Classroom, internships, industrial visits, field work, and projects.

In order to improve confidence, develop writing abilities, and sharpen style, students are given assignments and presentations. To help students think and analyze by evoking responses to the topic under discussion, brainstorming and debates on current affairs are encouraged. Students participate in extracurricular and curricular events, competitions at different levels, and organize intercollegiate festivals, where they can put their specialized technical or management talents to work while engaging, integrating, and learning. Guest lectures by eminent experts from industry and academics from across the world are

organized to supplement the teaching process and provide experiential learning.

The institution and Tata Power Skill Development (TPSDI) have a Letter of Understanding (LOU) that details the conduct of several workshops on critical thinking and entrepreneurship with an emphasis on both academic and practical components. Additionally, the Institute and AFSTI, Mumbai, have formed an MOU to allow students to pursue self-employment or entrepreneurship as a career choice. The emphasis of the programme was on encouraging students to develop their product creation talents, introduce them to developing career alternatives, and foster an entrepreneurial culture.

The campus has a Language Lab to improve English Language Fluency Skills. Textile department has developed a centre for skill training in Indian traditional textiles and embroidery to display Indian traditional textiles, this provides an opportunity for students to learn the various innovative ways of putting up displays along with technical information.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NIL

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has established defined procedures for developing new curriculum and revising/updating the current curriculum. The Program Outcomes (POs) and Course Outcomes (COs) of different subjects and disciplines focus on relevant developmental areas and their needs such as the knowledge and skills. Feedback is taken from many stakeholders, including students, alumni working in various business sectors, instructors, parents, and potential employers to ensure that they are pertinent to local, regional, national, and international developmental requirements. The Board of Studies makes the suggested curriculum and course material recommendations, which are subsequently approved by the Academic Council.

 Program outcomes (POs), course outcomes (COs), and their attainment for each course are incorporated into the curriculum. This is in line with the goals of higher education, including promoting the use of cutting-edge technology, academic success, and students' global abilities, as well as the institution's vision and mission statements.

The college has implemented the Choice Based Credit System (CBCS) in all semesters under Autonomy, giving students more academic flexibility and improving their employability in line with their personal and professional aspirations. SWAYAM courses are also available as CBCS. Courses relevant to gender sensitivity & universal human values are integrated into relevant programmes for the holistic development of students. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the most recent advancements in the industry.

Global strategies have been introduced in the curricula of most departments to ensure that students can develop global competencies that will enable them to be employable, innovative, and capable of research.

20.Distance education/online education:

Not Applicable

Extended Profile

1.Programme

1.1   7

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   843

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   305

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **783**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **253**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **31**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**7**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**843**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**305**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**783**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**253**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

01-07-2023 03:43:56

3.2 Number of full-time teachers during the year:	**31**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3 Number of sanctioned posts for the year:	**17**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**0**
4.2 Total number of Classrooms and Seminar halls	**24**
4.3 Total number of computers on campus for academic purposes	**172**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**4866740**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has established defined procedures for developing new curriculum and revising/updating the current curriculum. The Program Outcomes (POs) and Course Outcomes (COs) of different subjects and disciplines focus on relevant developmental areas and their needs such as the knowledge and skills. Feedback is taken from many stakeholders, including students, alumni working in various business sectors,

instructors, parents, and potential employers to ensure that they are pertinent to local, regional, national, and international developmental requirements. The Board of Studies makes the suggested curriculum and course material recommendations, which are subsequently approved by the Academic Council.

Program outcomes (POs), course outcomes (COs), and their attainment for each course are incorporated into the curriculum. This is in line with the goals of higher education, including promoting the use of cutting-edge technology, academic success, and students' global abilities, as well as the institution's vision and mission statements.

Global strategies have been introduced in the curricula of most departments to ensure that students can develop global competencies that will enable them to be employable, innovative, and capable of research. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the most recent advancements in the industry.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

6

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

57

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

7

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum effectively integrates cross-cutting issues

relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various seminars, conferences, guest lectures, street plays and literary activities that help in gender sensitization are organized on topics including sexism, gender inequality, sexual harassment, domestic violence, women and law & objectification of women. The Environment Sensitization Committee organizes awareness camps, workshops, industry visits, field excursions, plastic/e-waste collection and beach clean-up campaigns with the help of non-profit organisations, thus encouraging a green culture not just among students but its various stakeholders.

Through extracurricular activities, the college makes efforts to integrate moral and human values. National holidays like Republic Day and Independence Day provide a platform for fostering moral and patriotic ideals. Guest lectures on value education are organized for the students. Different social activities have been initiated by the college like Health and Hygiene awareness programs, medical check-up camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, etc. which play vital role in promoting inclusive environment towards regional and socioeconomic diversities among students making a positive difference and shaping them into wholesome professionals.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

757

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

556

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.bmncollege.com/home
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.bmncollege.com/home
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

843

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

163

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Every semester, teachers administer a baseline exam to get a better grasp of the students' past knowledge in that specific topic. A Baseline Exam is given to students studying home science at the end of 3rd semester to help students choose their specialization. The list of weak and advanced students is determined based on these assessments.

A variety of learning techniques are developed and incorporated by the teachers for weak learners. The techniques include giving out more study materials in the form of online resources / videos, holding tests, assigning additional work, and explaining ideas using flowcharts. Advanced learners are given engaging presentation topics and extra assignments for practice. For presentations or group projects, weak and advanced students are partnered together for more efficient learning. Flipped classroom method is used to teach both advanced and poor students.

Bridge courses are offered to non math students in FYBCA & non-nutrition students for MScCND. MSc RM students take a bridge course in Tourism and Hospitality Management to better comprehend ideas behind hospitality and international tourism.

For students with slow learning abilities, remedial English sessions are conducted. The designated teacher conducts classes on topics pertaining to reading, writing, listening, and speaking skills once every week.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
11/07/2022	843	28

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution employs a teaching strategy that places a strong emphasis on delivering education with a student-centric perspective. A variety of opportunities are offered to students

to study, develop, and increase their knowledge, skills, productivity, and employability. In order to facilitate effective teaching-learning, each department and faculty member is urged to engage in at least one novel activity.

Teachers promote creative thinking and believe in the adoption of student-centric approaches to increase student engagement through role plays, team projects, debates, seminars, quizzes, and case studies, as a component of participatory learning and problem-solving methodology. Some of the methods used to promote experiential and participatory learning include audio-visual approach, language labs, Google Classroom, internships, industrial visits, field work, and projects.

In order to improve confidence, develop writing abilities, and sharpen style, students are given assignments and presentations. To help students think and analyse by evoking responses to the topic under discussion, brainstorming and debates on current affairs are encouraged. Students participate in extracurricular and curricular events, competitions at different levels, and organize intercollegiate festivals, where they can put their specialised technical or management talents to work while engaging, integrating, and learning. Guest lectures by eminent experts from industry and academics from across the world are organised to supplement the teaching process and provide experiential learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and communication technology (ICT) is used in the institution to assist, improve, and optimise the way that education is delivered. To expose the students to cutting-edge information and practical learning, the faculty uses ICT-enabled classrooms with LCD projectors, Wi-Fi access, software, and PowerPoint presentations.

In view of the pandemic, all classes were conducted using interactive, team-based online platforms like Google meet and

Zoom. For long-term learning and future reference, students have access to online lecture recordings through the online college repository. YouTube, emails, WhatsApp groups, Zoom, and Google classrooms are utilised as tools to communicate, distribute curriculum and materials, announce events, administer exams, submit assignments, create presentations, respond to inquiries, mentor, and exchange knowledge. For conducting online quizzes/tests, Google Forms, Kahoot, Socrative are used and Canva, SlideGo, PPT, Google Slides for PowerPoint presentations. LCD projectors are available in every department and are utilised to show instructional films, documentaries, and to create PowerPoint presentations. Teachers develop e-content for modules of their specific disciplines using the Audio/Video Recording room, that are made accessible to students online.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.bmncollege.com/uploads/pdf/ICT-tools.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the Academic year, institution creates and distributes Academic calendar that includes pertinent information about the teaching and learning schedule (working days), numerous events to be held (test dates, seminars, conferences, guest lectures, workshops, industrial visits), holidays, examination dates, etc. All stakeholders including students, parents and faculty members have access to

the academic calendar, which is posted on the college website and informs them of all upcoming activities. It assists faculty members in organising their own course delivery, academic engagements, extracurricular pursuits ensuring avoiding overlapping of college activities. The institution conducts its operations in accordance with the calendar. It helps to plan at the micro level by automating majority of the activities and utilising the infrastructure and ICT resources.

Subject-wise teaching plans are prepared by all teachers giving details of class room teaching, case studies, role play, ICT tools, workshops and lab sessions as per the subject requirements. These plans are made in advance and serve as a guide for conducting sessions & are reviewed monthly by the HODs to check the progress of each course and ensure timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

28

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

14

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Before the exams, Board of Studies meetings of several disciplines are held to choose the team of paper setters, moderators, and Chief Coordinators. The Exam Cell makes every effort to protect the privacy of the question papers it receives from both internal and external examiners.

