Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DR. BHANUBEN MAHENDRA NANAVATI COLLEGE OF HOME SCIENCE**
Name of the head of the Institution	**Prof. (Dr.) Mala Pandurang**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02224095792**
Mobile no.	**9323072805**
Registered Email	**smesedu@gmail.com**
Alternate Email	**principal@bmncollege.com**
Address	**338, Rafi Ahmed Kidwai Road, Matunga**
City/Town	**Mumbai**
State/UT	**Maharashtra**
Pincode	**400019**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Vrushali Datar**
Phone no/Alternate Phone no.	**02224095792**
Mobile no.	**9527515300**
Registered Email	**smesedu@gmail.com**
Alternate Email	**vrushali@bmncollege.com**

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.bmncollege.com/wp-content/uploads/2018/10/AQAR-2018-ECSC_28_AA_97.3-Dtd.-14-08-2018-Dr.-Bhanuben-Mahendra-Nanavati-College-of-Home-Science-Mumbai-Maharashtra.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bmncollege.com/wp-content/uploads/2019/07/Calender-2019-20.pdf

5. Accrediation Details	

| **6. Date of Establishment of IQAC** | **20-Jul-2003** |

7. Internal Quality Assurance System	

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78	2002	01-Oct-2002	30-Sep-2007
2	A	3.64	2011	16-Sep-2011	15-Sep-2016
3	A+	3.69	2017	30-Oct-2017	31-Dec-2024

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.	
9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Designing and Developing MOOCs	24-Oct-2018 365	9
Inter-department Audit as a Mechanism for Information Management, Analysis & Improving Institutional Performance	09-Feb-2019 180	330
Small Things Make a Big Difference (Railway Concession for students, Housekeeping, Admission Procedures, Accounts documentation and Campus Manager for safety and security)	09-Feb-2019 180	200
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Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr BMN College of Home Science	National Education Programme on Eat Right	Pepsico	2018 365	300000
Dr BMN College of Home Science	College with Potential for Excellence	UGC	2018 365	1200000
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

After the 3rd NAAC cycle with the score of 3.69 IQAC aimed at becoming Autonomous and hence, the proposal for autonomy was submitted on 11th of September 2018. • One day workshop on "Steps towards Implementation of Autonomy" for teaching staff which was organized on 1st April 2019. • Log books: Log books were made and distributed to all the teachers. It was a ready reckoner for their personal Performance Based Appraisal System (PBAS). • Preparing master timetable: Master timetable of all the classrooms and labs on all the floors of the institute was made considering all the courses in the institute. This helped in finding free classrooms and labs which can be utilized if free. • New short term courses: Computer Aided Design, Digital Marketing and Web Development were designed and conducted. • Based on the Self Study Report (SSR) the feedback form student teacher evaluation form was designed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Identification of sports for which facility is available within the campus.	• The institute has coaches for various sports like badminton, tabletennis, volleyball, chess, carrom, yoga, kabaddi, taekwondo and fencing. Due to lack of pace availability students are sent to Churchgate campus for the training.
To formulate Alumna Committee	• Alumni committee is formulated with the following alumni ? Ms. Archana Rao ? Ms. Punam Ratanghayara ? Ms. Neetu Singhi ? Ms. Rikisha Maniyath
Plan new courses	• New short term courses (Computer Aided Design, Digital Marketing, Web Development and Renal Nutrition) were designed and conducted. • M. Sc. Syllabi for Tourism and Hospitality Management and Computer Application has been designed will be commenced after Academic Council approves. • Designed CBCS courses which will be implemented from the next academic year (2019-20) for the first year students.
Application for autonomy	Proposal was submitted on 11th of September 2018 and received Autonomy status on Jan 2019.
To work on student feedback, Academic	• New student feedback forms were used

Audit and employer's feedback formats.	for student teacher evaluation in September 2018 and results collected via Google survey. • Matrix was prepared and interdepartmental audit was carried out at the end of the academic year. • Employer's feedback form was made keeping in mid the need and requirements of the industries where the students are placed for internship and this form will be used form the next academic year 2019-20.
Preparing a Log Book for teachers.	• Faculty Handbook has been prepared and distributed to all teachers. • Teachers note daily details related to Teaching-learning, Research and Curricular activities.
Working towards RUSA and CPE grants and Autonomy	• Department wise perspective plans were made for spending the CPE grants and funds allocated were used by the end of March2019. Expert Committee Team visited our institute to verify utilization of funds on 12th October 2018. ? Proposal for RUSA [Enhancing Quality and Excellence in Select Autonomous College] funds were worked and submitted. ? Under the Autonomy status all the departments are working towards forming of their BOS, and other bodies, making the syllabus more student centric, practical oriented and industry ready.
Efforts to get more MoUs (IQAC Cluster, Colleges and NGO)	• The institute signed MOUs with 20 other institution, leading to the formation of an IQAC cluster on 27th July 2018, at Maniben Nanavati College. The motto of the cluster was cooperation and sharing information. The cluster is working toward sharing information and solving queries and doubts. ? Smt. P. N. Doshi Women's College, Ghatkopar, Mumbai: Faculty and Student Exchange Programme with the Food Science and Nutrition Department and with Human Development Department for developing a counselling scale. Faculty exchange programme was successfully completed. ? K.J. Somaiya College of Science and Commerce, Vidyavihar, Mumbai: Student and Staff Exchange for Academic and Research Internship during the Period of Mutual Availability. (Will be signed on 1st August 2019). ? SMES College of Nursing, Matunga: Faculty Exchange Program and Use of Academic Resources. As and when required exchange of faculty and academic resources are

14. Whether AQAR was placed before statutory body ?	**Yes**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**12-Oct-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**11-Dec-2018**
17. Does the Institution have Management Information System ?	**Yes**

	carried out. ? Trust for Human Resources Enrichment and Development (THRED): Promoting Intergenerational Interactions. Celebrated "World Elderly Day for the Senior Citizens of Adhate Trust, in collaboration with Food Science and Nutrition Department on 3rd October 2018. ? ASEEMA Charitable Trust: Each department will do community based activities from the next academic year 201920. ? United Ways: Partnership For Volunteering in 'Clean Shores Mumbai' Project. Beach cleaning between 9th30th September 2018 and mangroves cleaning drives were carried out on 2nd October 2018. "Anvesha a Carnival" was organized for initiating young minds. ? Tata Skill Development Programme: For students and Faculty Capacity Building.
Initiation of MOOC courses	• Eleven teachers started working on preparing MOOC courses in different subjects and by the end of the year the course matter was ready. The teachers are working towards making video lectures which can be uploaded on the portal.

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Name of Statutory Body	Meeting Date
Governing Council of Seva Mandal Education Society	10-Dec-2019

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institute has fully automated Library Management System {LMS] SLIM 21 whereas, partially for the following: MIS is used for: ? Major selection in BSc ? Result generation software (BSc. BCA and Polytechnic) ? Admission and Fees Management ? Office inward and outward ? Customization of Application Software Tally Sr. No. 775040976 Standard school Module ? Student Management ? Fees Management ? Transcript ? LC Certificate ? Bonafide Certificate ? Smart backup Plus Plus under Tally with Cloud uploading About SLIM 21 SLIM21 is a highly comprehensive and user friendly library management software by Algorhythms Consultants Pvt. Ltd. This is the product earlier to SLIM21 is an integrated, multiuser, multitasking library management software developed using VB as the fronted and Postgre SQL on Linux as the back end. SLIM21 is used to catalogue books, ebooks, serials publications SLIM21 cataloguing adheres to popular international standards. i.e. AACR 2. It supports flexible workflow to cover activities related to acquisition of books, serials control and funds monitoring. In SLIM21 the library uses the basic modules which cover functionality required for day to day library management. • Cataloguing • Circulation • Serials Control • Acquisition • OPAC and WEBOPAC Partial MIS is used for: ? Uploading Semester results ? Major selection in B.Sc. Home Science ? Enrollment listing of various courses ? Fully automated Library

Part B

CRITERION I – CURRICULAR ASPECTS
1.1 – Curriculum Planning and Implementation
1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our undergraduate and postgraduate degree programs are affiliated to SNDT Women's University. The curriculum for these programs is framed according to unitized modules and this facilitates the effective implementation of the curriculum. 70% of our faculty are members on important decision making bodies of SNDT Women's University as well as other academic bodies and have participated in the preparation and implementation of the syllabi. In order to promote the holistic development of our students, we have introduced innovative short duration certificate courses emphasizing on entrepreneurial skills, research skills, landscaping, catering, and pre-school and crèche management.

We have also upgraded our value added courses on life skills, soft skills +and computer education. The courses allow for the vertical mobility of our students. Examination dates, deadlines for setting of question papers, and for submission of results are announced in advance by the Examination Committee so that faculty can effectively implement the curriculum. The Academic calendar is uploaded on the college website, and the annual schedule of college level events and exam dates are printed in the college diary. The calendar is also circulated among major various committees such as Co-Curricular, NSS and Sports to slot in dates for the various activities so as to prevent any overlap of activities. Important meetings such as GC (Governing Council), LMC (Local Managing Committee), IQAC and Quality Improvement Circle are also included. BCA department circulates Academic Planner at the onset of the term which includes internal assessment details, committee activities, Unit Test, Study leave etc. At the beginning of the academic year the HOD's submit the department wise and room wise time-table to the time-table in-charge and based on this a master time table is made. Faculty members prepare their teaching plans for their respective subjects according to the unitized curriculum in terms of modules to be covered, the number of classes to be allotted to each subtopic and teaching methodologies to be used. The teaching plans are submitted at the beginning of each semester to the Head of Department for checking. Several classroom teaching methods based on needs of different subjects are used for the effective delivery of the curriculum such as: ? Chalk and Blackboard method, ICT-enabled teaching-learning method, use of different soft-wares are used for teaching and learning. ? Distribution of class notes or dictation of notes by teachers. ? Group discussion, presentation by students on various topics. ? Paper presentation by taking up small research based projects by the students. ? Well-equipped laboratories provided to the students for their practical classes. ? Need based survey programmes, field works and educational excursions are carried by the departments. ? Departments invite guest experts from Industry, NGO, Educational Institutes, and Alumnae for effective implementation of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren e urship	Skill Development
Digital Marketing	NIL	21/08/2018	20	Both	Email Marketing, Search Engine Optimization, Mobile Marketing, Content Marketing, Visual Marketing
Certificate course in Textile and Fashion Design	NIL	17/09/2018	6	CAD Graphic Designer	Creating and Design through digital media

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

| BSc | Nil | 11/06/2018 |

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	NIL	11/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	11/06/2018	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Nutrition and Dietetics	60
BSc	Human Development	17
BSc	Resource Management (Hospitality Management)	22
BSc	Textile Science and Apparel Design	13
BSc	Food Science Nutrition	25
BCA	Computer Application	89

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The student teacher evaluation is first analyzed per subject for each teacher. The StudentTeacher evaluation provides feedback and helps teachers to improve their teaching skills. The feedback given by the students is shared with the teachers by the principal where positive and negative feedback is discussed and inputs are given to fill in the lacunae. Based on the student's feedback: The

management has brought in better canteen facilities in terms of menu, hygiene, infrastructure, cost, etc. The students who participate in any cultural, sports or NSS activities, they are being considered for their attendance, test, submissions and presentations. Since there are many batches there was a shortage of classrooms for practical and theory by making a master time table for all the courses, this has helped in making available classrooms and lab available to all the batches without any clashes. The Employer's feedback is filled in as per the performance of the student during her internship placement which helps to assess the skills that students possess and those that require to be improved. The feedback is shared with each student in order to help the student improve her performance for her later placements. The feedback is also beneficial in order to understand curricular aspects that possibly need to improve. It also helps the institute to realize whether the student's skills are enough for her future employability. College is working on streamlining other feedback mechanisms which are not there right now. College have an alumni and PTA committee but doesn't have a formal feedback. The principal gives a written feedback to all the teachers on the basis of their yearly selfconfidential reports. The final result of all the semesters is analyzed and every teacher gives a justification for every subject result if any failure case and further based on this justification the teachers has to take some measures to improve the result in the next semester.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Home Science	492	425	425
BCA	Computer Applications	396	328	328
MSc	Clinical Nutrition and Dietetics	40	44	44
PG Diploma	Sport Science Fitness and Nutrition	25	19	19
PG Diploma	Early Childhood and Education	30	6	6

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Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	753	98	29	3	33

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
33	30	3	23	7	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is followed by us since long time and each faculty is a mentor to a group of students. The B. Sc. and BCA first year students are divided into batches and teachers are allotted to these batches. Regular mentoring is done of these students. A mentoring form filled by the FY students and based on the information provided by the mentees ice breaking sessions are conducted. The mentees share their problems and through discussions, solutions are given to overcome certain problems. Students are directed to meet the counsellor for some problems which are not dealt by the mentor. The college level problems are solved by the teachers or the respective class teachers or mentors and for other personal or familial problems are discussed with the counsellor. Through these mentoring sessions teachers are able to identify students who require more attention, are slow learners, advanced learners, we also come to know about the skills and hobbies which are further worked upon to enhance the skill or talent in the student and represent the institute on a large platform too. A counsellor is available on campus during regular college time. Apart from this weaker students are mentored by each subject teachers to upgrade their performance through personal interaction. During orientation also the counsellor gives advice about various ways to overcome stress related problems and how to cope up with daily academics pressure. The second and the third year students are mentored by the class teacher and the subject teachers. Mentor: Mentee Ratio BSc. 179 students 8 teachers ratio 1:22 and BCA 105 students 5 teachers ratio 1:21 Sessions conducted by the College Counsellor 22.07.2018 Lecture – Know yourself" for F.Y. B.S.C. students. 24.07.2018 Lecture – Personality development for S.Y. J.C. 25.07.2018 Workshop – Life Skills for F.Y. B.S.C. 07.08.2018 Lecture – How to remove negative attributes from our system for S.Y. B.S.C. 20.08.2018 Lecture – Mental Hygiene for F.Y. J.C. T.Y. H.D. 15.08.2018 Workshop – Premarital Counselling 15.10.2018 Workshop – 'Get Set Go' class for F.Y. Beauty department 05.12.2018 Workshop – Self Development and Mentoring for T. Y. 1 2 24.12.2018 Workshop – 'Get Set Go' class for F.Y. B.C.A. 07.01.2019 Workshop – MentorMentee relationship for F.Y. B.S.C. 08.01.2019 Lecture – Topic steps to attain goals for T.Y. B.S.C. 15.01.2019 Workshop – Premarital Counselling for T.Y. H.D. 05.07.2018 The first meeting of the mentors of the BCA department was held 18.06.2018 Lecture on "Time and Stress Management" by the College Counsellor for FYBCA students 08.10.2018. Counselling session with the teachers was arranged. 11 BCA teachers attended this session. 05.12.2018 Lecture on "Self Development and Mentoring" by the College Counsellor for TYBCA students 24.12.2018 Lecture on "Get Set Go Class" by the College Counsellor for FYBCA students 28.03.2019 Counselling session with the teachers was arranged 12 BCA teachers attended.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
753	33	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	17	0	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Mala Pandurang	Principal	Nominated as Ambassador

				Scientist by the Alexander von Humboldt Foundation (Germany) for 2019-2022
2019	Dr. Roma Gandhi	Assistant Professor		First Prize for poster presentation for the paper entitled 'Ergonomics helps writing without tears' in the subject of Family Resource Management at UGC SAP sponsored National Seminar on Community Health Enrichment through Home Science Education and R
2019	Dr. Roma Gandhi	Assistant Professor		Award as Community Leader for Maha Walkathon 2018 organised by CASI and Mantralaya on 21st March, 2019.
2019	Mr. Nitin Pawar	Assistant Professor		Award as Community Leader for Maha Walkathon 2018 organised by CASI and Mantralaya on 21st March, 2019.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	041	Sem I	03/11/2018	18/12/2018
BSc	041	Sem III	03/11/2018	29/12/2018
BSc	041	Sem V	03/11/2018	29/12/2018
BSc	041	Sem II	04/05/2019	12/06/2019
BSc	041	Sem IV	04/05/2019	15/06/2019
BSc	041	Sem VI	04/05/2019	15/06/2019
BCA	041	Sem I	03/11/2018	18/12/2018
BCA	041	Sem III	03/11/2018	15/12/2018
BCA	041	Sem V	03/11/2018	15/12/2018

BCA	041	Sem II	04/05/2019	30/04/2019
BCA	041	Sem IV	04/05/2019	27/05/2019
BCA	041	Sem VI	04/05/2019	27/05/2019
Msc Nutrition	041	Sem I	29/11/2018	21/01/2019
Msc Nutrition	041	Sem III	26/10/2018	21/01/2019
Msc Nutrition	041	Sem II	20/04/2019	24/06/2019
Msc Nutrition	041	Sem IV	20/04/2019	24/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1.   For students with difficulty in vision question papers were printed in enlarged font and extra time was given to them as per university rules. 2. Writer was provided to a student who had difficulty in writing. 3. Online MCQ exams quizzes were conducted by subject teachers. 4. Extra time was given to the students who represented college at different levels and brought laurels to college to complete their practical work and submissions. Also separate exams were conducted for them. 5. For the second semester examination, the exam papers were exchanged with the BCA college of Satara. 6. For FYBSc, question papers for the final examination were set by other teacher than the subject teacher from the same department. 7. For the subjects like C, Advanced C, Bridge course, online test were conducted using Socrative and Edmodo. 8.   Guidelines are in place for seminar/group project/internship report presentations. Seminar presentations are assessed by two teachers of the department to ensure impartiality. After evaluation, marks assigned for projects are discussed with students. Internal marks for all the subjects are shown to the students and signature is taken before commencement of final exam. 9. All rules and regulations were displayed on the notice board for students. Issues of unfair practices and subsequent punishment were discussed during PTA meetings 10. The schedule of the internal and final semester exams was displayed in advance on the staff boards at the start of the academic year. Schedules for the exams were also mentioned in the college diary and the college calendar which is uploaded on the college website 11. Re tests were conducted for students who have missed tests and submission dates because of their participation in extra curricular events and competitions, as well as absence due to medical reasons. 12. Teachers evaluate the student's performance after every practical. If the teacher finds the student slow or below average in the performance in a particular practical, the student was given extra guidance and support. Industry experts were invited to evaluate internship/subject presentations. 13. Supplementary exams were conducted for ATKT students.