Exam schedule, rules and instructions for conducting exams are shared with teachers and students well in advance. Results for each exam are generated and displayed on the college website in time. The college website also provides all exam-related information and exam schedules well in advance. The institute and MKCL have a partnership for the generation of results for different courses.

Students are evaluated by particular departments using Continuous Assessments (CA) in addition to End Semester Examinations (ESE) in the form of internal theory examinations, seminars, viva-voce, online tests using Socrative, Google Forms, Edmodo, etc. help students to improve their performance and provide enough scope to the teachers to monitor the progress of students on a regular basis. Departmental faculty members undertake ongoing evaluations in each course of a specific degree programme. Through this procedure, teachers can identify slow learners and modify or adapt their teaching strategies to better engage and inform their students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institution has developed Programme Outcomes and Course Outcomes for all programmes provided by various faculties on campus as part of quality initiatives and with a focus on outcome-based education.

A departmental committee is formed to finalize course objectives and course outcomes for each course after a series of discussions with all department teachers and are approved by the Board of Studies. These are defined at the time of designing course contents based on the feedback/suggestions received on the curriculum from experts, alumni, students, etc. The principal, departmental heads, and staff members collaborate to develop course outcomes and programme outcomes, which are in accordance with the general directives of the statutory bodies. The assessment pattern, which is based on both internal and external examination systems, incorporates the course outcomes created to cover the specified syllabus and designated competences.

These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the college website to facilitate access to various stakeholders. The communication mechanism for the students includes the college website, through induction programmes and mentor-mentee interactive sessions. Each "Program Outcome and Course Outcome" is created to instill in our students personal, professional, social, and cultural qualities.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File]()
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum is designed with core and elective courses by

considering vision, mission, program educational objectives, program outcomes, and program specific outcomes. Course outcomes are statements that are in the view of what the students are expected to attain at the end of the course. Course outcomes are mapped depending on its significance to POs and PSOs.

The institution conducts a structured procedure of examination and assessment to assess the learning outcomes, and the results indicate whether the outcomes have been achieved.

The set POs, COs and PSOs are gathered for different courses, and following calculations are done for measuring attainment of the outcomes.

For final year students, average marks for each subject are computed at the end of the term. Student performance is classified as average, below average and above average, using the average marks as a baseline for each term. Students' percentages in both terms are compared to the established benchmark at the end of the academic year. Minimum 50% in each semester is required to meet the criteria for achievement of the programme outcome. If a student obtains 50 percent or more in both semesters, PO in terms of marks is said to be achieved.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

283

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.bmncollege.com/uploads/pdf/student-satisfaction-survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has a well defined research policy that is posted on the college website. Students are encouraged to engage in small survey projects and product development at the undergraduate level. They are exposed to a variety of research components to help them comprehend the fundamental perspective of the research process. The UGC Stride Research Capacity Building Center has designed certificate courses with the objectives to familiarise and prepare undergraduate students with many aspects of research, develop students' analytical-scientific lenses while conducting research, teach them how to gather and present data, instil research ethics, and refine their documentation and publication-writing abilities & are offered to the students at various levels from UG to PG. The Critical Thinking Lab was also established by the Centre as a dedicated area for students to engage in a variety of research capacity-building activities, develop critical thinking, have group discussions and application of critical thinking to real-world problems.

The research facility providedagainst plagiarism where in the institute has Drillbit software which is used by faculties and

students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs. 1,00,000/-

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	[View File](#)
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	[View File](#)
List of teachers receiving grant and details of grant received	[View File](#)
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	<u>View File</u>
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 30,00,000/-

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	<u>View File</u>

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Dr. BMN College of Home Science's Incubation Center provides practical experience in innovation and entrepreneurship via collaboration with industry mentors. The institution offers a conducive environment for fostering innovation and incubation. All required facilities are provided and guidance is extended to the students. Support is given for documentation, publishing research papers, and participating in competitions. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. The objective of the Incubation centre is to produce successful entrepreneurs imbibed with leadership qualities using innovative and ethical business practices to make global impact.

The institution and Tata Power Skill Development (TPSDI) have a Letter of Understanding (LOU) that details the conduct of several workshops on critical thinking and entrepreneurship with

an emphasis on both academic and practical components. Additionally, the Institute and AFSTI, Mumbai, have formed an MOU to allow students to pursue self-employment or entrepreneurship as a career choice. The emphasis of the programme was on encouraging students to develop their product creation talents, introduce them to developing career alternatives, and foster an entrepreneurial culture.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

33

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

6

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.015

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To educate the students about social concerns and raise awareness, the Institution organizes a number of extension activities like blood donation drives, educational awareness campaigns, gender equality awareness events, and visits to nearby slums. The NSS Cell and other Departments in partnership with other organisations, trusts, NGOs, hospitals etc. organise extension initiatives to address local concerns and sensitise students for their holistic development. With themes like cleanliness, environment and tree plantations, gender sensitization, road safety awareness, digital payments, women

empowerment, legal rights, etc., a variety of awareness programmes, workshops, rallies, and street plays are organised.

Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan. Various departments undertake social outreach activities that aim to benefit society and train students to shoulder all responsibilities with ease and impact.

Through the activities, multiple issues of social, political and economic significance are discussed and dealt with in order to create sensitivity and understanding among students and contribute to the balanced development of their personality, so that committed and ethically informed citizenship is created.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

330

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

15

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution has 28 classrooms, 20 technology enabled Smart Classrooms and Learning, Activity and TutorialSpaces, and an Experimental Nursery. There are Laboratories for Biology, Chemistry, Food Science and Nutrition, Textile Science and Apparel Design, HospitalityandSpecialized Facilities and Equipment for Teaching, Learning and Research.

The well-planned Infrastructure includes a Conference Room, Air-Conditioned Auditorium & Hall,Students' Common Room, Counselling and Career Guidance Cell, Exam Cell, Critical Thinking Laboratory, IQAC Cell and Employment, Entrepreneurship and Career Hub.

Apart from these facilities, the campus has aLanguage Lab to improve English Language Fluency Skills.There is also a well-stocked Library with a Reading Hall. College Library is equipped with four computers with Internet connectivity for students and staff. Special highlights include a Gandhian Studies Centre and an Audio Visual Recording Studio for Teachers to develop MOOC Courses and e-content.

There are 5 Computer Laboratories with Internet Connection and Printing facility, Interactive Panel, 3 Ipads for ICT teaching and 2 Stand-Alone Screens. Wi-fi connectivity is available on Campus for use for educational purposes.

Textile department has developed a centre for skill training in Indian traditional textiles and embroidery to display Indian traditional textiles, this provides an opportunity for students to learn the various innovative ways of putting up displays along with technical information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Campus has an Air-Conditioned Hall (Estd: 2001 , Area: 5000 Sq.Ft.) with seating capacity for 450 persons, Basement Auditorium (Estd: 2001, Area: 3450 Sq.Ft.) with a seating capacity for 282 persons, Activity space on 9th Floor: (Estd: 2001, Area: 880 Sq.Ft.) for organizing annual functions and cultural events.

MOU is signed with Amulakh Amichand School, GSB Seva Mandal Sports Club's adjacent grounds and foyer of our sister college MMP Shah, for student activities like self-defense training and sports events.For games like Carrom Chess and storing equipment, there is a designated Sports zone. Campus has a well equipped Gymnasium (Estd: 2001, Area: 1296 Sq.Ft.). To oversee games and sporting events, qualified physical training coaches have been appointed. College teams are created to compete in intercollegiate events at the state, collegiate, and other levels. Outdoor games such as shuttle badminton, volleyball, throw ball, cricket, kabaddi, kho-kho etc., are well practiced and played by the students.

The NSS Unit has a specific area for Group Meetings. Facilities for students include Common Room (Area: 2020 Sq.Ft.) with provision of lockers, tables, and chairs. It is utilized by students during practice sessions for cultural events and small workshops.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

Rs. 94,82,277

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Slim 21 was implemented in the year 2019 and it is fully automated. It is an integrated library management system that has automated the acquisition, circulation, reporting systems of the library. The library membership is also automated and can be done by the users remotely, using the link which is provided on the website. The Web OPAC{ link provided in the library webpage} helps the users to access online the details of all the reading materials including books, journals, e-books, online lectures, Pdfs, ppts, and question papers uploaded in the software. Different types of reports, under acquisition, cataloging, circulation,budget analysis, etc. are also possible. Bibliographic lists of books according to year, subject, program, and on request are also created using the software. The software also helps in providing details of the footfalls in the library on a day-to-day basis as all the membership cards and library materials are barcoded. The software also has the provision of sending reminders to users, printing no dues certificate. Users can also log in and find out their library usage.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.757111

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

350

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution upgrades ICT enabled infrastructure periodically in accordance with industry and regulatory standards by procuring suitable software and hardware for the enhancement of teaching-learning and networking capabilities. The Institution has Formal IT policy approved by the Academic Council & Governing Body that covers all key aspects, including Wi-Fi and cyber security, which is updated or modified as required.It ensures authenticity of installation of software tools, responsibility of maintenance and timely renewal of all software of the Institution.