2.5.3   – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Heads of Departments and incharges of all the committees are involved in the planning of the academic calendar which is posted on the website and printed in the college diary. Faculty members prepare their individual tentative teaching plan at the beginning of each semester. The Head of Department monitors the required workload of the faculty. The academic calendar is monitored through monthly staff meetings by higher authority and also the Teaching Plan of teachers are submitted by each department prior to the start of new academic session. Also dates of submission for assignments, projects by students are monitored on regular basis. The timetable and exam committee plans the academic calendar before the start of the academic year, keeping in mind the required norm of 180 working days in an academic year. The committee also displays the

schedule of the exams, examination rules and study leave dates on the students' notice boards. Examination dates are also given in the college diary. BCA department gives a semester planner to parents of first year students during the induction program. The syllabus gives the learning objectives, detailed content, number of lectures allotted to the units and the evaluation patterns of prescribed subjects. Syllabi copy is available in the library. Evaluation patterns are explained during the orientation session for new students. The exam committee shares the evaluation blueprint which is clearly specified in the syllabi, as issued by the SNDT Women University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.bmncollege.com/syllabi-under-autonomy/

2.6.2 – Pass percentage of students

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://goo.gl/forms/VtvyZU07L6B15eME3

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
041	BSc	Home Science	134	110	82.09%
041	BCA	Computer Applications	112	79	70.54%
041	Msc Nutrition	Clinical Nutrition and Dietetics	39	39	100%

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Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	180	M P Bhuta Sion Sarvajanik School, Sarvodaya School, Wadala, Amulakh Amichand School, Wadala, Seva Mandal Education Society	0	0
InternationalProjects	12	Alexander von Humboldt	160000	160000

		Foundation, Germany		
Students Research Projects (Other than compulsory by the University)	180	Amulakh Amichand School, Wadala, Gujarathi Kelavni Mandal	75000	0
Industry sponsored Projects	1025	PepsiCo (I) Ltd. FSSAI	600000	0
Interdisciplinary Projects	1825	Medical research CentreKasturba Society	0	0
Minor Projects	730	UGC	110000	77000
Minor Projects	730	UGC	175000	130000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	11/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	11/06/2018	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	11/06/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MSc Clinical	11	5.23

International	BSc Resource Management and Hospitality Management	1	7.36
International	Food Science and Nutrition	4	1.21

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MSc Clinical Nutrition and Dietetics	1
English	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Imaginings of Khoja, Maasai and Swahili Aesthetics in Artist Ethnograph er Sultan Somjees narratives Introducti on: race relations and the South Asian diasporic imaginary Race Relations and the South Asian Diasporic Imaginary Diasporic Subjectiv	Mala Pandurang	Eastern African Literary and Cultural Studies South Asian Diaspora Routledge Taylor and Francis Routledge , New York	2018	23	Nil	0

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Shelf Life Study of a Baked	Shazmeen Inamdar1 and	Internatio nal Journal of	2019	4	Nil	0
Shelf Life Study of a Baked	Shazmeen Inamdar1 and	Internatio nal Journal of	2019	4	Nil	0

Gluten Free Product "Diabetes Crackles" Shelf Life Study of a ProductNutrilacto Bites Shelf Life Study of a Baked Gluten Free Nutritious Product Globin Bar Shelf Life Study and Acceptability of Calpro Ladoo A Study of Pi	Anuradha Shekher Palvi Bhosale2 and Anuradha Shekhar2 Purva Bahadkar1 Priyanka Sharma1 and Anuradha Shekhar1 Aayushi Gala1 Shweta Joshi and Sneha Ambre Anuradha Shekhar Anuradha Shekhar	Foods and Nutritional science International Journal of Foods and Nutritional science International Journal of Foods and Nutritional science ACTA Scientific Nutritional Health ACTA Scientific Nutritional Health				
Multinutrient Laddu Standardisation of Beetroot Khakhra (B Crunchy) and its Shelf Life Neck Circumference as a Screening Tool for Obesity in Adolescent Girls in Navi Mumbai Prevalence of Obesity among the Young Girls (1822 yrs) of Dawoodi Bohra Comm	Adsul Deepali Sanjay1 and Anuradha Shekhar1 Khan Rukhsar A Rashid1 Parveen Pathan1 and Anuradha Shekhar1 Tauqeer Zehra Sayyed1 Anupama Ravi Yadav Iyer1 and Anuradha Shekar2 Anuradha Shekhar and Sakina A Ratlamwala	International Journal of Food and Nutritional Science International Journal of Pure and Applied Bio Science	2018	7	Nil	0
Effect of Socio Economic Status	Hiral Thakkar, Rupali Sengupta	Asian Journal of Pediatric Research	2019	5	Nil	0

| (SES) on Foot Length, Palm Length, and Midfinger Length of School Going Children (810 Years Old) in Mumbai | Miloni Nandu, Rupali Sengupta | Asian Journal of Advanced Research and Reports | | | | |
| Impact of Nutrition Education Program on Diet Quality Score amongst Adolescent Girls between Age Group of 16 | Nehal Satra, Rupali Sengupta Shikha Dwivedi, Rupali Sengupta Bhavana Parmar, Rupali Sengupta Vaibhavi P Tailor, Rupali Sengupta Hetal Hemant Bhuruk, Rupali Sengupta | Archives of Current Research International Asian Food Science Journal Journal of Advances in Medicine and Medical Research | | | | |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	7	13	13
Presented papers	3	2	5	6
Resource persons	3	0	1	4

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Anaemia awareness programme through Anthropocentric and Dietary assessment	HUNGER-FREE -NGO and American Diabetic Association	2	60
Celebration of the goldener day	Nutrition society of India , Mumbai chapter and Project THRED	5	45
AVAHAN Camp	State Government of Maharashtra	1	1
Tree Plantation, NSS	SARRP NGO	1	19
Hepatitis B Vaccination, NSS	United Way, Mumbai	1	69
Street Play on importance of Hepatitis B Vaccination, NSS	United Way, Mumbai	1	13
Leadership Camp, NSS	SNDT Women's University	0	2
Blood Donation Camp, NSS	Lion's Club of Sion, Sion Hospital	1	10
Nutritional Assessment of Govt Police Force	Govt Police Hospital Nagpada	1	4
Immunity and malnutrition and demonstrated a Nutritious Ragi Satva for the mothers of under five children	Chota Sion Hospital	1	3
Eat Right and Think and Awareness on Anaemia	FSSAI and PEPSICO (I) Ltd.	1	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Volunteer	State Government of Maharashtra	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Beach Cleaning	Jay Foundation	Beach Cleaning	1	149

Drive				
Lactathon	Cardinal Gracious Hospital	Gender Issue	2	60
Swaccha Bharat Abhiyan	Stree Mukti Sanghatana	Waste Management Plastic Banned	2	50
Swaccha Bharat Abhiyan	NSS	Street Play on Plastic Banned	0	8
Vyasan Mukti	Nasha Mukti Mandal, Maharashtra Rajya	Rally for Vyasan Mukti	1	25
Swaccha Bharat Abhiyan	United Way Mumbai	Cleanliness Drive and Tree Plantation	1	9
Environment Sensitization	Participated in poster competition event with the theme-" Role of Nutrition Industry in Plastic Waste"	Dr. BMN College of Home Science	1	6

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	MSc CND	Pepsico, FSSAI	730

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Internship	KEM hospital Nair Hospital Sion Hospital Ambani Hospital Asian Heart Hospital	01/04/2018	31/05/2018	40
Academic	Internship	Ramee Guest-line Hotel Shalimar	01/11/2018	31/12/2018	20

		Hotel Sahil Hotel Travel Craft Solutions Kalpavat Consultancy RST Forum Tauras HR Ltd.,			
Academic	Project work	Department of Resource Management, SR PG Department, Juhu	01/11/2018	31/12/2018	2
Academic	Internship	Bajaj labs- Rb- CFBP Consumer Education and Test Centre Ita Labs Everest Foods C. P. Kelco Digestive Health Institute Aarey Dairy Modern Food Ent. Ltd Sprightly Doctors Analytical Laboratories Bombay Test House Pvt. Ltd. Panama Foods Micro Master La	01/11/2018	30/11/2018	27
Academic	Internship	P.D. Hinduja, Mahim Dr. D. Y. Patil, Nerul Sushrut,Chembur Fortis Hiranandani, Vashi Kokilaben Dhirubhai Ambani Dr. Balabhai Nanavati Superspeciality Hospital, Vile Parle Godrej,	01/11/2018	15/12/2018	32

		Vikroli MGM Hospital, Vashi Shushursha Hospital, Dadar Prince Aly Khan			
Academic	Internships	Save the child – Bandra School for Deaf and Dumb – Wadala Adhata trust for elderly, SION Manav Seva Sangh, Matunga Participation in preschool centres Prangan Nursery school and Day Care Centre Bandra, Little Flower Nursery school – Parel	01/11/2018	30/11/2019	18
Academic	Internships	Apparel Trends Opera Clothing Shoppers Stop Style 4 Ever Oil and Grease Inma Madanlal Mehra Boots Exports 7th Sense Export LLP Sheerji Exim Sterling Textiles ADAPT (formerly Spastic Society of India) ATA Shankar Apparel Pvt. Ltd.,	01/11/2018	30/11/2018	13
		[View File](#)			

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GFX Bandits	12/06/2018	Competitive Exam Training for SYBCA students	120
Technobotics	19/07/2018	Digital Marketing	116

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1730778

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Laboratories	Existing
Class rooms	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation

software	or patially)		
SLIM 21	Partially	DOS	2000
SLIM 21	Fully	SLIM 21	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1297	441056	4	1059	1301	442115
Reference Books	11154	9620203	233	375941	11387	9996144
Journals	36	976256	9	247648	45	1223904
CD & Video	155	50000	0	0	155	50000
Library Automation	0	0	12	188682	12	188682
e-Books	0	0	69	742105	69	742105

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	11/06/2018

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	193	7	6	8	7	18	41	8	77
Added	196	0	0	0	0	8	13	25	1
Total	389	7	6	8	7	26	54	33	78

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

	facilities		facilites
1000000	533872	43904	219518

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has designed a Master Time Table for smooth conduct of lectures and maximum utilization of class rooms and labs. The Master Time Table helps to schedule venues for Guest lectures, for conducting exams for academic and competitive exams, Schedule students activities etc. It helps to lease out Computer Labs for Online test. • Two Technical Assistants appointed by Management for assisting technical help for Smart Class Rooms. Technical Assistants help teachers in technical arrangements like arranging Mike, sound system, internet connectivity, WiFi connectivity etc. while conducting lectures and guest lectures. For campus placement technical assistants help to resolve connectivity and speed issues. They ensure the online exams for placements are conducted smoothly. • Computer Cleaning throughout the campus from the vendor R. J. Brothers whose assistants clean all computers and accessories in the entire institute twice a month. • Floor Wise schedule of Cleaning and Regular Up keep – Duties are allotted to maintain hygiene and cleanliness in the campus • AMC Library Automation Software. SLIM 21 is also under the AMC of Algorithms limited wherein the software is upgraded annually and latest version is installed. Any problems occurring is addressed both online and offline by the software provider. • The college has Annual Maintenance Contract (AMC) for all equipment's in the institute to ensure that all the equipment's are functioning properly. Thus, to avoid and keep a check on possible technical breakdown. Being a Home Science institution, there are no sophisticated instruments for calibration. Equipment in the Textiles lab are calibrated periodically as well as and when required.Maintenance book is kept by the department. • Mumbai city does not have to face a problem of voltage fluctuations. Still, a UPS for Server stabilizer is provided for computer terminals and servers on the 5th room. • An electrician on campus has been specially appointed to look into electricity related problems • There are ample water storage facilities to ensure 24 hours water supply. Personnel are also designated to monitor the Facilities.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	172	2165856
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Personality development	20/06/2018	248	0
Mentoring PG	25/07/2018	55	0
Mentoring B. Sc.	20/07/2018	177	0
Mentoring BCA	20/07/2018	328	0
Bridge Course	24/07/2018	68	0
Remedial Math	02/08/2018	30	0
Advance learner	30/07/2018	28	0
Language Lab	02/08/2018	487	0
Remedial English	02/08/2018	58	0
KSHRUJAN A Unique Entrepreneurial Program	20/06/2018	40	Neoteric Infomatique Ltd
Research as Pedagogy, Advocacy and Transformation Program	20/06/2018	44	In collaboration with PUKAR (Partners for Urban Knowledge, Action and Research)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NET & GATE	40	40	5	6
2019	Competitive Exam Training	115	115	77	52
2019	Career counselling sessions-3 sessions conducted on 'Mental Ability and Reasoning'	60	100	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Cap Gemini, Deloitte, Prixim Infoware, Wipro, eTouch a virtusa	53	5	Mumbai Utkal English High School, ICICI Lombard General Insurance company, Paramount Hospital, Intelenet Global Services, Rlight VenTes, VKS Computer Services IT Technology, 3Business, Amazon Development centre, Rail Europe India Pvt. Ltd., Prodata	20	20

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	17	BCA	Computer Applications	SNDT Women's University NMIMS MITSOT Pune Hindustan University Vidyalankar Institute of Technologies Thakur Institute of Management Studies, Career Development and Research Sinhgad College Pune IMCOST Institute	MCA MBA MMS

2019	8	B.Sc Home Science	Textile science and apparel design	Sasmira	P.G Diploma Apparel Merchandising, Certificate Program in CAD in Textiles and Fashion, Diploma in Fashion Retail & Visual Merchandising
2019	10	B.Sc Home Science	Food Science and Nutrition	Dr. B.M.N College of Home Science, SNDT University P.G Department Juhu	M.Sc Clinical Nutrition And Dietetics and M. Sc in Food science and Nutrition
2019	16	B.Sc Home Science	Nutrition and Dietetics	Dr. B.M.N College of Home Science, SNDT University P.G Department Juhu, SVT College of Home Science	M. Sc Clinical Nutrition and Dietetics
2019	3	B.Sc Home Science	Resource Management (Hospitality Management)	MAAC Institute, (Maya Academy of Advanced Cinematics)	Graphic Designing

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Annual day and personality contest	College level (Management, SMES)	150
Tekzone IT Fest	Intercollegiate Level	200
Akanksha	Intercollegiate Level	588
Teachers' Day function and Dakshaben Pathak Memorial Lecture Series on Women Health was organized. The Chief Guest for the occasion was Dr. MAYURI TRIVEDICONSULTANT NEPHROLOGIST TRANSPLANT PHYSICIAN P.D. Hinduja Hospital Medical Research Centr	College level (Management, SMES)	255
72nd Independence Day was celebrated. Mr.Keshav V Ubale, Assistant Municipal Commissioner was the chief guest and Mr. Hemant Maru, Owner, Jayant Packing Industry was Guest of Honour. Ms. Prajakta Adhav, Alumni, SMES College of Nursing was felicitated	College level (Management, SMES)	285
62nd Foundation Day of Seva Mandal Education Society was celebrated. The chief guest Chief Guest, Mr. Sanjeev Sharma, Director, Finance dept. Shipping Builder's Limited, Mazagon Dock.	College level (Management, SMES)	406
The Fresher's Meet (Home Science, BCA)	College level	355
Team Building among teaching staff	College level	25
Annual Sports Day	College level	200
In house Carom competition	College level	10
In house Chess competition	College level	30
Chess Orientation	College level	39
Yoga sessions	College level	17
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Folk dance	International	0	1	28	Ms. Mrunmayi Narvekar (TYBCA), Ms. Kiran Sawant (TY TSAD)
2018	Folk dance	International	0	1	111	Ms. Pratiksha Yevlekar (FY BSc)
2018	Global Female Folk Dance Competition and Carnival- 3rd prize.	International	0	1	28	Ms. Mrunmayi Narvekar (TYBCA), Ms. Kiran Sawant (TY TSAD)
2018	Global Female Folk Dance Competition and Carnival- 3rd prize.	International	0	0	111	Ms. Pratiksha Yevlekar (FY BSc)
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is elected through ballot elections every year in the month of July, once the First year students join the college . Elections are held keeping to the act constituted by the University. The elected body are awarded their badges on the foundation day of the institute on 1st of August every year. The student council has two parts one made of the inner managing team consisting of the student council president, secretary, Caste Representative, Coopted Member and nominated members for NSS, sports and other cultural events.
The second part consists of all elected class and group representatives from all the 3 year and specialization. The student council members then take up the responsibility of hosting various cultural and sports events in the institution. Along with various college level events, the major events organised by the student council are the intercollegiate fest Akanksha and the technical fest tekzone. Apart from these elected members students are nominated by the teaching faculty and become a part of various other academic, administrative bodies/committees of the institution starting with the IQAC, library committee, internal complaints committee, NSS advisory committee to name a few. Members of various committees regularly attend the meetings held and are invited to give suggestions in order to bring better governance and improve quality. Following is the elected student council body for the academic year 2018 19 Elected Members President Ms. Divya K. Pongde (TYRM) Ms. Sophia Surve (TYBCA) Secretary Ms. Shirisha Marathi (TYRM) Ms. Amna Malluk (TYBCA) Caste Representative Ms. Arati Jadhav (TYND) Ms. Ayesha Runda (SYBCA) Coopted Member: Ms. Megha Kothari (MSc CND 2) Ms. Tanvi Desai (SYJC) Nominated Members