All departments, staff rooms, principal's and vice principal's offices, college offices, conference rooms, smart classrooms, computer labs, college hall and auditorium, library, etc. have access to the internet. College staff can use the internet for work-related tasks, and students can use it for academic purposes. All floors of the college building have internet access. Additionally, the college provides wireless networking services on every floor of the college building to enable use of wireless devices or portable computers to connect to the campus wide network. There is a Rack for each level that has switches and hubs to enable WiFi on that floor. Institution provides 5 % of the annual budget for upgradation of IT facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
843	**189**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus   `A. ?50 Mbps`

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing   `A. All four of the above`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

`1958411.50`

File Description	Documents
Audited statements of accounts	<u>View File</u>
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

`Institution's defined policy helps in maintenance and use of its`
`physical and academic facilities to achieve maximum utilisation,`
`reduce possible workplace accidents, ensure safety, prevent`

misuse, and achieve timely up-grading, repairing, and replacement.

Internal staff of departments regularly carry out upkeep of physical, academic, and support facilities. to keep machinery, equipment, etc. in good operating order. Designated supervisors follow standard processes in breakdown situations to get machinery or equipment back up and running and maintain the housekeeping and physical amenities.

Master Timetable helps to facilitate maximum use of all classrooms and labs. Ramps and a toilet for specially challenged students is provided. Close monitoring and maintenance of the Library, Examination Center, College Hall, Prangan – Experimental Nursery, Activity Hall, College Canteen, Sanitary Napkin Vending Machines, First Aid Kit with necessary medicines and Fire extinguishers Dead Stock Register is undertaken regularly. Old outdated equipment, chemicals and instruments are discarded. CCTV Cameras are installed to monitor security and safety. Campus Manager, Security Staff, two Full time Hardware Engineers, 4 Fire Marshalls, 12 trained Technicians, Electrician, Masons, Plumbers, Carpenters and Painter have been appointed. Grievance Redressal Cell maintains a Maintenance Complaint Muster. The Computer Centre and its support staff maintain the ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

69

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	*View File*
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

70

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	*View File*

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	*View File*
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

88

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

27

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

25

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

9

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Core committee of nominated student body members is formed for smooth functioning of cultural activities. Elected members nominated by teachers became part of various other academic, administrative bodies/ committees of the institution like IQAC, CDC, Library, Internal Complaints, NSS,etc. Members of various

committees attend regular meetings and are invited to give suggestions to bring better governance and improve quality.

Student council members disseminate information from college administration and other committees to all students. They assist teachers in planning, organizing and executing various student-oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have open access to the principal.

From preparation to implementation, student body event coordinators and volunteers work on cultural competitions at every level, including:

- Deciding and finalizing theme, events, schedules, strategies for publicity sponsorship and registration

- Designing posters, brochures, short videos & social media for publicity of the event

- Identifying sponsors, approaching & convincing them for sponsorship , approaching judges and celebrity guests for competitions.

- Helping in branding of the college for its growth & development.

- Planning for the events and their schedules.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

23

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Committee acts as a link between alumni, staff, and students. It works for the overall development of students and institution providing support & assistance not just financially, but also academic planning, student placements & career guidance. Our alumni are currently working at various positions all over the globe and proving their mettle in all spheres. We have alumni in every statutory body, including IQAC, CDC, and Board of Studies. They offer suggestions and discuss their own experiences in relation to abilities, current technology and business trends, knowledge application, and corporate working cultures.

Alumni are invited as subject experts for guest lectures, project evaluations, mock interviews and other activities. By keeping the faculty and the placement officer informed about the available work prospects, they facilitate placement and career guidance assistance. Additionally, they share their knowledge and experience with the students and motivate them for their career development in various domains. Alumni visit campus to recruit for their companies, suggest and promote the institution to their employers for campus placements, and offer students a variety of internship possibilities in various industries.

Alumni have contributed financially through generous donations for students encountering financial difficulties during COVID outbreak and also sponsorship for conducting Intercollegiate festivals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year   E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Our college Vision statement is the "Empowerment of Women through Quality in Education" and the mission is "To impart transformational & accessible education that intellectually stimulates and academically inspires women from all sections of society to gain personal strength, build self-reliance, digital competence, & enhance entrepreneurial skills to achieve optimum empowerment."

Our Management strives to provide accessible education to female students through its governance policies thus reflecting visionary leadership. Principal works towards implementing a healthy learning environment by means of transformational and value based education by involving all stakeholders in an environment of participatory administration. The college also has a bottom up approach wherein all faculty play an important role in implementing the vision and mission of the college at different levels and play a proactive part in the decision-making process as members of the various statutory bodies such as Governing Council, Academic Council, College Development Committee, Board of Studies, IQAC and other committees like Examination, Admission, Library, etc. that are instituted for the day-to-day functioning of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration process. Management conducts weekly meetings with the principal wherein the Principal is given the authority to take decisions.Governing Council meeting is held once a month with the Vice-principals. Principal involves Vice-Principal, Controller of exams, HODs, Course Coordinators and faculty in all collective decision making processes. Responsibilities are delegated and tasks are distributed equally to ensure equal participation at all levels.

Stakeholder participationat all levels for functioning of statutory and college level committees established for effective administrative/academic functioning. Academic Council has representatives from the university, senior academics and second members of every department. BOS is inclusive of all department members who are invited to participate in all decision making processes. CDC, IQAC, Library committee etc, include non-teaching staff and students, wherein all members participate in decision taking and implementation. In library committee, students have given valid suggestions on improving library services during the lockdown period. In IQAC meeting, student members have offered valid suggestions to improve participation in extracurricular activities towards holistic development. Representatives of non-teaching staff participate in processes of finance committee for planning budgets and audits .

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

One of the main focus areas under the perspective plan is Automation of functions and processes with the help of an ERP solution, allowing the institute to concentrate more on learning and teaching. A grant received from RUSA was utilized to initiate the College Automation process. Faculty were involved in the planning of requirements for ERP processes. Quotations were invited from vendors through e-tendering process on the RUSA portal and once the vendor was approved, regular meetings were conducted to clearly explain the requirements and scope of College Automation system. Project timelines were established and Teams (consisting of In-charge and the members) were formed for individual system modules. Feedback and inputs were taken from all members of the institution at regular intervals to ensurefiner details are not overlooked. Proper data management is an important aspect for any Higher Educational Institution. Implementation of ERP College Automation system will help to collect, manage, access, and analyze the institutional data with ease. System will be able to generate various reports related to different departments and keep a tab on every activity. With streamlined in-house processes & accurate institutional reports in hand, educators make smart decisions which will eventually increase institutional efficiency.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram depicts the hierarchical establishment, starting from the top management (Seva Mandal Education Society) to all the stakeholders at each level, clearly demarking the Authorities and duties/ responsibilities for both Academics & Administration sections.

The SMES Management and the Principal form the nucleus of the administration. They are responsible for the proper management of the affairs of the college, exercise all such powers, and discharge all such functions as may be necessary for the purpose. The institution believes in promoting a culture of delegation of powers through strategic policies. The Principal heads all the statutory bodies at the institution such as Academic Council, Finance Committee, IQAC and College Development Committee.

The Principal also looks into the standardization of curricula, assess teaching methods, monitor student progress and achievement, encourage parent involvement, revise policies and procedures, administer the budget, hire and evaluate staff and oversee facilities with the help of the 2 Vice Principals, HODs, Administrative heads, teaching & non-teaching staff, who are delegated with roles and responsibilities to facilitate the smooth functioning of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.bmncollege.com/organogram
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

In pandemic situation, special vaccination facilities at Lion Tarachand Bapa Hospital were provided by college management for staff and their family members at nominal costs. College has ensured 100% vaccination of all its staff. Faculty were included in Yoga and online fitness sessions, online competitions and events were organised for staff to promote overall wellness. Management provides Education Loan for non-teaching staff. Teaching and non-teaching staff are felicitated for their dedicated service on completion of 10, 20, 25 and 30 years of service on Teachers' day and Foundation day of the college. Teachers are felicitated for their International Paper Presentations. For Non-teaching Staff , college organized special Training Programs in Computer Literacy (Advanced Excel) and English. For self-financing courses, management instituted schemes of seed money for minor research projects. 4 faculty teams have availed this facility. Various sessions on topics such as ICT, Teachers Training on Consultancy, Demonstration of Drillbit anti-plagiarism software and Research & Collaborations - Art of drafting proposals were also organised to facilitate capacity building of the teaching staff and help them in their career progression. Staff are sanctioned Duty leaves and financial aid is provided for attending training programs/ FDPs outside the campus when required.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

4

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

All Audit processes are completed by 31st March 2022. A year-round internal audit is performed as opposed to an annual external audit. Yearly audit of statements is done to maintain transparency and accountability. Mr. Shashikant Rajpura, a

licenced CA, performs the internal financial audit at the institutional level.

The procedure followed under internal audit is:

? Proper authorisation, obtaining quotations, proper maintenance of accounts and records regarding purchases of fixed assets and materials is done

? Bank reconciliation statements are prepared at regular intervals and scrutiny of reconciliation is done

? Fees receivable and actual fees received are reconciled on a regular basis

? Investment register is verified

? Scrutiny of expenses, verification of quotation, authorisation on purchases, verification of TDS and EPF is done

? Depreciation calculation on fixed assets is done

The accounts for grants by Government/RUSA/UGC are initially submitted to an external CA.Final accounts are settled after addressing clarifications and revisions. Audit report with utilization certificate and necessary ratified accounts are submitted to concerned sanctioned authorities. During annual audits by Joint Director of Higher Education, audit team verifies all financial documents related to funds utilized by College for aided section. Other audit reports are submitted to RUSA and UGC as per the statutory requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

47,95,750

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has the Resource Mobilisation Policy to achieve resource mobilization and optimum utilisation of funds for the promotion of learner centric ecosystem of the institution. The Governing body monitors the optimal utilisation of the funds for the smooth functioning of the institution. The administrative staff in consultation with the finance committee is responsible for the utilisation of funds. The finance committee comprises the Management member, Principal, senior staff of the college, administrative staff and the University nominee. The Finance committee meetings are conducted twice a year. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers. Department wise budgets for equipment, instruments, consumables are prepared by the head of the departments and submitted to the principal at the beginning of the academic year, or as and when required. The budget for student activities, remuneration of visiting faculty, and an honorarium of Guest for Expert Lecture, Seminars, Workshops and Conferences at the department is prepared and approved by Management. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budgets for particular heads are scrutinized by the Planning and Purchase committee, Principal and Heads of Departments.

- **The policy is uploaded on the website.**

https://www.bmncollege.com/uploads/pdf/resource-mobilisation-policy.pdf

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

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   1. Formalizing the Mentoring process:
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The institution has a structured mentoring process in place to
give students a relationship and a safe space separate from
their academic teacher-student interaction allowing them to
discuss with their mentors their concerns about growth,
progress, and obstacles.Mentoring sessions are conducted once
every month, with a mentor mentee ratio of 1:25. The first
mentoring sessions focused on developing a connection with
students before addressing issues that would help improve their
work and academic skills. Students also receive guidance on
topics like perseverance, time management, and goal planning.
Timely report submission by all mentors is done to ensure proper
documentation . College counsellor provides a range of topics
for each mentoring session, and principal oversees the entire
mentoring process.
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2. Enhancing student Employability quotient through Skill
development initiatives:
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Institution has introduced Choice Based Credit System across all
semesters, enabling greater academic flexibility and increased
employability skills of the students in line with professional
and personal aspirations. Activities such as workshops, skill
development programs, hands-on training, guest lectures, company
internships and projects are planned within the timetable.
Tailor-made certificate courses and value-added courses on
emerging technologies like Artificial Intelligence, Machine
Learning, Data Science, etc.are designed. Students are also
trained for Competitive exams to enhance the skill of
understanding the application of concepts, develop IQ, logical
and analytical thinking and build a strong foundation for
career. The institution has also incorporated internships,
projects, fieldwork in the curriculum for exposure to the latest
in the industry.
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File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Subject-wise teaching plans are prepared & followed by all the teachers during the semester. The teaching plans outline the structure and details of every single session including a comprehensive write-up of the step-by-step teaching methods, the estimated duration of each segment of teaching and the materials and resources needed for the session. These are reviewed monthly by the Head of Department. The department planner and academic calendar helps to ensure that the schedule is followed

Student teacher evaluation reforms are in place and are updated based on the feedback received from the students for improving the teaching learning process. Student survey was done during the pandemic to check the effectiveness of online teaching methods and the feedback received was analysed and shared in the staff meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following committees were established by the institution in accordance with University/UGC guidelines: Grievance Redressal, Anti-Ragging, Sexual Harassment Prevention Cell, Internal Complaints, Women's Cell and Cell for prevention of Caste-based discrimination to ensure welfare of the institution's students and staff.

Through extracurricular activities including workshops, seminars, guest lectures, street plays, poster displays, counselling, etc., the institute promotes gender sensitization. Self-defence training is provided to all the students. Periodically, awareness campaigns are held to promote topics including human rights, rights of women in domestic situations, cyber security awareness campaigns pertaining to the safety and security of female students and employees.

Facilities for students include Students' Common Room with provision of lockers, tables, and chairs. It is used as a space for study and project work and is also for practice sessions for cultural events and small workshops. In the area dedicated for sports, there are Chess and Carrom tables. Each floor has restrooms and water coolers. Sanitary pad vending and incinerating devices are available to students on second and fifth floors, respectively. MOU is signed with Nursing College for use of the Health Centre's amenities. Every Tuesday and Friday, a consulting physician who has been designated by management is available for free medical advice. First aid kits are provided in staff rooms and gymnasium. To support students'

academic, emotional, social, and cognitive growth, the institution includes a specialised counselling cell and an effective mentorship programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management

Solid waste is segregated as dry and wet waste. All classrooms are provided with colour coded bins for collection.

Environment Sensitization Committee along with NSS Unit in collaboration with NGO Sampoorna Earth Foundation had a plastic awareness and collection drive to sensitize students about the dangers of plastics. Posters have been displayed at strategic points to spread awareness. Successfully collected 42 Kgs of plastic waste which was handed over to the NGO.on 14th March 2022.

E-Waste Management

On 26th February 2022, the Department of Computer Applications organised an E-waste collection competition as part of TEKZONE season 16, an intercollegiate tech-fest wherein participants from across streams and colleges bought e-waste which totaled up

to 200 kgs. Collection from the competition and also the discarded E-waste from the college was donated to NGO Stree Mukti Sanghatana which employs women from the deprived classes.

The Department of Computer Applications also has a designated corner for e-waste collection which is located on the 5th floor and is open 365 days for donation.

An MOU has been signed with an NGO Stree Mukti Sanghatana for collection and disposal of E-waste, dry and plastic waste in the month of May 2022.

The college has a SOP for the Chemical Decontamination of Laboratory Wastes (CDLWs)

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

        C. Any 2 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display

        B. Any 3 of the above

boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

A number of events are conducted to foster an atmosphere for moral, cultural, and spiritual values among the students and staff in order to create a youth population that is noble in attitude and morally responsible. Students from various castes, religions, and regions learn together without facing any discrimination demonstrating that the institution upholds the equality of all cultures and traditions. We do not tolerate any cultural, regional, linguistic, communal, socioeconomic, or other differences, despite the institution's varied sociocultural background and language diversity. The cultural committee has initiated the podcast series presented by the students in diverse languages such as Hindi, Marathi and English dealing with topics based on commemorative days is aired on the college Youtube channel and also informs about the contribution of Indian social reformers. Film screenings, calligraphy and poster making competitions in languages such as Hindi, Marathi, Urdu and English are also undertaken for linguistic, regional, cultural and communal inclusion on the campus. To mark the celebrations of Diwali, Navratri and Christrmas, the cultural committee organises get-togethers and sharing of cultural practices.

In order to develop students' personalities and prepare them to be responsible citizens who uphold national principles of social and communal peace and national unity, motivational speeches by accomplished professionals in the field are organised.

Human rights, peace, tolerance, love, compassion, harmony, the promotion of social values, knowledge of environmental protection, and ethics have all been added to the college's redesigned curriculum.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution aims to transform its students and staff members into better citizens of the country via a variety of extracurricular and curricular activities, while also sensitising them to the constitutional obligations of values, rights, duties, and responsibilities.

During national holidays, eminent personalities are invited for flag hoisting to motivate the students and staff by discussing the traits of freedom warriors and emphasising the obligations of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff.

Students are actively involved in the institute's awareness campaigns like the ban on plastics, cleanliness, Swachh Bharat, etc. and are motivated through participation in various programs on culture, traditions, values, duties, and responsibilities. Students are elected/nominated to the Student Council each year, which helps to develop strong leaders within the student body. The elected representatives are given leadership training and delegated the responsibilities of organising college events with the support of other student volunteers. Along with workshops on citizens' fundamental rights, the NSS and the Gandhian Studies Centre at the college organise sessions on Gandhian principles of peace and harmony.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively plans celebrations and events to honour holidays with broad national and international significance. Various committees are in charge of planning commemoration days with educational themes for the students. Student parades and flag hoisting ceremonies are planned to commemorate our nation's leaders and their sacrifices as a part of the Republic Day & Independence Day celebrations. October 2nd, Gandhi Jayanti is observed to better comprehend the philosophy of our great leader Mahatma Gandhi. Students are encouraged to adhere to Gandhi's

principles of truth and nonviolence and to make contributions to the peace and development of the country. On June 21st, we commemorate International Yoga Day by organizing Yoga workshops for all staff & students on campus. National Mathematics Day, World Tourism Day, National Nutrition Month, International Day for the Elimination of Violence Against Women, and AIDS Awareness Week are all observed with great fervour. Activities that promote networking and idea exchange are also planned in collaboration with other institutions.