Cocurricular Ms. Charmi Thaker (SYFSN) Ms. Shruti Iyer (TYBCA) N.S.S. Ms. Nimita Kotian (SYRM) Ms. Radhika Dhankanthi (SYBCA) Sports Ms. Shreya Sharma (SYRM) Ms. Khushnaz Dadrewalla (SYBCA)

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Department of Textile Science and Apparel Design • Guidance on BFI (Basic Fashion Illustration) was organized by Ipsita Badani (2014), working as a Designer and Merchandiser on 20th June, 2018 Department of Human Development • Guest lecture by Ms. Tanuja Prem (Director, Education Matters) on the topic of REBT and Psychodynamic Therapy for TYHD students 20th February, 2019 • Ms. Gulnaaz Engineer (Lecturer, Nirmala Niketan College of Home Science) was invited to deliver a Lecture on "Grandparenthood and Work Status" for SYHD students 8th March, 2019 Department of Computer Applications • Ms. Mitali Telang (200708) Sr. Sales force Developer and Consultant, Pepper Money was invited for an interactive session with TYBCA students on 30th August, 2018 • Ms. Krishita Mehta (201718) Ethical Hacking and IT Security – Level 1 Trainer, Mrwebsecurity, Andheri was invited to deliver a Lecture on "Importance of Cyber Security Courses" for TYBCA students on 31st August, 2018 • Ms. Nagma Shaikh (201213) (Senior Project Engineer – Wipro Technologies, Pune) conducted a session on "Software Design Methods" for SYBCA students on 16th February, 2019 • Ms. Rashmi Jadhav (200809), IT Analyst, Tata Consultancy Services was invited to judge the Project Presentations for Enterprise Resource Planning (SemVI) on 9th March, 2019 • Ms. Pratiksha Jadhav (201415), Associate Software Engineer, Accenture Pvt. Ltd. was invited to judge the Project Presentations for Management Information System (SemVI) 16th February, 2019 Department of Nutrition and Dietetics and Food Science Nutrition • Ms. Kainat Khan (201718) won the quiz, and free entry to annual conference IFCON, CFTRI Mysore on 1st September, 2018 • Ms. Kajal Thosani was invited for nutrition week celebrations to talk on her entrepreneurial journey and to motivate students to startups on 1st September, 2018 • Mrs. Kajal Bhatia was invited to put up her food stall eighty 20. health bars during the NSI state level seminar on 8th September, 2018 • Ms. Kajal Bhatia spoke to the TYgirls about startups, her own journey, and the hardships she faced on 1st February, 2019 Department of M.Sc in Clinical Nutrition and Dietetics • Ms. Nandita S Dhanaki, Registered Dietician Pediatric Oncology Nutritionist – BJ Wadia Hospital for Children with Cuddles Foundation, Mumbai gave a lecture on 'Pediatric Oncology' for M. Sc CND 1 students on 23rd January, 2019 Felicitation of Alumnae In keeping with the best practices of our institution, the following alumnae were felicitated on the occasion of Annual Day as Achievers in their respective fields. • Dr. Neha Agrawal (2006) Senior Nutritionist at Nutricia International Pvt Ltd from Dept. of Food Science Nutrition • Ms. Bijal Dedhia (2005) Asst. Professor TSAD Dept. Dr. BMN College of Home Science, Matunga • Ms. Neena Wagh, Business Analyst for MyJio App from Dept. of Computer Applications

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participation is done at all levels including all the top management members, IQAC members and other teaching and nonteaching staff members. All the individuals at all the levels give their suggestions, opinion may it be AUTONOMY or RUSA. Management has given enough authorities to the teaching staff and they do not interfere in the day to day running of the college. They are also a part of College Development Committee (CDC) and IQAC committees and are also contributing for the betterment of the institute with their valuable inputs and always been very motivating and helpful. All the head of the departments are members of CDC and IQAC. Two meetings per semester are organized for the development of the institute. The President of the Governing Body periodically meets the Principal, administrative and support staff, teaching staff and students. The management members encourage both the teaching and non-teaching staff members to participate in various Faculty Development Programmes. Management is also a part of Ethics Committee in Research. They actively give their fruitful inputs for the research to be carried out by the researchers. There are various sub-committees formed under the supervision of IQAC which comprises of representative of all stakeholders of the college for coordinating and implementing important academic activities of the college. At the beginning and end of every semester all staff members from all the departments and courses offered in the college attend a meeting for sharing their views and take decisions with the management members. Management members make it a point to attend the semester end meeting. The management plays a vital role by reviewing the semester end meetings conducted by the college they also interact with the staff members. Each course is being coordinated be respective in-charges and during the Local Managing Committee the in-charges present the annual reports which are scrutinized by the management. Thus, the institute follows both the decentralized and participative management. All academic and operational policies are based on the unanimous decision of the management members, the IQAC, teachers and the students. The management assures that almost all the stakeholders become a part of the planning for the improvement of the college. Different committees and departments work towards the growth of institutions with a participative approach and are responsible for planning and executing many operational procedures in the institution. The management assures that almost all the stakeholders become a part of the planning for the improvement of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	? We follow the formative and summative evaluation pattern and so a continuous assessment is done. Unit test of 25 marks is taken and for the second evaluation either an assignment, project report, presentation or a survey is conducted. ? The College has a semester system where 75 marks are allocated for the end of semester examination and 25 are for continuous

	internal assessment for a subject with 4 credits (40) but for the subjects with 4 credits (22) the marks allotted are 50 internal including practical and 50 marks for final semester exam. ? The College follows university rules and procedures for conducting the first year exams. ? Under Autonomy we are proposing 5050 evaluation (Th Pr) and Continuous assessments for which guidelines are being drafted.
Curriculum Development	? The curriculum restructuring is done by the University it was not done till 2018. But, on getting Autonomous status we have started designing, reframing and bringing some changes in the current syllabus with the help of experts in each of the fields. For example, ? Department of Resource Management (Hospitality Management) and Human Development are proposing of changing the entire subject considering the need as per the specialization. ? Department of Food Science and Nutrition and Textile Science and Apparel Design are changing only 1020 percent of the syllabus of the First year subjects. ? New value added courses were started: ? Basic Computer Aided Designing in Fashion and Textile ? CNE program in Renal Nutrition in association with IDA (Super Specialty Program) ? Two subjects i.e., Design and Aesthetics in Resource Management Department in the 1st semester and NGO Management in the second semester will be offered as CBCS from the next academic year.
Teaching and Learning	? 9 MOOC modules are being developed by teachers from different departments. Training sessions on MOOC were conducted. Under the guidance of Dr. Ms. Ritu Uppal teachers got training and are making videos and online courses. Teachers have prepared youtube links powerpoint presentation and introduction part of the topics selected by individual teachers. ? Academic Calendar is prepared by the IQAC for every semester ? Academic Log Book is to be filled by every teacher which helps to maintain a record of academic activities and also becomes a prerequisite for API. ? Since Home Science is a practical oriented discipline, many experiments and demonstrations are conducted and

	students undertake different teaching learning techniques for presentations under continuous assessment. ? College also laid emphasis on internships, field visits, excursions, anganwadi, CME, ICDS, rural and tribal visits for firsthand experience to the students. With regards to research M. Sc and Ph. D scholars present their research proposals in front of the ethical research committee. ? For holistic development of the students college also instil Gandhian values and also create awareness on gender sensitization, premarital counselling and students are also encouraged through experiential learning by hosting student oriented Balmela. ? To give hands on training to the students theme based restaurant setup is organized by the students of Resource Management (Hospitality Management). ? Students of Nutrition and Dietetics organize cafeteria and serve different cuisine. ? Students were sent to NASSCOM as volunteers for the Event to get on hands experience where the students also get some incentives. ? College also observed Nutrition week, breast feeding week, handloom day, kidney day, heart day, world food day, cancer day to make others aware about it.
Admission of Students	? Admission Committee for the Academic year was formed which adhered to the Admission policy which states that admission will be granted to all students irrespective of their caste, religion, socioeconomic status and grades at the last qualifying examination. ? Confirmed admission for the students passed from the Junior College. ? Personal counselling and guidance to students and their parents who come for admission. ? Admissions are done offline as well as online admission is done with the help of staff and third year students of BCA department. ? The old admission form is revised for the academic year 201920. ? College mentors the outstation students and gives advice on facilities for accommodation nearby college. ? The needy students are given assistance through free ships/scholarship/ and also can pay their fees in instalments.
Research and Development	? The strategies undertaken for quality