On all significant national and international events, a group of students develops and distributes digital creatives to all the students & faculty. The celebration of major events, significant occasions, commemoration days, and festivals fosters moral values in the students & supports their overall growth. Additionally, it promotes and upholds communal peace.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://www.bmncollege.com/uploads/pdf/Best-Practices-2021-2022.pdf

File Description	Documents
Best practices in the Institutional website	<u>https://www.bmncollege.com/uploads/pdf/Best-Practices-2021-2022.pdf</u>
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Through proper planning and strategies, the Institution makes every effort to fulfil its vision and mission promoting women empowerment. Consistent efforts are made to give students top-notch learning environments. The students receive quality education in the classroom, enabling them to develop domain-specific abilities. The curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students.

The overall development of every student is prioritised, beginning with instilling in them the value of knowledge, independence, confidence, and the ability to care for themselves in emergency situations. Through extracurricular activities including workshops, seminars, guest lectures, street plays, poster displays, counselling, etc., the institute promotes gender sensitization. Self-defence training is provided to all the students. Periodically, awareness campaigns are held to promote topics including human rights, the rights of women in domestic situations, & cyber security awareness campaigns pertaining to the safety and security of female students.

Through various activities, multiple issues of social, political and economic significance are discussed and dealt with in order to create sensitivity and understanding among students and contribute to the balanced development of their personality, so that committed and ethically informed citizenship is created.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has established defined procedures for developing new curriculum and revising/updating the current curriculum. The Program Outcomes (POs) and Course Outcomes (COs) of different subjects and disciplines focus on relevant developmental areas and their needs such as the knowledge and skills. Feedback is taken from many stakeholders, including students, alumni working in various business sectors, instructors, parents, and potential employers to ensure that they are pertinent to local, regional, national, and international developmental requirements. The Board of Studies makes the suggested curriculum and course material recommendations, which are subsequently approved by the Academic Council.

Program outcomes (POs), course outcomes (COs), and their attainment for each course are incorporated into the curriculum. This is in line with the goals of higher education, including promoting the use of cutting-edge technology, academic success, and students' global abilities, as well as the institution's vision and mission statements.

Global strategies have been introduced in the curricula of most departments to ensure that students can develop global competencies that will enable them to be employable, innovative, and capable of research. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the most recent advancements in the industry.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

6

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

57

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

7

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various seminars, conferences, guest lectures, street plays and literary activities that help in gender sensitization are organized on topics including sexism, gender inequality, sexual harassment, domestic violence, women and law & objectification of women. The Environment Sensitization Committee organizes awareness camps, workshops, industry visits, field excursions, plastic/e-waste collection and beach clean-up campaigns with the help of non-profit organisations, thus encouraging a green culture not just among students but its various stakeholders.

Through extracurricular activities, the college makes efforts to integrate moral and human values. National holidays like Republic Day and Independence Day provide a platform for fostering moral and patriotic ideals. Guest lectures on value education are organized for the students. Different social activities have been initiated by the college like Health and Hygiene awareness programs, medical check-up camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, etc. which play vital role in promoting inclusive environment towards regional and socioeconomic diversities among students making a positive difference and shaping them into wholesome professionals.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

757

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

556

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.bmncollege.com/home
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.bmncollege.com/home
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

843

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

163

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Every semester, teachers administer a baseline exam to get a better grasp of the students' past knowledge in that specific topic. A Baseline Exam is given to students studying home science at the end of 3rd semester to help students choose their specialization. The list of weak and advanced students is determined based on these assessments.

A variety of learning techniques are developed and incorporated by the teachers for weak learners. The techniques include giving out more study materials in the form of online resources / videos, holding tests, assigning additional work, and explaining ideas using flowcharts. Advanced learners are given engaging presentation topics and extra assignments for practice. For presentations or group projects, weak and advanced students are partnered together for more efficient learning. Flipped classroom method is used to teach both advanced and poor students.

Bridge courses are offered to non math students in FYBCA & non-nutrition students for MScCND. MSc RM students take a bridge course in Tourism and Hospitality Management to better comprehend ideas behind hospitality and international tourism.

For students with slow learning abilities, remedial English sessions are conducted. The designated teacher conducts classes on topics pertaining to reading, writing, listening, and speaking skills once every week.

01-07-2023 03:43:57

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
11/07/2022	**843**	**28**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution employs a teaching strategy that places a strong emphasis on delivering education with a student-centric perspective. A variety of opportunities are offered to students to study, develop, and increase their knowledge, skills, productivity, and employability. In order to facilitate effective teaching-learning, each department and faculty member is urged to engage in at least one novel activity.

Teachers promote creative thinking and believe in the adoption of student-centric approaches to increase student engagement through role plays, team projects, debates, seminars, quizzes, and case studies, as a component of participatory learning and problem-solving methodology. Some of the methods used to promote experiential and participatory learning include audio-visual approach, language labs, Google Classroom, internships, industrial visits, field work, and projects.

In order to improve confidence, develop writing abilities, and sharpen style, students are given assignments and presentations. To help students think and analyse by evoking responses to the topic under discussion, brainstorming and debates on current affairs are encouraged. Students

participate in extracurricular and curricular events, competitions at different levels, and organize intercollegiate festivals, where they can put their specialised technical or management talents to work while engaging, integrating, and learning. Guest lectures by eminent experts from industry and academics from across the world are organised to supplement the teaching process and provide experiential learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and communication technology (ICT) is used in the institution to assist, improve, and optimise the way that education is delivered. To expose the students to cutting-edge information and practical learning, the faculty uses ICT-enabled classrooms with LCD projectors, Wi-Fi access, software, and PowerPoint presentations.

In view of the pandemic, all classes were conducted using interactive, team-based online platforms like Google meet and Zoom. For long-term learning and future reference, students have access to online lecture recordings through the online college repository. YouTube, emails, WhatsApp groups, Zoom, and Google classrooms are utilised as tools to communicate, distribute curriculum and materials, announce events, administer exams, submit assignments, create presentations, respond to inquiries, mentor, and exchange knowledge. For conducting online quizzes/tests, Google Forms, Kahoot, Socrative are used and Canva, SlideGo, PPT, Google Slides for PowerPoint presentations. LCD projectors are available in every department and are utilised to show instructional films, documentaries, and to create PowerPoint presentations. Teachers develop e-content for modules of their specific disciplines using the Audio/Video Recording room, that are made accessible to students online.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.bmncollege.com/uploads/pdf/ICT-tools.pdf
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the Academic year, institution creates and distributes Academic calendar that includes pertinent information about the teaching and learning schedule (working days), numerous events to be held (test dates, seminars, conferences, guest lectures, workshops, industrial visits), holidays, examination dates, etc. All stakeholders including students, parents and faculty members have access to the academic calendar, which is posted on the college website and informs them of all upcoming activities. It assists faculty members in organising their own course delivery, academic engagements, extracurricular pursuits ensuring avoiding overlapping of college activities. The institution conducts its operations in accordance with the calendar. It helps to plan at the micro level by automating majority of the activities and utilising the infrastructure and ICT resources.

Subject-wise teaching plans are prepared by all teachers giving details of class room teaching, case studies, role play, ICT tools, workshops and lab sessions as per the

subject requirements. These plans are made in advance and serve as a guide for conducting sessions & are reviewed monthly by the HODs to check the progress of each course and ensure timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

28

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

14

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Before the exams, Board of Studies meetings of several disciplines are held to choose the team of paper setters, moderators, and Chief Coordinators. The Exam Cell makes every effort to protect the privacy of the question papers it receives from both internal and external examiners.

Exam schedule, rules and instructions for conducting exams are shared with teachers and students well in advance. Results for each exam are generated and displayed on the college website in time. The college website also provides all exam-related information and exam schedules well in advance. The institute and MKCL have a partnership for the generation of results for different courses.

Students are evaluated by particular departments using Continuous Assessments (CA) in addition to End Semester Examinations (ESE) in the form of internal theory examinations, seminars, viva-voce, online tests using Socrative, Google Forms, Edmodo, etc. help students to improve their performance and provide enough scope to the teachers to monitor the progress of students on a regular basis. Departmental faculty members undertake ongoing evaluations in each course of a specific degree programme. Through this procedure, teachers can identify slow learners and modify or adapt their teaching strategies to better engage and inform their students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institution has developed Programme Outcomes and Course Outcomes for all programmes provided by various faculties on campus as part of quality initiatives and with a focus on outcome-based education.

A departmental committee is formed to finalize course objectives and course outcomes for each course after a series of discussions with all department teachers and are approved by the Board of Studies. These are defined at the time of designing course contents based on the feedback/suggestions received on the curriculum from experts, alumni, students, etc. The principal, departmental heads, and staff members collaborate to develop course outcomes and programme

outcomes, which are in accordance with the general directives of the statutory bodies. The assessment pattern, which is based on both internal and external examination systems, incorporates the course outcomes created to cover the specified syllabus and designated competences.

These outcomes are incorporated in the prescribed curricula of the concerned courses and displayed on the college website to facilitate access to various stakeholders. The communication mechanism for the students includes the college website, through induction programmes and mentor-mentee interactive sessions. Each "Program Outcome and Course Outcome" is created to instill in our students personal, professional, social, and cultural qualities.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum is designed with core and elective courses by considering vision, mission, program educational objectives, program outcomes, and program specific outcomes. Course outcomes are statements that are in the view of what the students are expected to attain at the end of the course. Course outcomes are mapped depending on its significance to POs and PSOs.

The institution conducts a structured procedure of examination and assessment to assess the learning outcomes, and the results indicate whether the outcomes have been achieved.

The set POs, COs and PSOs are gathered for different courses, and following calculations are done for measuring attainment of the outcomes.

For final year students, average marks for each subject are

computed at the end of the term. Student performance is classified as average, below average and above average, using the average marks as a baseline for each term. Students' percentages in both terms are compared to the established benchmark at the end of the academic year. Minimum 50% in each semester is required to meet the criteria for achievement of the programme outcome. If a student obtains 50 percent or more in both semesters, PO in terms of marks is said to be achieved.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

283

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.bmncollege.com/uploads/pdf/student-satisfaction-survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has a well defined research policy that is posted on the college website. Students are encouraged to engage in small survey projects and product development at the undergraduate level. They are exposed to a variety of research components to help them comprehend the fundamental perspective of the research process. The UGC Stride Research Capacity Building Center has designed certificate courses with the objectives to familiarise and prepare undergraduate students with many aspects of research, develop students' analytical-scientific lenses while conducting research, teach them how to gather and present data, instil research ethics, and refine their documentation and publication-writing abilities & are offered to the students at various levels from UG to PG. The Critical Thinking Lab was also established by the Centre as a dedicated area for students to engage in a variety of research capacity-building activities, develop critical thinking, have group discussions and application of critical thinking to real-world problems.

The research facility providedagainst plagiarism where in the institute has Drillbit software which is used by faculties and students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs. 1,00,000/-

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 30,00,000/-

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Dr. BMN College of Home Science's Incubation Center provides practical experience in innovation and entrepreneurship via collaboration with industry mentors. The institution offers a conducive environment for fostering innovation and incubation. All required facilities are provided and guidance is extended to the students. Support is given for documentation, publishing research papers, and participating in competitions. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. The objective of the Incubation centre is to produce successful entrepreneurs imbibed with leadership qualities using innovative and ethical business practices to make global impact.

The institution and Tata Power Skill Development (TPSDI) have a Letter of Understanding (LOU) that details the conduct of several workshops on critical thinking and entrepreneurship with an emphasis on both academic and practical components. Additionally, the Institute and AFSTI, Mumbai, have formed an MOU to allow students to pursue self-employment or entrepreneurship as a career choice. The emphasis of the programme was on encouraging students to develop their product creation talents, introduce them to developing career alternatives, and foster an entrepreneurial culture.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

33

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

6

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.015

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To educate the students about social concerns and raise awareness, the Institution organizes a number of extension activities like blood donation drives, educational awareness campaigns, gender equality awareness events, and visits to nearby slums. The NSS Cell and other Departments in partnership with other organisations, trusts, NGOs, hospitals etc. organise extension initiatives to address local concerns and sensitise students for their holistic development. With themes like cleanliness, environment and tree plantations, gender sensitization, road safety awareness, digital payments, women empowerment, legal rights, etc., a variety of awareness programmes, workshops, rallies, and street plays are organised.

Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan. Various departments undertake social outreach activities that aim to benefit society and train students to shoulder all responsibilities with ease and impact.

Through the activities, multiple issues of social, political and economic significance are discussed and dealt with in order to create sensitivity and understanding among students

and contribute to the balanced development of their personality, so that committed and ethically informed citizenship is created.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

330

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

15

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution has 28 classrooms, 20 technology enabled Smart Classrooms and Learning, Activity and TutorialSpaces, and an Experimental Nursery. There are Laboratories for Biology, Chemistry, Food Science and Nutrition, Textile Science and Apparel Design, HospitalityandSpecialized

Facilities and Equipment for Teaching, Learning and Research.

The well-planned Infrastructure includes a Conference Room, Air-Conditioned Auditorium & Hall,Students' Common Room, Counselling and Career Guidance Cell, Exam Cell, Critical Thinking Laboratory, IQAC Cell and Employment, Entrepreneurship and Career Hub.

Apart from these facilities, the campus has aLanguage Lab to improve English Language Fluency Skills.There is also a well-stocked Library with a Reading Hall. College Library is equipped with four computers with Internet connectivity for students and staff. Special highlights include a Gandhian Studies Centre and an Audio Visual Recording Studio for Teachers to develop MOOC Courses and e-content.

There are 5 Computer Laboratories with Internet Connection and Printing facility, Interactive Panel, 3 Ipads for ICT teaching and 2 Stand-Alone Screens. Wi-fi connectivity is available on Campus for use for educational purposes.

Textile department has developed a centre for skill training in Indian traditional textiles and embroidery to display Indian traditional textiles, this provides an opportunity for students to learn the various innovative ways of putting up displays along with technical information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Campus has an Air-Conditioned Hall (Estd: 2001 , Area: 5000 Sq.Ft.) with seating capacity for 450 persons, Basement Auditorium (Estd: 2001, Area: 3450 Sq.Ft.) with a seating capacity for 282 persons, Activity space on 9th Floor: (Estd: 2001, Area: 880 Sq.Ft.) for organizing annual functions and cultural events.

MOU is signed with Amulakh Amichand School, GSB Seva Mandal Sports Club's adjacent grounds and foyer of our sister college MMP Shah, for student activities like self-defense training and sports events.For games like Carrom Chess and storing equipment, there is a designated Sports zone. Campus has a well equipped Gymnasium (Estd: 2001, Area: 1296 Sq.Ft.). To oversee games and sporting events, qualified physical training coaches have been appointed. College teams are created to compete in intercollegiate events at the state, collegiate, and other levels. Outdoor games such as shuttle badminton, volleyball, throw ball, cricket, kabaddi, kho-kho etc., are well practiced and played by the students.

The NSS Unit has a specific area for Group Meetings. Facilities for students include Common Room (Area: 2020 Sq.Ft.) with provision of lockers, tables, and chairs. It is utilized by students during practice sessions for cultural events and small workshops.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

Rs. 94,82,277

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Slim 21 was implemented in the year 2019 and it is fully automated. It is an integrated library management system that has automated the acquisition, circulation, reporting systems of the library. The library membership is also automated and can be done by the users remotely, using the link which is provided on the website. The Web OPAC{ link provided in the library webpage} helps the users to access online the details of all the reading materials including books, journals, e-books, online lectures, Pdfs, ppts, and question papers uploaded in the software. Different types of reports, under acquisition, cataloging, circulation,budget analysis, etc. are also possible. Bibliographic lists of books according to year, subject, program, and on request are also created using the software. The software also helps in providing details of the footfalls in the library on a day-to-day basis as all the membership cards and library materials are barcoded. The software also has the provision of sending reminders to users, printing no dues certificate. Users can also log in and find out their library usage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.757111

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

350

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution upgrades ICT enabled infrastructure periodically in accordance with industry and regulatory standards by procuring suitable software and hardware for the enhancement of teaching-learning and networking capabilities.

The Institution has Formal IT policy approved by the Academic Council & Governing Body that covers all key aspects, including Wi-Fi and cyber security, which is updated or modified as required.It ensures authenticity of installation of software tools, responsibility of maintenance and timely renewal of all software of the Institution.

All departments, staff rooms, principal's and vice principal's offices, college offices, conference rooms, smart classrooms, computer labs, college hall and auditorium, library, etc. have access to the internet. College staff can use the internet for work-related tasks, and students can use it for academic purposes. All floors of the college building have internet access. Additionally, the college provides wireless networking services on every floor of the college building to enable use of wireless devices or portable computers to connect to the campus wide network. There is a Rack for each level that has switches and hubs to enable WiFi on that floor. Institution provides 5 % of the annual budget for upgradation of IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
843	189

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**	**A. All four of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1958411.50

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Institution's defined policy helps in maintenance and use of its physical and academic facilities to achieve maximum utilisation, reduce possible workplace accidents, ensure safety, prevent misuse, and achieve timely up-grading, repairing, and replacement.

Internal staff of departments regularly carry out upkeep of physical, academic, and support facilities. to keep machinery, equipment, etc. in good operating order. Designated supervisors follow standard processes in breakdown situations to get machinery or equipment back up and running and maintain the housekeeping and physical amenities.