	improvement in Research and Development for faculties and students are: ? The Research Committee organizes several lectures and workshops for professional development of the staff to promote research culture among the faculty members. ? To keep the staff members update on the notices and circulars of various funding agencies. ? To monitor ongoing minor research project. ? The Principal encourages the staff members to submit research proposals for funding. ? Industrial linkages with other institutions and industries for conducting research. ? Sanction of leave to staff for participating in conferences and seminars. ? Organizing lectures of scientists and peers for promotion of research culture among the faculty members and students. ? Participation of students in research projects. ? Promoting students? participation in "Avishkar", a research project competition organized by the University to promote interest in research among the students. ? To inculcate research in Undergraduate students "Proposal Writing Competition was organized. ? Research papers written by students, under the able guidance of their teacher mentors are presented at conferences and also published. ? 45 students from UG and PG students presented and published papers and international and national level conferences.
Library, ICT and Physical Infrastructure / Instrumentation	In order to have holistic development the institute works towards developing new curriculum along with providing new ICT, required infrastructure and reference books in numerous copies. The institute has upgraded 19 classes with the smart boards and working toward digitalization of the library. WiFi facility is available throughout the campus. Annual Maintenance Contract has been signed for the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items A fulltime electrician and carpenter available on campus.
Human Resource Management	The strategies undertaken for quality improvement in Human Resource Management are: ? The feedback system was further strengthened by streamlining procedures for Departmental Budgets, committee wise

	budgets. ? Self Appraisal and Peer Appraisal of teaching and nonteaching staff, Departmental Academic Audits. ? The Student Teacher Evaluation was restructured as per the need of NAAC and was made available online for all students. ? API verification and follow up with University to facilitate the process for the CAS promotion. ? API verification of 3rd category for the Principal's post was carried out. ? Mutual sharing of faculty within the collaborating institutions. ? Inviting guest lecturers and peers. ? Sharing of responsibilities for implementation of academic and extension activities. ? Interdepartmental audits are carried out every year for peer evaluation and in turn to help the departments to improve on their gaps. ? Admission enquiries are addressed and solved by the admission committee and the nonteaching staff. ? Code of conduct, rules and regulations are addressed as and when required for smooth functioning ? Id cards are given to all the students and teaching staff. ? Campus manager was appointed for safety and security of the students and other teaching and nonteaching staff members. ? Capacity building workshops, welfare programmes, and staff picnics are organized for better understanding coordination and interactions between the staff members from different departments. ? Incentives to staff members and students is given to motivate them in all the aspects
Industry Interaction / Collaboration	The strategies undertaken for quality improvement in CollegeIndustry Interface are ? Collaboration with industries for students? training and internships". ? Inviting experts from industries to deliver lectures on various topics for entrepreneurship development. ? Organizing industrial visits and placement camps for students. ? Invite experts from industries as jury members for presentations on internship. ? Community Nutrition/psychological counselling and extension projects taken up with NGO's and institutions to sensitize students towards vulnerable population. ? Continued projects on gerontology with THRED.

6.2.2 – Implementation of e-governance in areas of operations:

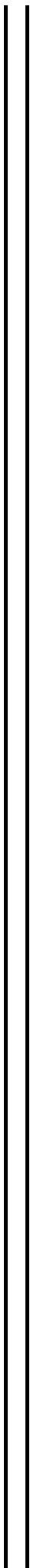| E-governace area	Details
Student Admission and Support	? The online admission procedure is carried out by the BCA teaching staff and third year students so as to help the newly admitted students. ? Counseling students on freeships, selecting major, career options. ? Roll numbers are given to all the students ? Whattsapp groups and group email ids are made class wise and batch wise so that the messages, notices, emails are posted on it. ? A student council election is done using software made and operated by the BCA department.
Examination	B. Sc. and BCA department upload their FY result and Exam time table on the college website
Administration	All the notices, minutes of the meetings, documentation, academic calendar, master timetable Whattsapp groups (of teachers, committees, class wise, group wise along with teachers and class teachers) so as to give information and share notices and activities at class level, college level or intercollegiate, Biometrics.
Finance and Accounts	? Maintenance the college accounts ? Salary of all the teaching and nonteaching staff ? Budgets of department and committees ? Buying equipment and infrastructure

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mrs. Sugandha Lad	Workshop on knitting and knit garments	ICAR, CIRCOT, Mumbai	2950
2018	Mrs. Bijal Dedhia	Workshop on knitting and knit garments at ICAR, CIRCOT, Mumbai	ICAR, CIRCOT, Mumbai	2950

2019	Dr. Roma Gandhi	"Ergonomics Helps Writing Without Tears" at the UGC SAP sponsored National Seminar on	Post Graduate Department of Home Science, Sardar Patel University, Vallabh Vidyanagar,	3000

		"Community Health Enrichment through Home Science Education and Research"	Gujarat	
2019	Mrs. Vinaya Marathe	Attended a workshop on "Revised PBAS form and Calculation of API	Tolani College of Commerce, Andheri East	500
2019	Mrs. Neetu Singhi	Attended a workshop on "Revised PBAS form and Calculation of API	Tolani College of Commerce, Andheri East	500
2018	Dr. Vrushali Datar	FDP on IQAC	DTTS college of Commerse, Mumbai University	2500
2019	Dr. Kirti Pathak	Attended a workshop on making paper and leather puppets	Chhatrapati Shivaji Vastusangrahalay, Mumbai	2400
2019	Dr. Meena Mehta	51st Indian Dietetic Association Theme: "Nutrition from Evolution to Revolution Preparing for the Future –Together"	IDA Indore Chapter, Indore	4619
2019	Mrs. Anuradha Shekhar	50th Annual International Conference of Nutrition Society of India	NSI, Hyderabad	1400
2019	Mrs. Vinaya Marathe	International Conference on "Health to Wellbeing: An Interdisciplinar y Approach from Fundamental Science to Translational Medicine"	St. Xavier's College, Mumbai	4000

2019	Mrs. Pradnya Ambre	International Innovation Summit 2019, "Educating Technology Innovations in Textile Colouration"	SDK, UK, Mumbai Chapter	3500
2019	Mrs. Amruta Sapre	"Health Informatics, E Health Initiatives: Recent advances, Challenges and Impact on Modern Day Health care" at International Science Conference on 'From Health to Wellbeing: An I nterdisciplina r y approach from Fundamental Sciences to Translational M	St. Xavier's College, Mumbai.	4000
2018	Mrs. Sugandha Lad	"Internet, Mobile and Family Relation at 5th international conference on Stress Management (ICTM 2018) on 10th and 11th November, 2018	International Conference on Stress Management (ISMA IND), Hyderabad, Telangana	3000
2018	Dr. Vrushali Datar	"Go Green EcoFriendly Pen" at One Day international MultiDisciplin e Conference on "World Road to Cashless Economy"	University of Mumbai and India Accounting Association, at Children Welfare Centre, Clara's College of Commerce	1500

| 2018 | Dr. Rashmi Vyavaharkar | "Challenges in the Assessment of Math Readiness of Marginalized Children: An intervention program" 5th | International Conference on Stress Management (ISMA IND), Hyderabad, Telangana | 6000 |

2018	Dr. Vrushali Datar	International Conference on Stress Management at Hyderabad.on 10th and 11th November, 2018.		
2018	Dr. Vrushali Datar	Workshop on CBCS	Pune SNDT Women's University	3791
2018	Dr. Vrushali Datar	Refreshers course in "Disaster Management"	Punjab University, Chandigarh.	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	MOOC	nil	16/03/2019	20/04/2019	9	0
2018	"New Academic Performance Indicators (API)"	nil	22/09/2018	22/09/2018	35	0
2018	nil	Disaster Training	06/08/2018	06/08/2018	0	25
2018	nil	Sexual Harassment at Workplace	29/10/2018	29/10/2018	0	25
2018	nil	'Team Building'	30/10/2018	30/10/2018	0	25
2019	Outbound Faculty Training Programme	nil	25/03/2019	25/03/2019	30	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Orientation Programme	1	01/02/2019	28/02/2019	28 day

Refreshers Course	**1**	**28/12/2018**	**17/01/2019**	**20 day**
Orientation Programme	**1**	**01/12/2018**	**28/12/2018**	**28 day**