Master Timetable helps to facilitate maximum use of all classrooms and labs. Ramps and a toilet for specially challenged students is provided. Close monitoring and maintenance of the Library, Examination Center, College Hall, Prangan – Experimental Nursery, Activity Hall, College Canteen, Sanitary Napkin Vending Machines, First Aid Kit with necessary medicines and Fire extinguishers Dead Stock Register is undertaken regularly. Old outdated equipment, chemicals and instruments are discarded. CCTV Cameras are installed to monitor security and safety. Campus Manager, Security Staff, two Full time Hardware Engineers, 4 Fire Marshalls, 12 trained Technicians, Electrician, Masons, Plumbers, Carpenters and Painter have been appointed. Grievance Redressal Cell maintains a Maintenance Complaint Muster. The Computer Centre and its support staff maintain the ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

69

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

70

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	[View File](#)
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

88

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment

A. All of the above

and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

27

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

25

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level

examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

9

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Core committee of nominated student body members is formed for smooth functioning of cultural activities. Elected members nominated by teachers became part of various other academic, administrative bodies/ committees of the institution like IQAC, CDC, Library, Internal Complaints, NSS,etc. Members of various committees attend regular meetings and are invited to give suggestions to bring better governance and improve quality.

Student council members disseminate information from college administration and other committees to all students. They assist teachers in planning, organizing and executing various student-oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have open access to the principal.

From preparation to implementation, student body event

coordinators and volunteers work on cultural competitions at every level, including:

- **Deciding and finalizing theme, events, schedules, strategies for publicity sponsorship and registration**

- **Designing posters, brochures, short videos & social media for publicity of the event**

- **Identifying sponsors, approaching & convincing them for sponsorship , approaching judges and celebrity guests for competitions.**

- **Helping in branding of the college for its growth & development.**

- **Planning for the events and their schedules.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

23

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Committee acts as a link between alumni, staff, and

students. It works for the overall development of students and institution providing support & assistance not just financially, but also academic planning, student placements & career guidance. Our alumni are currently working at various positions all over the globe and proving their mettle in all spheres. We have alumni in every statutory body, including IQAC, CDC, and Board of Studies. They offer suggestions and discuss their own experiences in relation to abilities, current technology and business trends, knowledge application, and corporate working cultures.

Alumni are invited as subject experts for guest lectures, project evaluations, mock interviews and other activities. By keeping the faculty and the placement officer informed about the available work prospects, they facilitate placement and career guidance assistance. Additionally, they share their knowledge and experience with the students and motivate them for their career development in various domains. Alumni visit campus to recruit for their companies, suggest and promote the institution to their employers for campus placements, and offer students a variety of internship possibilities in various industries.

Alumni have contributed financially through generous donations for students encountering financial difficulties during COVID outbreak and also sponsorship for conducting Intercollegiate festivals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Our college Vision statement is the "Empowerment of Women through Quality in Education" and the mission is "To impart transformational & accessible education that intellectually stimulates and academically inspires women from all sections of society to gain personal strength, build self-reliance, digital competence, & enhance entrepreneurial skills to achieve optimum empowerment."

Our Management strives to provide accessible education to female students through its governance policies thus reflecting visionary leadership. Principal works towards implementing a healthy learning environment by means of transformational and value based education by involving all stakeholders in an environment of participatory administration. The college also has a bottom up approach wherein all faculty play an important role in implementing the vision and mission of the college at different levels and play a proactive part in the decision-making process as members of the various statutory bodies such as Governing Council, Academic Council, College Development Committee, Board of Studies, IQAC and other committees like Examination, Admission, Library, etc. that are instituted for the day-to-day functioning of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration process. Management conducts weekly meetings with the principal wherein the Principal is given the authority to take decisions.Governing Council meeting is held once a month with the Vice-principals. Principal involves Vice-Principal, Controller of exams, HODs, Course Coordinators and faculty in all collective decision making processes. Responsibilities are delegated and tasks are

distributed equally to ensure equal participation at all levels.

Stakeholder participationat all levels for functioning of statutory and college level committees established for effective administrative/academic functioning. Academic Council has representatives from the university, senior academics and second members of every department. BOS is inclusive of all department members who are invited to participate in all decision making processes. CDC, IQAC, Library committee etc, include non-teaching staff and students, wherein all members participate in decision taking and implementation. In library committee, students have given valid suggestions on improving library services during the lockdown period. In IQAC meeting, student members have offered valid suggestions to improve participation in extracurricular activities towards holistic development. Representatives of non-teaching staff participate in processes of finance committee for planning budgets and audits .

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

One of the main focus areas under the perspective plan is Automation of functions and processes with the help of an ERP solution, allowing the institute to concentrate more on learning and teaching. A grant received from RUSA was utilized to initiate the College Automation process. Faculty were involved in the planning of requirements for ERP processes. Quotations were invited from vendors through e-tendering process on the RUSA portal and once the vendor was approved, regular meetings were conducted to clearly explain the requirements and scope of College Automation system.

Project timelines were established and Teams (consisting of In-charge and the members) were formed for individual system modules. Feedback and inputs were taken from all members of the institution at regular intervals to ensurefiner details are not overlooked. Proper data management is an important aspect for any Higher Educational Institution. Implementation of ERP College Automation system will help to collect, manage, access, and analyze the institutional data with ease. System will be able to generate various reports related to different departments and keep a tab on every activity. With streamlined in-house processes & accurate institutional reports in hand, educators make smart decisions which will eventually increase institutional efficiency.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram depicts the hierarchical establishment, starting from the top management (Seva Mandal Education Society) to all the stakeholders at each level, clearly demarking the Authorities and duties/ responsibilities for both Academics & Administration sections.

The SMES Management and the Principal form the nucleus of the administration. They are responsible for the proper management of the affairs of the college, exercise all such powers, and discharge all such functions as may be necessary for the purpose. The institution believes in promoting a culture of delegation of powers through strategic policies. The Principal heads all the statutory bodies at the institution such as Academic Council, Finance Committee, IQAC and College Development Committee.

The Principal also looks into the standardization of curricula, assess teaching methods, monitor student progress and achievement, encourage parent involvement, revise policies and procedures, administer the budget, hire and evaluate staff and oversee facilities with the help of the 2 Vice Principals, HODs, Administrative heads, teaching & non-teaching staff, who are delegated with roles and responsibilities to facilitate the smooth functioning of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.bmncollege.com/organogram
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

In pandemic situation, special vaccination facilities at Lion Tarachand Bapa Hospital were provided by college management for staff and their family members at nominal costs. College has ensured 100% vaccination of all its staff. Faculty were included in Yoga and online fitness sessions, online

competitions and events were organised for staff to promote overall wellness. Management provides Education Loan for non-teaching staff. Teaching and non-teaching staff are felicitated for their dedicated service on completion of 10, 20, 25 and 30 years of service on Teachers' day and Foundation day of the college. Teachers are felicitated for their International Paper Presentations. For Non-teaching Staff , college organized special Training Programs in Computer Literacy (Advanced Excel) and English. For self-financing courses, management instituted schemes of seed money for minor research projects. 4 faculty teams have availed this facility. Various sessions on topics such as ICT, Teachers Training on Consultancy, Demonstration of Drillbit anti-plagiarism software and Research & Collaborations - Art of drafting proposals were also organised to facilitate capacity building of the teaching staff and help them in their career progression. Staff are sanctioned Duty leaves and financial aid is provided for attending training programs/ FDPs outside the campus when required.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

4

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

All Audit processes are completed by 31st March 2022. A year-round internal audit is performed as opposed to an annual external audit. Yearly audit of statements is done to maintain transparency and accountability. Mr. Shashikant Rajpura, a licenced CA, performs the internal financial audit at the institutional level.

The procedure followed under internal audit is:

? Proper authorisation, obtaining quotations, proper maintenance of accounts and records regarding purchases of fixed assets and materials is done

? Bank reconciliation statements are prepared at regular intervals and scrutiny of reconciliation is done

? Fees receivable and actual fees received are reconciled on a regular basis

? Investment register is verified

? Scrutiny of expenses, verification of quotation, authorisation on purchases, verification of TDS and EPF is done

? Depreciation calculation on fixed assets is done

The accounts for grants by Government/RUSA/UGC are initially submitted to an external CA.Final accounts are settled after addressing clarifications and revisions. Audit report with utilization certificate and necessary ratified accounts are submitted to concerned sanctioned authorities. During annual audits by Joint Director of Higher Education, audit team verifies all financial documents related to funds utilized by College for aided section. Other audit reports are submitted to RUSA and UGC as per the statutory requirements.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

47,95,750

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has the Resource Mobilisation Policy to achieve resource mobilization and optimum utilisation of funds for the promotion of learner centric ecosystem of the institution. The Governing body monitors the optimal utilisation of the funds for the smooth functioning of the institution. The administrative staff in consultation with the finance committee is responsible for the utilisation of funds. The finance committee comprises the Management member, Principal, senior staff of the college, administrative staff and the University nominee. The Finance committee meetings are conducted twice a year. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers. Department wise budgets for equipment, instruments, consumables are prepared by the head of the departments and submitted to the principal at the beginning of the academic year, or as and when required. The budget for student activities, remuneration of visiting faculty, and an honorarium of Guest for Expert Lecture, Seminars, Workshops and Conferences at the department is prepared and approved by Management. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budgets for particular heads are scrutinized by the Planning and Purchase committee, Principal and Heads of Departments.

- The policy is uploaded on the website.

https://www.bmncollege.com/uploads/pdf/resource-mobilisation-policy.pdf

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Formalizing the Mentoring process:

The institution has a structured mentoring process in place to give students a relationship and a safe space separate from their academic teacher-student interaction allowing them to discuss with their mentors their concerns about growth, progress, and obstacles.Mentoring sessions are conducted once every month, with a mentor mentee ratio of 1:25. The first mentoring sessions focused on developing a connection with students before addressing issues that would help improve their work and academic skills. Students also receive guidance on topics like perseverance, time management, and goal planning. Timely report submission by all mentors is done to ensure proper documentation . College counsellor provides a range of topics for each mentoring session, and principal oversees the entire mentoring process.

2. Enhancing student Employability quotient through Skill development initiatives:

Institution has introduced Choice Based Credit System across all semesters, enabling greater academic flexibility and increased employability skills of the students in line with professional and personal aspirations. Activities such as workshops, skill development programs, hands-on training, guest lectures, company internships and projects are planned within the timetable. Tailor-made certificate courses and value-added courses on emerging technologies like Artificial Intelligence, Machine Learning, Data Science, etc.are designed. Students are also trained for Competitive exams to enhance the skill of understanding the application of concepts, develop IQ, logical and analytical thinking and build a strong foundation for career. The institution has also incorporated internships, projects, fieldwork in the curriculum for exposure to the latest in the industry.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Subject-wise teaching plans are prepared & followed by all the teachers during the semester. The teaching plans outline the structure and details of every single session including a comprehensive write-up of the step-by-step teaching methods, the estimated duration of each segment of teaching and the materials and resources needed for the session. These are reviewed monthly by the Head of Department. The department planner and academic calendar helps to ensure that the schedule is followed

Student teacher evaluation reforms are in place and are updated based on the feedback received from the students for improving the teaching learning process. Student survey was done during the pandemic to check the effectiveness of online teaching methods and the feedback received was analysed and shared in the staff meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following committees were established by the institution in accordance with University/UGC guidelines: Grievance Redressal, Anti-Ragging, Sexual Harassment Prevention Cell, Internal Complaints, Women's Cell and Cell for prevention of Caste-based discrimination to ensure welfare of the institution's students and staff.

Through extracurricular activities including workshops, seminars, guest lectures, street plays, poster displays, counselling, etc., the institute promotes gender sensitization. Self-defence training is provided to all the students. Periodically, awareness campaigns are held to promote topics including human rights, rights of women in domestic situations, cyber security awareness campaigns pertaining to the safety and security of female students and employees.

Facilities for students include Students' Common Room with provision of lockers, tables, and chairs. It is used as a space for study and project work and is also for practice sessions for cultural events and small workshops. In the area dedicated for sports, there are Chess and Carrom tables. Each floor has restrooms and water coolers. Sanitary pad vending and incinerating devices are available to students on second and fifth floors, respectively. MOU is signed with Nursing College for use of the Health Centre's amenities. Every

Tuesday and Friday, a consulting physician who has been designated by management is available for free medical advice. First aid kits are provided in staff rooms and gymnasium. To support students' academic, emotional, social, and cognitive growth, the institution includes a specialised counselling cell and an effective mentorship programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management

Solid waste is segregated as dry and wet waste. All classrooms are provided with colour coded bins for collection.

Environment Sensitization Committee along with NSS Unit in collaboration with NGO Sampoorna Earth Foundation had a plastic awareness and collection drive to sensitize students about the dangers of plastics. Posters have been displayed at strategic points to spread awareness. Successfully collected 42 Kgs of plastic waste which was handed over to the NGO.on 14th March 2022.

E-Waste Management

On 26th February 2022, the Department of Computer Applications organised an E-waste collection competition as part of TEKZONE season 16, an intercollegiate tech-fest wherein participants from across streams and colleges bought e-waste which totaled up to 200 kgs. Collection from the competition and also the discarded E-waste from the college was donated to NGO Stree Mukti Sanghatana which employs women from the deprived classes.

The Department of Computer Applications also has a designated corner for e-waste collection which is located on the 5th floor and is open 365 days for donation.

An MOU has been signed with an NGO Stree Mukti Sanghatana for collection and disposal of E-waste, dry and plastic waste in the month of May 2022.

The college has a SOP for the Chemical Decontamination of Laboratory Wastes (CDLWs)

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

`B. Any 3 of the above`

File Description	Documents
Geotagged photos / videos of the facilities	[View File]
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

`C. Any 2 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

A number of events are conducted to foster an atmosphere for moral, cultural, and spiritual values among the students and

staff in order to create a youth population that is noble in attitude and morally responsible. Students from various castes, religions, and regions learn together without facing any discrimination demonstrating that the institution upholds the equality of all cultures and traditions. We do not tolerate any cultural, regional, linguistic, communal, socioeconomic, or other differences, despite the institution's varied sociocultural background and language diversity. The cultural committee has initiated the podcast series presented by the students in diverse languages such as Hindi, Marathi and English dealing with topics based on commemorative days is aired on the college Youtube channel and also informs about the contribution of Indian social reformers. Film screenings, calligraphy and poster making competitions in languages such as Hindi, Marathi, Urdu and English are also undertaken for linguistic, regional, cultural and communal inclusion on the campus. To mark the celebrations of Diwali, Navratri and Christrmas, the cultural committee organises get-togethers and sharing of cultural practices.

In order to develop students' personalities and prepare them to be responsible citizens who uphold national principles of social and communal peace and national unity, motivational speeches by accomplished professionals in the field are organised.

Human rights, peace, tolerance, love, compassion, harmony, the promotion of social values, knowledge of environmental protection, and ethics have all been added to the college's redesigned curriculum.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution aims to transform its students and staff members into better citizens of the country via a variety of extracurricular and curricular activities, while also sensitising them to the constitutional obligations of values,

rights, duties, and responsibilities.

During national holidays, eminent personalities are invited for flag hoisting to motivate the students and staff by discussing the traits of freedom warriors and emphasising the obligations of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff.

Students are actively involved in the institute's awareness campaigns like the ban on plastics, cleanliness, Swachh Bharat, etc. and are motivated through participation in various programs on culture, traditions, values, duties, and responsibilities. Students are elected/nominated to the Student Council each year, which helps to develop strong leaders within the student body. The elected representatives are given leadership training and delegated the responsibilities of organising college events with the support of other student volunteers. Along with workshops on citizens' fundamental rights, the NSS and the Gandhian Studies Centre at the college organise sessions on Gandhian principles of peace and harmony.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively plans celebrations and events to honour holidays with broad national and international significance. Various committees are in charge of planning commemoration days with educational themes for the students. Student parades and flag hoisting ceremonies are planned to commemorate our nation's leaders and their sacrifices as a part of the Republic Day & Independence Day celebrations. October 2nd, Gandhi Jayanti is observed to better comprehend the philosophy of our great leader Mahatma Gandhi. Students are encouraged to adhere to Gandhi's principles of truth and nonviolence and to make contributions to the peace and development of the country. On June 21st, we commemorate International Yoga Day by organizing Yoga workshops for all staff & students on campus. National Mathematics Day, World Tourism Day, National Nutrition Month, International Day for the Elimination of Violence Against Women, and AIDS Awareness Week are all observed with great fervour. Activities that promote networking and idea exchange are also planned in collaboration with other institutions.

On all significant national and international events, a group of students develops and distributes digital creatives to all the students & faculty. The celebration of major events, significant occasions, commemoration days, and festivals fosters moral values in the students & supports their overall growth. Additionally, it promotes and upholds communal peace.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://www.bmncollege.com/uploads/pdf/Best-Practices-2021-2022.pdf

File Description	Documents
Best practices in the Institutional website	https://www.bmncollege.com/uploads/pdf/Best-Practices-2021-2022.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Through proper planning and strategies, the Institution makes every effort to fulfil its vision and mission promoting women empowerment. Consistent efforts are made to give students top-notch learning environments. The students receive quality education in the classroom, enabling them to develop domain-specific abilities. The curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students.

The overall development of every student is prioritised, beginning with instilling in them the value of knowledge, independence, confidence, and the ability to care for themselves in emergency situations. Through extracurricular

activities including workshops, seminars, guest lectures, street plays, poster displays, counselling, etc., the institute promotes gender sensitization. Self-defence training is provided to all the students. Periodically, awareness campaigns are held to promote topics including human rights, the rights of women in domestic situations, & cyber security awareness campaigns pertaining to the safety and security of female students.

Through various activities, multiple issues of social, political and economic significance are discussed and dealt with in order to create sensitivity and understanding among students and contribute to the balanced development of their personality, so that committed and ethically informed citizenship is created.

File Description	Documents
Appropriate link in the institutional website	**Nil**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- To develop more e-content by the faculty members

- To initiate Peer mentoring process

- Training programs in consultancy to encourage faculty to take up projects

- To strengthen extension activities

- To focus on research by faculty and students