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	**8**	**25**	**25**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Hospital facility at Tarachand Bapa, Sion Minimum travel grant given for attending conferences Felicitating teachers for dedicated service of 10, 20, 25 and 30 years Awarding teachers for international paper presentations Felicitating CSR project members	**Registration for sports : Rs. 11200/ Loan (for 3 staff members): Rs. 1,35,000/ Felicitating nonteaching staff for dedicated service of 10, 20, 25 30 years Hospital facility at Tarachand Bapa, Sion**	**Freeship Felicitating Alumni from all the departments Merit holders, Best NSS, Best student, Personality Queen**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Inter departmental audit was done at the end of the academic year. For the internal audit Metrics is prepared based on the question of the evaluative report. The reports are submitted along with all the required documents to the IQAC co-ordinator. Schedule was prepared for Inter departmental Internal Audit where the internal auditors gave marks based on the metrics. Departments are given suggestion and are asked to do the changes in the report. A printed copy of the final report is submitted to the principal. Based on this report suggestions are given for the quality enhancement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Salary Grant	**37799166**	**Paying salary to the staff**

6.4.3 – Total corpus fund generated

9337375

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meet is organized twice a year, in the beginning of the first semester, when a committee is formulated comprising: President: Dr.Shilpa P. Charankar, Principal Vice President: Dr. Nuzrat. F. Sarang and Mr.Rajnikant Rassay Secretary: Dr. Rashmi Vyavaharkar, Mr. Shahajahan Khan, Coordinator Joint Secretary: Mrs. Sangita Waghmare, Mrs. Khadija Surve Treasurer: Ms. Padmaja Biwalkar, Ms. Milina Pereira Active Members: Mr. Ganesh Bandekar, Mrs. Samina Bharde, Mr. Mandar Gunaji, Mr. Prasad Panchal, Mrs. Nipa Trivedi, Mrs. Elahi khan, Mrs. Jigna Maru, Mr. Pramod Gavde, Mrs. Shobhana Prasad, Mr. Doodhnath Jaiswal The second meeting is conducted at the end of the semester. During these meetings the parents are oriented on the specializations offered and future career opportunities. The parents are also requested to give their suggestions and opinions for institutional development and syllabus. Dr. Shilpa P. Charankar, Principal, addressed the parents and spoke to them on the relevance of the PTA. She shared her views and conversed with the parents on several issues such as the use of mobile phones, thefts and health. She put forth the idea that parents should be more responsive and focus on the need to educate their daughters and also to bridge the communication gap between parents and children. Ms.Neelam Sharma (200708) and Ms. Shagufta Khan, Vice President (201011) shared experiences as a student with the new entrants and their parents The parents were informed about the functioning of the PTA committee and the various related activities. Elections were conducted for the formation of the executive committee of the PTA for the academic year 2018 – 2019. Students of TYBCA performed a street play on "PLASTIC –A Menace". A documentary on the Green Practices in our college was screened for the audience. Mr. Manoj Mishra from NGO Sampoorna Earth on 'Managing Plastic Waste at Home' on Friday, February 16th, 2019 at 9.00 am. in the College auditorium.179 parents attended the PTA meeting.

6.5.3 – Development programmes for support staff (at least three)

The Internal Complaint Committee organized a session on "Sexual Harassment at Work Place. Information about the Internal Complaints Committee and short clippings were shown to create awareness about sexual harassment at workplace. Dr. Priti Shirodkar, Associate Professor, MET Institute Mumbai conducted a workshop on "Team Building". 25 Staff members attended the same. Disaster Management Training conducted by Civil Defence by Mr. Kamble and Mr. Pagdhare, Dy. Controller. 41 Nonteaching staff members' ad NSS students participated. Mr. Pravin Chalke, Office Superintendent attended a workshop on issues Related to Pension by Mr. Vasant Choudhary, Aat M. D. Mahila College, Parel. Mrs. Divya Kamath, Head Clerk attended one day workshop on 7th Pay Commission and Accounts and Audit by Mr. Parag Patil, Sr. Auditor, and Joint Director's Office.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Environment Sensitization: Plastic collection in B. Sc. and BCA, Beach Cleaning drives. Applied and availed Autonomy Working towards obtaining extra funds (RUSA)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC Coordinator, Vice Principal and Principal
Administrative	No		No	

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Small Things Make a Big Difference (Railway Concession for students, Housekeeping, Admission Procedures, Accounts documentation and Campus Manager for safety and security)	09/02/2019	09/02/2019	08/07/2019	7
2019	Interdepartment Audit as a Mechanism for Information Management, Analysis Improving Institutional Performance	09/02/2019	09/02/2019	31/12/2019	5
2019	Designing and Developing MOOCs	24/10/2018	24/10/2018	31/12/2019	9
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence Training program was organized for the students of T.Y.B. Sc. by Mr. Mahesh	02/08/2018	04/08/2018	60	0

Navale, Dance and Karate Association, Mumbai.				
Self Defence Training program was organized for the students of F.Y. B. Sc by Mr. Mahesh Navale, Dance and Karate Association, Mumbai	13/08/2018	18/08/2018	100	0
Presentation on "Health issues of Pregnant and Lactating Women" by TYFSN students under the subject of Women's Studies.	17/08/2018	17/08/2018	26	0
Self Defence Training program was organized for the students of S.Y.B. Sc by Mahesh Navale Dance and Karate Association, Mumbai.	27/08/2018	31/08/2018	60	0
Different issues of Women in Organized and Unorganized Sector	29/08/2018	29/08/2018	25	0
Women Achievers in Politics	06/07/2018	06/07/2018	124	0
Women Achievers in Education	13/07/2018	13/07/2018	124	0
Women Achievers in Entertainment	16/07/2018	16/07/2018	124	0
Women Achievers in Sports	19/07/2018	19/07/2018	124	0
Women NGO Workers	23/07/2018	23/07/2018	124	0
The different health issues of women in	28/07/2018	28/07/2018	124	0

	Adolescents				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- The First year students were given a project to put signage in classrooms, computer labs and the library to switch off fans and lights when not in use. Student volunteers have put up indicators to mark switches with corresponding fans/ lights to reduce electricity consumption. • Classrooms are spacious and well ventilated with large windows which allow the flow of natural light and

air, thus reducing consumption of electricity for lights and fans. • To promote energy conservation the institute enforces to purchase equipment with star mark. • The college has replaced tube lights with LED lights in phased manner.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	3	11/12/2018	1	Organized seminars Environmental conclave	Textile seminar Environmental issues Gandhian values	300
2019	5	5	29/01/2019	30	extension activities	Nutrition education	50
2018	1	1	04/09/2018	1	Women Health and Issues related	Cervical cancer	35
2018	1	1	02/07/2018	60	Mobile chreche	Preparing children	2
2018	1	1	10/08/2018	1	Lactathon	Breast Feeding	250
2018	1	1	29/08/2018	1	Blood donation	82 bottles of blood were collected	82

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Diary	01/08/2018	Diary is distributed to all the students and teaching staff, it has all the rules and regulations, important committees.
Log Book	02/07/2018	Log book is distributed to all the teachers in the beginning of the academic year. It includes rules and regulations, biometrics and rules on antiplagiarism.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guest Lectures on "Emotional Transformation" and "Physical Transformation" was organized for FYBCA students by Chinmaya Mission.	18/12/2018	18/12/2018	90
Guest Lectures on "Spiritual Transformation" and "Patriotic Transformation" was organized for FYBCA students by Chinmaya Mission.	31/01/2019	31/01/2019	90
Students visited Mani Bhavan Gandhi Sangrahalaya.	31/01/2019	06/02/2019	88
Guest Lectures on "Intellectual Transformation" was organized for FYBCA students by Chinmaya Mission	06/02/2019	06/02/2019	90
Conducted Bombay Sarvodaya Mandal's Gandhi Vichar Examination.	11/02/2019	11/02/2019	80
'Interactive Slide Presentation on 150th Birth Anniversary of Mahatma Gandhi' by Ms. Mariana Dutta, Museum Society of	12/02/2019	12/02/2019	20

Mumbai was organized.			
Guest Lectures on "Cultural Transformation" was organized for FYBCA students by Chinmaya Mission.	13/02/2019	13/02/2019	150
Attended a 2day National Seminar on 'Celebrating Mahatma Gandhi' at St. Xavier's College (Autonomous), Mumbai.	15/02/2019	16/02/2019	6
Students from SMES affiliated Colleges participated in the Annual Essay Competition on Gandhiji and Healthy Lifestyle.	25/02/2019	25/02/2019	38
Visit to Sevagram Ashram, Wardha and Anandwan was organized.	14/03/2019	17/03/2019	20
Co organized an International Symposium on Afrasian Interactions: Current Dynamics Future Perspectives.	26/06/2018	27/06/2018	25
Guest lecture on "Universal Oneness" was organized for SYBCA students by Chinmaya Mission.	01/08/2018	01/08/2018	90
Inaugural lecture of the 'Shri Mohanlal Pathak Annual Endowment Lecture Series on Gandhian Principles and Values delivered by the Chief Guest Shri Ramdas Bhatkal (eminent Gandhian scholar and playwright)	01/10/2018	01/10/2018	300
Screening of "The Making of Mahatma"	15/12/2018	15/12/2018	90

| movie for BCA students. | | | | |

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? The college has well formulated Environment Sensitization Committee that several undertakes (guest lectures and activities)in order to sensitize students and motivate them to become responsible citizens ? The department of computer applications has been successfully conducting EWaste drive collection drive ? and the same is donated to NGOs that help to segregate ewaste ? Department of Human Development this year organized the Ganesh Chaturthi celebrations by going green as ? the lords idol was made of clay, the decorations were made from reusable materials ? The Environment Sensitization Committee in the last academic year conducted a workshop on 'Reusing ? Thermocol' by Dr. Devidas Naik, research Scientist from BARC in the month of February 2018 ? The committee further organised a workshop on 'Paging A Smile' by the college head librarian and member ? of ES committee. The students bonded books from old pages and the same were then donated to an 'NGO ? UMANG Foundation' ? Student elections too are conducted through online ? Students undertake assignments wherein they have visited Amulakh school to study the solar panel ? installations, water plants . ? Students of TSAD in Sem III are assigned projects to design accessories and ornaments from recyclable ? materials under the subject 'Fabric ornamentation and accessory designing' ? The students of FSN dept maintain a bio composting basket where all the green waste from practical's is ? used to make fodder ? During college festivals students make decorative articles from recyclable materials. ? Session on Climate Change by Mr. Sudhir Shetty ? Signage are displayed in all Classrooms, Staffrooms, Administrative Office, Washrooms and near water ? coolers regarding save water, save electricity ? The college does the teacher evaluation and feedback form through online thus saves tonnes of paper wastage ? Student elections too are conducted electronically. ? Students undertake assignments wherein they have visited Amulakh School to study the solar panel installations, ? water plants. ? Students of TSAD in Semester III are assigned projects to design accessories and ornaments from recyclable ? materials under the subject 'Fabric ornamentation and accessory designing' ? FY B. Sc. students make "Best out of Waste" articles and ecofriendly products under the subject Design and ? Aesthetics. ? Session on Sustainable Animal welfare and role of stray animals in our urban ecosystem by Ms. Aditi Nair ? from Pet Owners and Animal Lovers Foundation ? On 04.09.2018 a session by SAARP on Biodiversity for students of FY BSc Beach cleaning drive by students ? of FY BSc. on Dadar beach organised Jay Foundation ? Students of F.Y. B.Sc. recycled old newspaper into paper bags and have kept for reuse in the staff room.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE1: "Inter Department Audit as a Mechanism for Information Management, Analysis Improving Institutional Performance" INTRODUCTION: For every institution it is required to maintain a proper documentation of all the activities and events carried out. It not only helps the institute to identify what is done but rather helps to know the gaps and thus improve on the lacunas. The institution did not have a proper formal system of Data Analysis, for measurement of inputs, analysis at multiple levels. There was an informal feedback system of the Audit reports and a formulation of action plan to implement the feedback was required. CONTEXT: ? Inadequate Reporting of the Departmental activities ? Insufficient Documentation for Analysis of Performance ? Lack of Interdepartmental Linkages GOALS: ? To identify Best Practices of the departments the institution ? Alignment Integration of

departments to benefit the institution ? To track work group process level performance on key measures targeted for Organization wide improvement. THE PRACTICE: ? Evaluative report of the department was formatted as per the latest AQAR report of NAAC ? Metrics was made for the internal evaluation which was done through interdepartment audit. EVIDENCE OF PERFORMANCE/SUCCESS: ? Streamlining of processes of data collation ? Proper Documentation of all the College Departmental Activities ? Implementation of the overall feedback suggested in the Audit report PROBLEM ENCOUNTERED: ? Limited exposure to various Interdepartment activities ? Lack of Performance projection ? Insufficient Evaluation Mechanisms EVIDENCE OF SUCCESS: ? Proper Documentation of all the institute Departmental Activities ? New Improved Best Practices ? Increased faculty participation in various categories such as ICT implementation, Environmental issues, Gender Sensitization, Research Publications. ? Proper documentation helped the staff in filling in the API, CAS and Confidential Reports accurately ? Facilitated the application process for grants at the State level University level ? Systematic and structured database 2nd Best Practice TITLE 1 "Small things which make a BIG difference": An initiative taken by the nonteaching staff of Dr. B.M.N. College of Home Science. INTRODUCTION: Nonteaching are the support system of the institute and play a major role in carrying out the administrative work of the institute and to provide special managerial skills to the staff as well as the students. They ensure a safe and supportive environment fostering positive, trustworthy relationship with students. Small gaps in the functioning of the institute with respect to housekeeping, office administration, finance and security are few of their day to day responsibilities which are unseen but very crucial. CONTEXT: The main reason was addressing smaller issues to improve the management of the institution. There was no proper checklist of which floor is cleaned and if any housekeeper is on leave who will do the cleaning of that floor including the restrooms and classrooms. There was also a need to cater to the needs of the students regarding the concession forms given to the students. Safety of not only the students but the entire institute is of utmost importance and the campus manager had to be more careful and vigilant in his responsibilities. Thus, streamlining the certain small but significantly important gaps in the management of an educational institute were very crucial. Sanctioning of money for all the events like cocurricular activities, departmental or any committee which required proper budgeting and the accounts department also had to OBJECTIVES: ? To identify the gaps and creatively think of inferring solutions. ? To formulate a specific committee in order to enable allocation of tasks for resolving small issues ? To allocate specific roles in order to address the problems related to housekeeping, office administration, finance and security. PRACTICE: Proper formats are made for: ? Train Concession form ? Budget format ? Housekeeping format EVIDENCE OF PERFORMANCE/SUCCESS: ? Increased sense of well being ? High productivity ? Increased confidence ? Improved sense of belongingness EVIDENCE OF SUCCESS: ? Processes are streamlined of the administrative office. ? Systematized housekeeping ? Security enhancement in the campus ? Better planning and allocation of financial resources for extracurricular activities ? Formats were formulated to ensure smooth functioning ? Improved productivity ? Students satisfaction ? Overall improvement in small but significant areas of management leading to effective functioning of the institution (awards, increased numbers etc.) ? More secured campus RESOURCES: Kaizen SUMMARY: ? Formats were formulated to ensure smooth functioning ? Improved productivity ? Students satisfaction ? Overall improvement in small but significant areas of management leading to effective functioning of the institution (awards, increased numbers etc.) ? More secured campus

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: Holistic development through enriching exposure The institute focuses on skill based education and holistic development of the student's personality •As an all women's institution, it caters to the needs of students from conservative family backgrounds. The institute provides every opportunity to avail of qualitative educational facilities to students, thereby enabling them to become self sufficient and confident to face the outer world.

- The institute strives for the vertical mobility of our students and hence, introduced innovative short duration certificate courses emphasizing on

entrepreneurial skills, research skills, life skills, soft skills and computer education. • The college emphasised on inculcating a sense of social responsibility towards society at large through extension activities and outreach programs, especially in the thrust area of the well being of women and children in the community. We have established ongoing linkages with neighbourhood social service organizations and continued intergenerational—interaction project with THRED (Trust for Human Resource Enrichment and Development) wherein students are mentored to bridge the gap between generations. • The institution promotes a culture of research by encouraging faculty members and students to present and publish papers at international, national and regional level conferences and seminars. To promote culture of excellence, teaching and non teaching faculty members participated in BEQET (Best Educational Quality enhancement team) competition and set benchmarks for quality enhancement. • The institute has Ethical committee to approve the research projects undertaken by the students. The committee extends their guidance to students from other institutes also. • Financial aid is provided to needy students in the form of institutional freeships. Facilities offered under student welfare schemes include the presence of a trained counsellor and doctor on campus, teacherstudent mentoring program, free access to internet and gym facilities at very nominal rates. • The placement committee has organised campus interviews and orientated students for competitive exams and entrepreneurship skills workshops. The institute organises intercollegiate festival Akanksha and Tekzone which is majorly organised by the students to develop team building and leadership quality. Our students participate in a range of intercollegiate cocurricular and sports events. They have shown exceptional promise by winning laurels at international, national, state and university levels. Our students participated at an International Youth Peace Camp Cultural Festival at Tripura, wherein 500 participants from 21 states, and 3 international teams participated and at the 19th Global Female Folk Dance Competition and Carnival at Ghaziabad, U.P. 64 teams from 8 countries participated. Our students were nominated for Indian Youth Delegation by Ministry of Youth Affairs and Sports visited China for International Exchange of Youth Delegations and was won National Heats—INDIA, SDCInternational Design Competition and represented INDIA for the final competition in LONDON organized by Society of Dyers and Colourists –UK held in Bloomsbury, London. • The institute focus on gender sensitization and organise programs such as 2 day seminar on premarital counselling and self defense training.

Provide the weblink of the institution
https://www.bmncollege.com/wp-content/uploads/2019/12/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS FOR 2019 2020 1. Revisiting the Mission statement of the institute